

6.1.2

The institution practices decentralization and participatory management in keeping with the belief in collective leadership and democratic ideals. A particular reflection of this practice can be seen in the extensive delegation of authority by principal to the Heads Of The Various Departments in the college as follow.

- The Head of the Department oversees the Teaching Plans of departmental members.
- H.O.D.s are empowered by principal to make adjustments in the routine, and to allot teaching assignments and evaluation duties.
- H.O.D. lead in planning seminars, workshops, career counseling sessions, remedial measures, interdepartmental and inter-college exercises,
- H.O.D. is at liberty to introduce creative and innovative measures for the benefit of students. The English Department, for instance has the language lab.
- H.O.D. organizes and conducts the Parent-Teacher meetings in which the academic progress of the students is communicated to their guardians.
- H.O.D. in consultation with department sees the paper-setting, moderation, evaluation, and marks submission of all internal examinations of the department, and determines the admission and promotion criteria of the students.
- H.O.D. decides on the nature, pattern and duration of special and remedial classes for the students.
- H.O.D. takes the initiative, at times to organize alumnae programme within the framework of the Alumnae Association of the college.
- Through their skillful handling of the departments H.O.D. discharges their function of the academic and administrative processes in the college and thereby contributes to the health and liveliness of the management mechanisms in the college.

Above details of features comprising participatory management points to the ethics of decentralization which is integral to the institution.