

The B.G.E. Society's
Smt. Laxmibai Radhakisan Toshniwal College of
Commerce, Akola-444001
District: Akola State: Maharashtra

(Affiliated to Sant Gadge Baba Amravati University, Amravati)

SELF STUDY REPORT

Re-accreditation: Cycle III

Track ID: MHCOGN10486



Towards Excellence in Commerce Education

Submitted to:
National Assessment & Accreditation Council
Jnana Bharathi Road, Post Box No. 1075, Nagarbhavi,
Bangalore-560072 ,Karnataka, India

Content

THE BERAR GENERAL EDUCATION SOCIETY'S

Smt. Laxmibai Radhakisan Toshniwal College of Commerce, Akola – 444001

(Maharashtra State)

Re-accredited with 'A' Grade by NAAC

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Smt. L. R. T. College of Commerce, Akola

Vision

**“ To Become One Of The Best Educational Institutions
In The Country By Attaining Excellence
In Commerce Education”**

Mission

**“To Integrate With The Indian Educational Service Group
By Propagating Value Based Education
And
Preparing Pupil For Initiation Into A Higher Life By
Associating Them With The Natural, Social And Cultural
Environment”**

Smt. L. R. T. College of Commerce, Akola

Goals and Objectives

The Goals and Objectives of the Institution are-

- 1. To improve the quality of commerce education through sustained effort towards attaining excellence*
- 2. To develop a human person with desirable abilities, proficiencies, attitudes, values and qualities of self confidence and creativity*
- 3. To develop culturally conscious individuals with pride in the country and the desire contribute to its development as good citizen of the country*
- 4. To kindle the desire for preserving and promoting democracy, secularism, equality, social justice and ethics*
- 5. To make students competent enough to be self reliant*
- 6. To develop sound physical health and fitness for undertaking physical activities demanding dexterity, diligence and hard work*
- 7. To assess the students in acquiring the ability of problem solving, decision making, and facing the unforeseen situations*
- 8. To promote a sense of self respect and dignity among the weaker sections of the society*
- 9. To build up financial self sufficiency by undertaking academic and allied programmes and resource generating services*
- 10. To achieve high learning standards for preparing a sound educational base for pursuing higher education*
- 11. To become a component of Indian Educational Service Group having a competitive edge to confront the challenges of higher education.*

PREFACE

It gives me immense pleasure to submit SSR for Re-accreditation under Cycle III for further quality sustenance, enhancement and improvement. Our self study report reflects a realistic portrayal of the ground realities of our esteemed institution.

It encompasses institutional profile, executive summary, criteria-wise evaluative summary, criteria wise evaluative report and departmental particulars. It is pertinent to note that our institution is the biggest single faculty college, exclusively pertaining to a vista of commerce courses like B.Com., M.Com., M.Phil., MHRD, MCM, DBM, D.Tax, DFM, DMM, and UGC Career-oriented courses.

In the annals of Indian History, Akola has great historical educational, political and religious significance. Akola district was part of Dandkaranya, where in some Ashrams were noted for being the centers of education. Prominently it is noted as a cotton city and famous for the holy Raj Rajeshwar temple, the presiding deity of Akola. It is also a renowned educational hub and home to one of the largest agricultural Universities of India, "Punjabrao Krishi Vidhyapeet. A great social reformer of Maharashtra, late Brijlal Biyani, who started the separate Vidarbha agitation and also associated with the National freedom movement, hailed from Akola.

Reaching and conquering the highest pinnacle of success has been our cherished dream and keeping this noble objective in mind, our college is ceaselessly marching towards the accomplishment of quality in higher education. Since the inception of the college in 1964, the college has maintained the tradition of securing high meritorious position at University level, games, sports, coveted position in the society like eminent Chartered Accountants, Judges, Lawyers, Bureaucratic Officers and Political Leaders.

Our college heralded the NAAC accreditation process successfully in the entire region and maintained the legacy by securing 'A' grade and also fulfilled the recommendations of the previous NAAC Peer Team.

I would like to put on record the unflinching support rendered to me by the co-ordinator and steering committee for the completion of the report within the stipulated time.

We anticipate the arrival of the Peer Team eagerly, with renewed hope and optimism for the Third Cycle.

Date:

Dr. S.G. Chapke

Place: Akola

Principal and Chairman Steering Committee

Foreword

The Berar General Education Society's Smt. Laxmibai Radhakisan Toshniwal College of Commerce, Akola was established in the year 1964 with the great Philanthropic ideals of democratizing and de-elitising education. Taking its origin in the grand gestures of the visionary zeal of a Seth Radhakisan Laxminarayan Toshniwal who have donated a sum of Rs. 25000/- and a piece of Land measuring about 3 acres in the heart of the city in the fond memory of his wife Smt. Laxmibai for starting a separate commerce college. Smt. Laxmibai Radhakisan Toshniwal College of Commerce came into being as a separate unit in the year 1964. Since then, it has been working as a premier institution of Commerce education in the Western Part of Vidharbha.

It gives me immense pleasure to submit the Self-study Report (SSR) of our college to the National Assessment & Accreditation Council (NAAC), Bangalore for Re-accreditation (Cycle III) in compliance of our LOI requirements for further quality sustenance, enhancement and improvement of the college.

The College has marched forward but never losing this essential core of confluence that build its foundations. The college has ever since followed a narrative of openness, keeping the access to commerce education equitable and affordable to the under privileged, the marginalized and the deserving.

The College has maintained its glorious tradition of academic excellence and is a premier institute for Commerce Education in Western Vidarbha Region with a solid foundation and long standing of almost over five Decades of pursuit. It was awarded "A" Grade with institutional score of 3.02 by NAAC in 2010 and has since attained the status. This Re-accreditation Report itself reflects our creditable achievements since its first accreditation

Preparation of the Self-study Report for the Third Cycle of NAAC accreditation has been quite an exhilarating experience. It has kept us on our toes intellectually, theoretically and practically. This exercise has provided us an opportunity to review and analyse the institutional progress after the first accreditation and further strengthened us in our quest for Quality in the times to come. The Internal Quality Assurance Cell, established in 2006 after the first accreditation of our college, has been instrumental in raising the bar of excellence and adopting and implementing diverse quality enhancing measures during the Post-accreditation period. The college complied with almost all the recommendations of the Peer Team in a planned and systematic manner. This report is the outcome of the collective efforts of the entire campus community.

During the development of the report we were engaged in intensive and productive discussion with all stakeholders of the college. Their support perspicacity, willingness to share ideas comments on draft vital to the production of the SSR have been invaluable to the making of this report. Our purpose has been to write a wide-ranging account that is wholly sustained by facts. We have aimed at accuracy.

Continuing the tradition of patronage for moral and ethical concerns the college is emerging as a leader in its excellent commerce educational programmes in Western Vidarbha Region as recorded in this report.

Our institution is an iconic institution in the Western Vidharbha, the college is striving to carve a niche for itself on the world education map by adopting innovative initiatives, acquiring new skills and employing new techniques.

I deeply indebted and appreciate the wide involvement and sincere effort of the entire team. The SSR is the result of useful discussion and supportive input that a number of people contributed to i.e. our Supportive Management, Principal, members of IQAC, Steering Committee, Teaching & Non-teaching Staff, Alumni & Parents who have taken painstaking efforts in the preparation of Re-accreditation Third Cycle Report.

I greatly acknowledge the whole hearted involvement of the Management, Principal, IQAC, Steering Committee and teaching & administrative staff of the college in preparation of SSR.

Date:

Place: Akola

Dr. Varsha S. Sukhadeve

Co-ordinator, IQAC, Steering Committee

NAAC Steering Committee

- | | |
|----------------------------|---------------------------|
| 1) Dr. S.G. Chapke | Principal and Chairperson |
| 2) Dr. Varsha S. Sukhadeve | Co-ordinator |
| 3) Prof. Y.K. Agrawal | Member |
| 4) Dr. Ashalata Raman | Member |
| 5) Dr. T.G. Mirge | Member |
| 6) Dr. M.C. Dabre | Member |

Internal Quality Assurance Cell

- | | |
|---------------------------------|--|
| 1. Dr. S.G. Chapke | Principal and Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. CA. Rameshchandraji Golechha | Representative of Local Society |
| 4. Shri. V.R. Panpaliya | Representative of Industry |
| 5. Dr. Ashalata Raman | Representative of Teaching Staff |
| 6. Dr. T.G. Mirge | Representative of Teaching Staff |
| 7. Dr. M.C. Dabre | Representative of Teaching Staff |
| 8. Prof. Y.K. Agrawal | Representative of Teaching Staff |
| 9. Shri. V. M. Jaipilley | Representative of Administrative Staff |
| 10. Dr. Varsha S. Sukhadeve | Director / Co-ordinator |

Quality Circles

- **Curricular Aspect Quality Circle:-**

- 1) *Dr. Ashalata Raman- Co-ordinator*
- 2) *Dr. T.G. Mirge- Member*

- **Teaching Learning and Evaluation Quality Circle:-**

- 1) Dr. Jyoti H. Lahoti- Co-ordinator
- 2) Dr. M.C. Dabre- Member
- 3) Dr. N. N. Chotiya- Member

- **Research, Consultancy & Extension Quality Circle:-**

- 1) Dr. Varsha S. Sukhadeve- Co-ordinator
- 2) Dr. Vandana K. Mishra- Member

- **Infrastructure & Learning Resources Quality Circle:-**

- 1) Prof. A.L. Kale- Co-ordinator
- 2) Prof. Y.K. Agrawal- Member
- 3) Prof. Jyoti R. Maheshwari- Member

- **Student Support and Progression Quality Circle:**

- 1) Dr. J.M. Kale- Co-ordinator
- 2) Dr. D.V. Ingle – Member
- 3) Prof. A.M. Tirkar-Member
- 4) Dr. Swati D. Damodare- Member

- **Governance & Leadership Quality Circle:-**

- 1) Dr. G.G. Gondane- Co-ordinator
- 2) Prof. R.L. Yeul- Member
- 3) Prof. Jyoti R. Maheshwari- Member
- 4) Shri. S.P. Shukla- Member

- **Innovative Practices Quality Circle:-**

- 1) Prof. Abha S. Khedekar- Co-ordinator
- 2) Dr. Harish B. Badwaik- Member
- 3) Dr. Swati Damodare- Member

Executive Summary

The Berar General Education Society, Akola, a premier and pioneering academic body in Western Vidarbha, engaged in propagating university education since 1935. The Berar General Education Society is composed of members drawn from all stratum of the society. The members occupy respectable positions in the society and have achieved success in their respective fields. The B.G.E Society is headed by Dr. Rajkumarji Heda , who is prominent Dentist and Social Worker. The executive body of the B.G.E. Society is deeply dedicated to develop the present physical and academic infrastructure as per the changing scenario in the field of higher education. It is only because of initiative of The B.G.E. Society, Akola, four colleges run under the society namely- (i) Smt. Laxmibai Radhakisan Toshniwal College of Commerce, Akola, (ii) Sitabai Arts College, Akola, (iii) Radhkisan Laxminarayan Toshniwal College of Science, Akola and (iv) K.N.Arts and Commerce College, Karanja Lad have been assessed and accredited by NAAC, Bangalore. Since accreditation the Executive Body of The B.G.E. Society and Local Management Committees of the respective colleges have been putting all its soul to sustain and enhance the quality of higher education in these institutions. During the year 2004-05 law faculty is bifurcated from Sitabai Arts College and an independent Law College is established taking into account the spreading demand for 5 year programme for law in addition to existing 3 years law education. Thus, The B.G.E. Society runs five higher educational institutes, which impart education in Arts, Science, Commerce, Law and one high school, with recognition as a premier institute in the educational field. .

Smt. Laxmibai Radhkisan Toshniwal College of Commerce is a largest single faculty Commerce College in S.G.B. Amravati University region which provides commerce, computer management, management education and research facilities and several other PG diplomas / degrees prestigiously known for its excellence in the academic performances and

output. The college has obtained permanent affiliation from Sant Gadge Baba Amravati University, Amravati & included under 2f & 12 (B) section of UGC Act 1956.

For facing II cycle RAR of the college was submitted to NAAC, Bangalore. To validate the RAR, the Peer Team of NAAC has paid the visit to the college from 21st Feb., 2010 to 22nd Feb., 2010. College was awarded 'A' grade. The quality profile and certificate of accreditation was issued by NAAC w.e.f. 4th Sep.,2010 which was valid upto 3rd Sep.,2015.

The draft report of Peer Team of NAAC has some commendations for the college as well as made some recommendations to sustain the quality and improve the performance of the college. The college has made an honest and sincere effort to fulfill those recommendations by framing the strategies. Apart from all the activities, the college is in tune with the vision and mission statements made which are reflected through the goals and objectives behind those activities. Quality enhancement is a continuous process, the IQAC persistently takes efforts to maintain and enhance quality.

I -Curricular Aspects:

1. Institution follows curriculum designed by the S.G.B, Amravati University.
2. Six Faculty members are on Board of Studies who contribute their views and suggestions in curriculum updating and designing.
3. College collects innovative ideas from students, alumni, parents and industries before redesigning process.
4. Academic calendar is prepared and implemented fairly.
5. There are eight faculty members who are authors of books and three books incorporated in the list of reference books of the university syllabus.
6. College Time Table Committee and Head of Departments monitor effective implementation of the Curriculum.
7. Semester system is being adopted by the university in PG courses.

8. Choice base credit system is proposed to implement in PG courses i.e. M.Com., MHRD and & MCM from the academic session 2015-16
9. Semester system along with credit grade system is proposed to adopted to UG course for the academic session 2015-16.
10. College provides flexibility in core options as well as elective options.
11. Computer subject is compulsory in B.Com. and M.Com. course.
12. College is single faculty in the faculty of commerce and runs courses B.Com., M.Com., MCM, MIRM, DBM, D.Tax., DMM, DFM and M.Phil.
13. Comprehensive feedback analysis mechanism is adopted in the college.
14. 11 teachers are guide for Ph.D and M.Phil. students in faculty of commerce and in English.
15. Academic audit is carried out in the college.
16. College has Wi-Fi campus.

II-Teaching Learning & Evaluation:

1. Wide publicity to admission process through prospectus, websites & national & local dailies.
2. Transparent admission process.
3. Entry profile of students is quite reasonable.
4. State Government and the university reservation norms are followed in admission.
5. College has tutorial system.
6. Remedial courses are available for weak students.
7. Student's feed-back forms are used to evaluate teachers.
8. Each department has its own library.
9. Teaching methods such as lecture, interactive, project, seminars and group discussions are used.
10. Central Library has treasure of information and knowledge.
11. Learning process is student centric.
12. College has Wi-Fi campus.
13. Industrial visit organized.
14. There are 23 permanent teachers of which 16 with Ph.D., 05 with M.Phil. and 04 have submitted doctoral thesis.
15. 11 faculty are M.Phil. and Ph.D. guides.

16. College evaluates for 30 internal marks in UG and 20 for PG.
17. 04 Major and 10 Minor Research Projects are in the credit of teachers.
18. Many awards and recognitions were received by faculties.
19. Teachers are encouraged to improve educational qualifications and to attend orientation and refresher courses.
20. Teachers participate in university valuation, moderation and paper setting process.
21. Evaluation process is communicated to students in advance.
22. Many students hold distinctions and ranks in University Examinations.
23. Overall performance at the university is above 80% on an average.
24. Internal exams are conducted for continuous monitoring.
25. Projects reports are made compulsory for B.Com. III and M.Com. IV Sem. Students.

III- Research Consultancy & Extension:

1. College has research center.
2. 04 major and 10 minor research projects funded by UGC.
3. 12 books have been published by faculties.
4. 40 Ph.D. and 1104 M.Phil. Research Scholars awarded research degree from college till date.
5. 29 students are registered for Ph.D. and 9 submitted Ph.D. thesis for award.
6. College publishes its own research journal.
7. NCC and NSS units are active in conducting social oriented extension programmes. It promotes healthy relations with neighborhood community.
8. Lecture of eminent persons are organized and social issues from time to time.
9. Some MOUS with local industry and bodies were signed.
10. College runs M.Phil. research programme.
11. NCC students received awards. NCC officer received the rank of Lieutenant.
12. NSS volunteers also received various awards at national, university and local level.
13. Rs. 7,500 as financial assistance is given by the Management to the faculty for registering and to peruse Ph.D.
14. Cash prizes are given to students.

IV: Infrastructure and Learning Resources

1. Campus area is 2.5 acres.
2. Infrastructure facilities are utilized at its maximum level from 7:30 am to 9 p.m.
3. Seminar Hall, Auditorium, Guest House, Gymnasium, Smart Classrooms, Cabin for Head of Departments, Enough Class Rooms and library facilities (Central and Departmental) are available.
4. Good infrastructure for sports.
5. Library advisory committee is formed.
6. Independent Central Library well equipped with 52,797 books and 52 journals and periodicals.
7. Reading room facility for students and staff is available.
8. During the last four years Rs. 9,37,979 ` were spend on books and Rs. 2,65,135` on Journals and Periodicals.
9. Book bank facility, INFLIBNET, reprographic and internet accessibility to students is available in central library.
10. Has inter -library borrowing facilities.
11. Two computer labs with 3 servers and 52 thin clients are available.
12. Wi-Fi enabled computer facility is available.
13. LCD and OHP are available.
14. Equipment maintenance as and when required is done.
15. Budgetary provision for maintenance of campus.
16. Generator, UPS and Inverters are available for uninterrupted power supply.
17. Has 29 computers and 9 laptops for administrative work.
18. Scanners, Laser Printers, Xerox machines are available.
19. Infrastructure Committee oversees maintenance.

V- Student Support and Progression

1. Information through college prospectus and web-site.
2. Ten Cash Endowment Institutional prizes in place.
3. SC ,ST,OBC,EBC student get fee concessions and scholarships as per State Government norms.

4. University colour holders, NCC Cadets & sport students are given cash prize for college fund for extraordinary perform.
5. Remedial courses are provided to reduce dropout rate.
6. NET/SET coaching cell is in the place.
7. More emphasis is given to competitive exams.
8. Personal counselling facilities are made available.
9. Grievance redressal cell is functional.
10. Anti ragging committee is in place.
11. College had a Career Guidance Cell.
12. High performance by students in University examinations.
13. There are 1,095 UG students, 261 PG students are in Grant-in-Aid programmes and 247 self financing programmes students in certificate, diploma, advanced diploma, UG diploma, PG and post PG research courses.
14. Security Guards are appointed to ensure safety.
15. 100% student progression is from UG to PG.
16. Students participation in sports, Co-curricular and cultural activities at university and national level.
17. Students' Council is constituted.
18. College annual is published every year.
19. Feedback from students is taken annually.
20. Alumni of the college hold prestigious positions.
21. Students get incentive marks for their extra curricular activities.
22. Alumni and Parent Teacher Association in place.
23. Active placement cell.
24. Provisions for acquiring computer literacy for all students.
25. Alumnis of the college are on high position in political field, public administration, banking and insurance, finace (Chartered Accountants), tax consultancy, legal practitioners, judiciary, education, trade business & industry and sports.

VI- Governance, Leadership and Management

1. Mission statement and goals of the institution are in tune with the objectives of higher education.
2. Management provides sufficient financial assistance for infrastructure development.

3. Protective and supportive management.
4. Cordial stakeholders' relations.
5. Decentralized administration.
6. Dedicated and committed Principal.
7. Good co-ordination amongst the members of faculty.
8. Different committees are constituted for the institutional activities.
9. Overall management of the college has with the trust, through local management committee and day to day functions is monitored by the Principal with the help of HODs and various committees.
10. Office administration is controlled by the Registrar.
11. Teachers are given duty leave for seminar/conference/orientation/refresher course participation.
12. Performance assessment is done at two levels namely through self-appraisal and feedback forms.
13. Formal system of performance appraisal of non-teaching staff exists.
14. Faculties are encouraged to apply for research projects.
15. State Government, Grants-in-aid institution.
16. Sufficient fund to operate day to day activities.
17. Accounts are audited regularly.
18. Has computerized financial management section.
19. College generates adequate fund from self-financing courses.
20. Festival advance facility to non-teaching staff.
21. IQAC is established in 2006.
22. Autonomy to academic department is encouraged.
23. Academic audit is conducted through academic diary and self appraisal form.

VII- Innovative and Best Practices:

1. Green Audit is conducted.
2. Environmental consciousness and conservation effort in place.
3. Eco-friendly project initiated.
4. Seven quality circles are formed in the college.
5. Internal audit conducted.
6. Wi-Fi Campus.

7. ICT equipped Seminar Hall & Auditorium.
8. Computerized library services.
9. Book bank facility.
10. Rs. 7,500 financial assistance is given by the management to the faculty members for pursuing Ph.D.
11. Fully utilization of infrastructure.
12. Examination center for ICAI and CS.
13. Tuition fees is waived off and preference in admission for wards of our staff of any college run by our foundation society.
14. Free internet facility for students.
15. Remedial coaching for academically weak students.
16. Representation is given to staff on executive committee of the society.
17. 'Performance Base Appraisal Scheme' verification committee is in place.
18. Cash prize of Rs.1,000 each given to University colour holders and sport students for there extraordinary performance.
19. Decentralised Administration.
20. Disciplined is maintained through installation of CCTV Camera.
21. Our students work for blind students and developed a CD for them.
22. Some projects of social issues are undertaken by PG students.

SWOC Analysis

Institutional Strengths

1. Largest single faculty college in Western Vidharbha Region.
2. Reputed college for commerce and Management education from last 50 years in Western Vidharbha Region.
3. Adequate infrastructure facilities.
4. Excellent student success ratio.
5. Awards and recognitions by faculties.
6. College encourages research activities.
7. Almost all the courses of commerce and management are available in the college.
8. Excellent results and maximum merit positions are from our college.

9. Highly qualified staff.
10. Ph.D. and M.Phil research center.
11. Transparent admission and evaluation system.

Institutional Weakness

1. Lack of paid consultancy services.
2. College is located in industrially backward region hence there is less scope for placement activities.
3. High percentage of dropout ratio boils at PG level because of marriage and placements of students.

Institutional Opportunities

1. Involvement of Alumni in resource mobilization.
2. To enhance communication and soft-skills of students.
3. Scope for improve paid consultancy.

Institutional Challenges

1. To establish more linkages and collaborations with industry.
2. To prepare students to global competition.
3. Success rate in competitive examination need to be strengthened.

Long Term Plans

1. Organisation of Industrial Fest in the college premises.
2. Enrich the knowledge of students pursuing C.A. course.
3. To construct separate building for various departments and cells.

Short Term Plans

1. To introduce one additional section of B.Com I on no grant basis.
2. To appoint permanent faculty on non grant basis courses.
3. To start some skill oriented courses and framing its syllabus.

Part I : Institutional Data

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Smt. Laxmibai Radhakisan Toshniwal College of Commerce	
Address :	Ratanlal Plots, Civil Lines , Akola	
City :	Pin :444001	State : Maharashtra
Website :	www.smtlrtc.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Shriprabhu Gulabrao Chapke	O: 0724-2400197 R: 0724-2801031	09422860394	0724-2457224	1) lrtcc@rediffmail.com 2) lrt206@sgbau.ac.in 3) chapke.shriprabhu@rediffmail.com
Vice Principal	-	-	-	-	-
Steering Committee Co-ordinator	Dr. Varsha Shridhar Sukhadeve		09822733021	0724-2457224	drvarshasukhadeve@gmail.com

3. Status of the Institution: **Affiliated College**

4. Type of Institution:

a. By Gender

i.	For Men	
ii.	For Women	
iii.	Co-education	√

b. **By Shift**

- i. Regular
ii. Day
iii. Evening

√
√
√

5. **It is a recognized minority institution?**

Yes

No

√

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

NA

6. **Sources of funding:**

- Government
Grant-in-aid
Self-financing
Any other

√
√
√
-

7. a. Date of establishment of the college: **01/04/1964** (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

Sant Gadge Baba Amravati University, Amravati
--

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	08-05-1987	---
ii. 12 (B)	08-05-1987	---

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)- **Nil**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA	NA	NA	NA

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	10,120.81 Sq. Mts.
Built up area in sq. mts.	5805 Sq. Mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities.

i) Auditorium – Yes

ii) Seminar Hall- Yes

- Sports facilities

play ground –Yes

swimming pool- No

gymnasium

- Hostel
 - * Boys' hostel- No
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - * Girls' hostel: Yes
 - i. Number of hostels -
 - ii. Number of inmates- Nil
 - iii. Facilities (mention available facilities)-
 - * Working women's hostel- No
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)-
- Cafeteria —Yes
- Health centre —Yes

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff – No

Qualified doctor	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox" value="v"/>
Qualified Nurse	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>

- Facilities like banking, post office, book shops- No
- Transport facilities to cater to the needs of students and staff- No
- Animal house- No
- Biological waste disposal- No
- Generator or other facility for management/regulation of electricity and voltage-
- Solid waste management facility- No
- Waste water management-No
- Water harvesting- Yes

12. Details of programmes offered by the college (Give data for current academic year) (2014– 2015)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under-Graduate (Granted)	B.Com.	3 Years	H.S.C. Passed	English, Hindi & Marathi	1380	1288
2.	Under-Graduate (Non-Granted)	B.Com.	3 Years	H.S.C. Passed	English, Hindi & Marathi	660	467
3.	Post-Graduate (Granted)	M.Com.	2 Years	B.Com.	English, Hindi & Marathi	352	261
4.	Post –Graduate (Self Financing)	M.Phil. Commerce (Vacation Course)	2 Years	M.Com.	English, Hindi & Marathi	80	34
5.	Ph.D.	-	-	-	-	-	-
6.	Post Graduate Self Financing.	MCM	2 Years	Any - Graduate	English	88	59
		MHRD	2 Years	Any Graduate	English	120	30
		DBM	1 Years	Any Graduate	English	60	22
		DFM	1 Years	Any Graduate	English	80	23
		D. Tax	1 Years	Any Graduate	English	80	30
		DMM	1 Years	Any Graduate	English	60	--
		Under Graduate UGC Granted Carrier Oriented Certificate Courses (Self Financing)	Tourism Management	1 Year	H.S.C.	English	40
	Event Management	1 Years	H.S.C.	English	40	07	

		e-Commerce	1 Year	H.S.C.	English	40	17
		Web Designing	1 Year	H.S.C.	English	40	07
	Under Graduate (Self Financing)	C. Lib.	6 Months	H.S.C.	Marathi	60	-

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="text" value="01"/>	Number	<input type="text" value="-"/>
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Commerce	Dept. of Commerce	B.Com.	M.Com.	
Management Studies & Research	Dept. of Management Studies & Research	Nil	M.H.R.D. PGDBM PGDMM PGDFM PGDTAX	M.Phil.
Computer Mgt. & Cyber Commerce	Dept. of Computer Mgt. & Cyber Commerce	Nil	M.C.M.	Nil

UGC Recognised Career Oriented Courses	Dept. of UGC Career Oriented Course	1) Web Designing & Office Automation 2) e-commerce 3) Event Management 4) Tourism Management	Nil	Nil
Any Other (Specify)	Nil	Nil	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com)

- a. annual system ✓
- b. semester system ✓
- c. trimester system Nil

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach ✓
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme (s)..... (dd/mm/yyyy)
and number of batches that completed the programme b.

NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non Teaching Staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>	01 (Principal)	-	05	03	08	06	26	-	-	-
<i>Yet to Recruited</i>					04		09	-	-	-
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	-	-	-	-	-	-		-	-	-
<i>Yet to Recruited</i>								-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	01	-	-	01
Ph.D.	01	-	04	02	05	03	15
M.Phil.	-	-	-	-	03	02	05
PG	-	-	01	00	00	01	02

Temporary teachers							
Ph.D.	-	-	-	-	00	02	02
M.Phil.	-	-	-	-	04	03	07
PG					05	04	09
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

22. The additional faculties are appointed to teach new programmes.

Temporary appointments were made during the Last Four years :

Name of Department	Additional Appointment			
	2010-11	2011-12	2012-13	2013-14
Department of Commerce	16	16	16	16
Department of Management Studies	14	15	14	14
MCM Department	10	09	10	09
Career Oriented UGC Programmme	04	04	04	04
Library Science (C.Lib. Sci.)	04	04	03	03

23. Number of Visiting Faculty /Guest Faculty engaged with the College.

06

24. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2010-11		Year 2 2011-12		Year 3 2012-13		Year 4 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	107	44	87	47	80	52	74	52
ST	20	07	15	06	10	10	12	09
OBC	271	196	290	222	264	261	273	332
General	523	454	554	477	550	530	494	557
Others	47	27	47	29	46	33	46	32
Total	968	728	993	781	950	886	899	982

26. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1753	261	34	-	2048
Students from other states of India	02	-	-	-	02

NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	1755	261	34	-	-

27. Dropout rate in UG and PG (average of the last two batches)

UG- PG-

28. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

29. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another

University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

30. Provide Teacher-student ratio for each of the programme/course offered:

	UG (B.Com.)	PG (M.Com.)
Teacher Student Ratio	55:1	44:1

31. Is the college applying for

Accreditation : Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle I refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

32. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

S. No.	Cycle	Grade	Accreditation Outcome/Result	Date of Accreditation	Validity Period
1	Cycle I	B+	CGPA 79%	08/01 /2004	07/01/2009
2.	Cycle-II	A	Institutional Score 3.02	04/09/2010	03/09/2015

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

33. Number of working days during the last academic year 2014-2015.

242

34. Number of teaching days during the last academic year 2014-15.

(Teaching days means days on which lectures were engaged excluding the examination days)

180

35. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 18/04/2006

36. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NA
AC.

AQAR (i) 2010 -11 (26/12/1011)

AQAR (ii) 2011- 12 (02/02/2013)

AQAR (iii) 2012-13 (05/04/2014)

AQAR (iv) 2013- 14 (28/01/2015)

37. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

B. Criteria-wise Analytical Report

CRITERION I

Curricular Aspect

1.1 Curriculum Planning and Implementation

- Institution follows curriculum designed by the S.G.B, Amravati University.
- Six Faculty members are on Board of Studies who contribute their views and suggestions in curriculum updating and designing.
- Curriculum design is aligned with the industry. Suggestion is invited from faculty regarding curriculum design and development and it is passed on to the board of study members who implement the suggestion at the University level.
- Consultation is done with academic experts through guest lectures. Eminent chartered accountants guide the students and faculty in the design of the curriculum. Alumni and other stakeholders also effectively provide their guidance for the design of the curriculum.

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision and Mission of the institution

Vision

“ To Become One Of The Best Educational Institutions In The Country

By Attaining Excellence In Commerce Education”

Mission

“To Integrate With The Indian Educational Service Group

By Propagating Value Based Education

And Preparing Pupil For Initiation Into A Higher Life By

Associating Them With

The Natural, Social And Cultural Environment"

Goals & Objective

The Goals and objective of the institution are

- a. To improve the quality of commerce education through sustained efforts towards attaining excellence.
- b. To develop a human person with desirable abilities, proficiencies, attitude, value and qualities of self-confidence as good citizens of the country.
- c. To develop culturally conscious individuals with pride in the country and the desire to contribute to its development as good citizens of the country.
- d. To kindle a desire for preserving and promoting democracy, secularism, equality, social justice & ethics.
- e. To make students competent enough to be self-reliant.
- f. To develop sound physical health & fitness for undertaking physical activities demanding dexterity, diligence & hard work.
- g. To assist the students in acquiring the ability of problem solving, decision making & of facing the unforeseen situations.
- h. To promote a sense of self respect and dignity among the weaker sections of society.
- i. To build up financial self-sufficiency by undertaking academic & allied programmer & resource generating services.
- j. To achieve high learning standards for preparing a sound educational base for pursuing higher education.
- k. To become a component of Indian Educational Service Group having a competitive edge to confront challenges of higher education.

The vision mission and objectives of the institution are communicated to the students, teachers, staff and other stakeholders through display of the vision and mission in the staffroom, on the board, at prominent places in the college, Library, in the academic diary of teachers, prospectus of college and also through oral communication to the students and stake holders.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- The institution has developed and deploys action plans for effective implementation

of the curriculum through time table committee, teaching plans, and conducting the remedial classes and through regular review of the academic Diary.

- Academic Calendar is prepared by the Institution and University and is strictly implement.
- Lesson plan of each subject is prepared.
- Academic dairy is maintained by each and every teacher in which details regarding the subjects and syllabus taught in the institution is recorded. This academic diary is evaluated every week by the concerned head of department and at the end of the year by the Principal of the institution.

1.1.3 *What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?*

- Latest software on tally, excel, Photoshop, Microsoft excel is provided to teachers for effectively translating the curriculum and improving teaching practices through the use of the Computer Lab, internet, and power point presentation. Regular meetings are held with the head of the institution, through the various head of the departments for improving the teaching practices. The teachers are regularly sent to conferences, Seminar and workshop for improving their teaching skills.

1.1.4 *Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.*

- The college ensures effective curriculum delivery and transaction on the curriculum provided by the university and facilitates the development of higher order cognitive skills such as critical analysis, problem-solving, evaluation and synthesis by:
 - Preparing Academic Calendar and Schedule of work
 - Using ICT based pedagogical tools
 - By integrating Hands-on work experience in almost all the practical subjects
 - Organizing Industrial Visits
 - Assigning projects
 - Holding national and international seminars
 - Organizing workshops
 - Organizing Guest Lectures

- Organizing interdisciplinary and interdepartmental programmes
- Copies of the latest curriculum are made available in the college library for teachers and students.
- The institution also ensures effective curriculum delivery and transaction through periodic staff meetings, constitution of various committees, teaching plans, chalking out the daily teaching schedule through the academic diaries and their review by the Heads of the department and Principal.

1.1.5 *How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?*

- The institution interacts with beneficiaries such as industry, research bodies and the University for Effective operationalization of the curriculum through Industry Linkage Committee, placement committee.

1.1.6 *What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.*

- Six Faculty members are on Board of Studies who contribute their views and suggestions in curriculum updating and designing.
- College collects innovative ideas from students, alumni, parents and industries before redesigning process.
- Feedback is obtained from stakeholders and suggestions are made to the University through the college representatives in the board of studies.

1.1.7 *Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.*

- College is providing job centric training to students through 'Equal opportunity Center' and 'Remedial Classes for SC, ST and other Minority Community'.
- In this regard college teachers have designed the syllabus for 'Diploma in Financial Accounting' and 'Diploma in Graphics Designing'.

- Project guidelines are prepared by the teachers for e-commerce subject.
- MHRD syllabus was framed by Dr. Varsha S. Sukhadeve.
- Dr. A. S. Ninawe provided the guidelines for M.Com Project Reports and also redesigned syllabus of UG and PG computer subjects and of Research Methodology.

1.1.8 *How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?*

- Institution has mechanisms to analyze and ensure that the stated objectives of curriculum are achieved in the course of implementation. There are annual teaching plans monitored by the respective heads of the departments and principal. Regular meetings of the Principal with the teaching staff are held for effective implementation.

1.2 Academic Flexibility

1.2.1 *Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.*

- There is certificate/Diploma/ Advanced Diploma courses like Web-designing, tourism Management Event Management and E-Commerce. These certificate and diploma courses can be done along with the B.Com degree courses. Thus these courses have academic flexibility. These courses are enriching courses providing employment to the students in industries, Events organization in Social Function etc.

1.2.2 *Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.*

- There is certificate/Diploma/ Advanced Diploma courses like Web-designing, tourism Management Event Management and E-Commerce. These certificate and diploma courses can be done along with the B.Com degree courses.

1.2.3 *Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:*

- **Range of Core / Elective options offered by the University and those opted by the college:** At UG and PG level elective options are offered by the University and college allows the students to select any one of the elective as per their interest.
- **Choice Based Credit System and range of subject options:** From the academic year 2015-16 choice based credit system is likely to be introduced for PG level by the university.
- **Courses offered in modular form:** Career oriented courses such as Certificate, Diploma and Advanced Diploma in E-Commerce, Event Management, Tourism Management and Office Automation and Web Designing are offered in modular form.
- **Credit transfer and accumulation facility:** Not Applicable
- **Lateral and vertical mobility within and across programmes and courses:** The College allows a change from one discipline to another at PG level within the time frame of one month. The college also permits changes between elective subjects within the time frame of one month
- **Enrichment courses:** College offers wide range of enrichment courses beside regular courses such as ‘Certificate course in Financial Accounting’, Certificate course in Web-designing’ and ‘Certificate course in Graphics Designing’.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

- Institution offers following self-financed programmes:
 1. Master in Computer Management
 2. Master in Human Resource Development
 3. Master in Philosophy
 4. PG Diploma in Business Management
 5. PG Diploma in Financial Management
 6. PG Diploma in Marketing Management
 7. PG Diploma in Taxation
 8. Certificate, Diploma and Advanced Diploma course in E-Commere
 9. Certificate, Diploma and Advanced Diploma course in Event Management
 10. Certificate, Diploma and Advanced Diploma course in Tourism Management
 11. Certificate, Diploma and Advanced Diploma course in Web Designing &

Office Automation.

Admissions are given to students on first come first basis. As regard fees structure and qualification of teachers it is decided by the university. Generally visiting faculties on clock hour basis are appointed for these courses. Remuneration of teaching and non-teaching staff is decided by the management of the college.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

- The college provides additional skill oriented programmes like Tally, communication skills, Net set coaching, competitive exam guidance for meeting the regional and global employment needs.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

- Institution is having a district and study center of ‘Yashwantrao Chavhan Maharashtra Open University’. Here various UG and PG courses such as B.Com., B.A., Diploma in Journalism, Bachelor in Journalism, Bachelor in Library and Information Science, M.Com., M.B.A. and Master in Library and Information Science are offered. All these are distance learning courses. Regular students are encouraged to take admission for these courses. Beside this students are also allowed to take admission for career oriented courses offered by the college at UG level.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s

Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

- The College being affiliated to the University does not have the option of formulating its own curriculum. Still, the courses offered have their relevance to the institutional goals and objectives (Majority of UG /PG Programs are Computer oriented). The college aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire for higher level of academic achievement by

mastering the subject chosen to study. The institution strives towards overall development of students and quality enhancement of learners through various aspects of holistic personality development, orientation programs and life skill enrichment programs conducted during their period of studies that focuses on managerial skills, communication skills, leadership qualities, analytical skills, etiquettes, group discussion, global warming, awareness on environment through guest lecture, moral and ethical values, role and scope of women in uplifting the society. The College ensures that the University curriculum is followed in the best of the spirit. The College academic calendar is prepared every session with the active involvement of the College Examination Committee and Heads of the Departments. The Principal makes sure that the curriculum framed by the University is supplemented in such a way that it reflects the mission and vision of the Institution. Regular feedback obtained from the stakeholders, with respect to the quality of the enrichment programmes, are monitored and evaluated by the IQAC and necessary remedial measures are incorporated in the future. The institution conducts its own periodic tests, college examination in support of the university examination. So that the academic programmes and institution goals and objectives are integrated.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- The College, being affiliated to the University, does not have the option of formulating its own curriculum. Nevertheless, a sincere effort is made to modify and enrich the curriculum to suit the intellectual requirements of students in the fast paced life through the involvement of faculty, department and other stakeholders.
- **University level:** Faculty Members who are on Board of Studies take initiative to modify, enrich and organize the curriculum. As per UGC guidelines, teachers of our college, who are on Board of Studies and Board of Examinations are updating syllabus in consultation with faculty of the college.
- **Institution level:** The college has taken measures to cater to the global market needs based on the true assessment of strength and services offered in the campus. To develop the required skills, brain storming sessions are held for the faculty to design the tools in the areas of spoken English, use of computers and providing in-depth knowledge in the respective subjects. Under the aegis of 'Remedial Classes for SC, ST and other minority community' 'Equal Opportunity Center', Coaching for

'NET/SET' and MPSC and banking Exams' funded by UGC various courses are conducted to prepare the students for the dynamic employment market. All the departments in the College conduct seminars, workshops, group discussions and field visits to enrich the curriculum. Latest courses in accounting like Tally and communication skills etc. are initiated by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- The institution takes course on environmental studies, Gender issues like female feticide, Cleanness drive, soil eradication and such value based programmes are initiated through NSS and NCC.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

1. Moral and ethical values
 2. Employable and life skills
 3. Better career options
 4. Community orientation
- The various value-added courses/enrichment programmes are offered to ensure holistic development of students , moral and ethical values, employable and life skills, better career options, community orientation through NSS, NCC, Career guidance cell, equal opportunity cell and remedial classes.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- The feedback helps in enriching the curriculum oral feedback is taken form parents, alumni in the parent teacher interaction programme and alumni interaction program.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The institution monitors and evaluates the quality of its enrichment programmes

through periodic meetings with the staff members through the various heads of departments and through meeting with the principals, through the daily academic diary and through the feedback forms and through the assessment of the university results.

1.4 Feedback System

1.4.1 What is the contributions of the institution in the design and development of the curriculum prepared by the University?

- The teaching fraternity of the institution has a lion's share in the design and development of the curriculum. Many teaching staff members are representatives of the institution in the various boards of studies.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- There are feedback forms obtained from the students and these forms are forwarded to the respective staff members who are representatives of the institution in the board of studies of the university and they play a key role in modifying and enriching the curriculum according to the need of times.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- Web Designing and Office Automation course was introduced during the last four years.

Criterion - II:

Teaching – Learning and Evaluation:

The nub of the academic endeavor in the higher education Institution is teaching learning and evaluation. Academic excellence through cutting edge teaching learning and evaluation is the substratum of the holistic development of the students. The college has systematically incorporated effective and innovative tools and techniques of Teaching Learning and Evaluation.

2.1 STUDENT ENROLLMENT AND PROFILE

2.1.1 *How does the college ensure publicity and transparency in the admission process*

a) Publicity of Admission Process:

1. The process adopted in the Institution ensures transparency in admission.
2. The Institution has an unequivocal mechanism to publicize its admission process.
3. Prospectus giving all the academic administrative and financial aspects related to admission process is made available to students.
4. Admission notification is published in leading regional daily newspapers in Marathi and Hindi languages.
5. Admission notification hosted on College Website.
6. The notification contains detailed information about number and range of courses, eligibility, process of admission and academic as well as support facilities.
7. Information related to admission for the academic year is published on the Notice board of the college.
8. Merit and Reservation policy of government ensures access, equity and social justice.
9. The alumni of the college play a vital role in promoting the college through corporate references and social network.
10. The Management, faculty members, parents, students, corporate professionals, and well wishers serve as ambassadors of the Institution effectively facilitating its publicity.

b) Transparency in the admission process maintain through:

1. Well defined admission policy.
2. Constitution of admission committee with defined roles.
3. Admission queries are streamlined through admission help desk.

4. Dissemination of information through the college website and notice board.
5. Detailed and structured admission process.
6. Interview of the applicant and the parents with the Parent-Teacher Interaction Committee. Physical presence of candidate along with parents or guardian is mandatory.
7. Thus transparency is ensured from the stage of notification till the completion of admission process. Hence, access, equity and social justice are ensured through transparency and adherence to rules.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex.(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other to various programmes of the Institution.

- The Institution has an Admission Committee that performs the following functions:
 - i. Review of admission process
 - ii. Conduct of admission

The college admits students who are eligible for higher education through a well administrated mechanism which complies with the norms of the Government and the affiliating University. The admission is based on the marks secured in the qualifying examination. The broad guidelines of the admission are as follows

- i. Details of fee are clearly specified there is no capitation fee or denotation of any form.
- ii. There is no discrimination on the basis of cast, creed or religion.
- iii. Implement statutory reservation policy regarding admission
- iv. Students who are excelled in sports and other extracurricular activities are directly interviewed and offered admission
- v. Special consideration is provided for students belonging to disadvantaged communities , economically weaker sections and to differently abled students.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

SR.NO.	Name of the college	Programmes	Minimum % of marks of the student admitted	Maximum % of marks of the student admitted
1.	Smt.L.R.T.College Of Commerce, Akola	B.com.-I	42.62%	95.80%
		M.Com.-I	53.00%	80.61
2.	Shri Shivaji Arts and Commerce College, Akola	B.com.-I	35%	85.38%
		M.Com.-I	45%	80%
3.	Smt.R.D.G.College for Women, Akola	B.com.-I	45%	77%
		M.Com.-I	50%	74%
4.	S.N.College, Akola	B.com.-I	37.54%	86.48%
		M.Com.-I	----	----
5.	Shri S.K.college, Akola	B.com.-I	41.08%	85.20%
		M.Com.-I	----	----

2.1.4 Is there a mechanism in the institution to review the admission process the student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

- The college has a mechanism to review its admission process. The college has a full-fledged transparent admission system supported by campus management solution. It enables the review of admission process and enrolment profile every year. Members of management, faculty and administration are involved in admission process meet for review. Application forms are reviewed to analyse the profile of applicants and candidates admitted. The analyses help to understand comprehensive details of candidates, and in particular category, region and gender wise student profile, and their qualifying exam details. The outcome of review of the enrolment profile is used for improvement of the process.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- ★ **SC/ST**
 - ★ **OBC**
 - ★ **Women**
 - ★ **Differently abled**
 - ★ **Economically weaker sections**
 - ★ **Minority community**
 - ★ **Any other**
- The college complies with the norms of the Government and University. The institution has an inclusive admission policy catering to the diverse student groups.

Strategies adopted to create access are as follows:

- i. Admission process ensures equity for girl students in all programmes.
- ii. Educating and counseling needy parents of women students on the importance of women education, exclusive facilities available for women, financial incentives and security and protection provision.
- iii. The institution follows government norms and regulations regarding admission for students' belongings SC/ST OBC.
- iv. Students from economically weaker sections, minorities and differently abled are provided admission in their preferred courses with concession in fee and cut-off percentage.
- v. Admission is not denied for any eligible differently abled students.
- vi. Achievers in sports are given direct admission.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends.i.e. reasons for increase/decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio
UG			
B.com.- I			
2010-11	519	519	1:1
2011-12	576	576	1:1
2012-13	590	590	1:1
2013-14	555	555	1:1
B.com.- II			
2010-11	484	484	1:1
2011-12	480	480	1:1

2012-13	522	522	1:1
2013-14	528	528	1:1
B.com.- III			
2010-11	458	458	1:1
2011-12	463	463	1:1
2012-13	455	455	1:1
2013-14	495	495	1:1
PG			
M.Com.-I			
2010-11	171	171	1:1
2011-12	174	174	1:1
2012-13	176	176	1:1
2013-14	176	176	1:1
M.Com.-II			
2010-11	64	64	1:1
2011-12	81	81	1:1
2012-13	93	93	1:1
2013-14	127	127	1:1
M.Phil.-I			
2010-11	10	10	1:1
2011-12	06	06	1:1
2012-13	10	10	1:1
2013-14	15	15	1:1
M.Phil.-II			
2010-11	12	12	1:1
2011-12	10	10	1:1
2012-13	06	06	1:1
2013-14	10	10	1:1
Integrated PG (M.C.M.)			
2010-11	112	I Sem- 40 II sem- 40 III Sem- 37 IVSem- 37	1:1 1:1 1:1 1:1
2011-12	118	I Sem- 40 II sem- 40 III Sem- 36 IVSem- 36	1:1 1:1 1:1 1:1
2012-13	102	I Sem- 40 II sem- 40 III Sem- 39 IVSem- 39	1:1 1:1 1:1 1:1

2013-14	069	I Sem- 23 II sem- 23 III Sem- 32 IVSem- 28	1:1 1:1 1:1 1:1
Certificate			
1)Tourism Management			
2010-11	00	00	
2011-12	10	10	1:1
2012-13	---	---	
2013-14	----	----	
2)Event Management			
2010-11	19	19	1:1
2011-12	25	25	1:1
2012-13	11	11	1:1
2013-14	19	19	1:1
3)E-commerce			
2010-11	35	35	1:1
2011-12	13	13	1:1
2012-13	16	16	1:1
2013-14	12	12	1:1
4)Web designing &office automation			
2010-11	07	07	1:1
2011-12	---	---	
2012-13	32	32	1:1
2013-14	17	17	1:1
Diploma			

1.DBM			
2010-11	47	47	1:1
2011-12	21	21	1:1
2012-13	13	13	1:1
2013-14	12	12	1:1
2.DMM			
2010-11	09	09	1:1
2011-12	05	05	1:1
2012-13	---	---	
2013-14	---	---	
3.D-TAX			
2010-11	19	19	1:1
2011-12	19	19	1:1
2012-13	18	18	1:1
2013-14	20	20	1:1
4.DFM			
2010-11	38	38	1:1
2011-12	19	19	1:1
2012-13	18	18	1:1
2013-14	23	23	1:1
5.Tourism Management			
2010-11	02	02	1:1
2011-12	---	---	---
2012-13	07	07	1:1
2013-14	---	---	---
6.Event Management			
2010-11	---	---	---
2011-12	13	13	1:1
2012-13	19	19	1:1
2013-14	---	---	---
7. E-commerce			
2010-11	03	03	1:1
2011-12	07	07	1:1
2012-13	04	04	1:1
2013-14	07	07	1:1
8. Web designing &office automation			

2010-11			
2011-12	01	01	1:1
2012-13	05	05	1:1
2013-14	02	02	1:1
2013-14	02	02	1:1
9.Advance Diploma in Tourism Management			
2010-11	03	03	1:1
2011-12	---	---	---
2012-13	---	---	---
2013-14	02	02	1:1
10.Advance Diploma in Event Management			
2010-11	01	01	1:1
2011-12	---	---	---
2012-13	12	12	1:1
2013-14	03	03	1:1
11. Advance Diploma in E-commerce			
2010-11	09	09	1:1
2011-12	---	---	---
2012-13	---	---	---
2013-14	---	---	---
PG Course			
1.MHRD			
2010-11			
SEM- I/II	17	17	1:1
SEM-III/IV	37	37	1:1
2011-12			
SEM- I/II	22	22	1:1
SEM-III/IV	10	10	1:1
2012-13			
SEM- I/II	15	15	1:1
SEM-III/IV	12	12	1:1

2013-14 SEM- I/II SEM-III/IV	21 09	21 09	1:1 1:1
Any other 1.LibraryScience 2010-11	Sem-I- 13 Sem-II-11	Sem-I- 13 Sem-II-11	1:1 1:1
2011-12	Sem-I- 12 Sem-II-10	Sem-I- 12 Sem-II-09	1:1
2012-13	Sem-I- 44 Sem-II-26	Sem-I- 11 Sem-II-05	4:1 5:1
2013-14	Sem-I- 10 Sem-II-07	Sem-I- 10 Sem-II-07	1:1 1:1

2.2 Catering To Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- The admission is ensured for all differently abled students who are aspire for enrolment by relaxing the cut of percentage and tuition fee. The institution adheres to government norms in this regard. The institution analyses the academic growth of differently abled students and identified during the admission time itself and strategies are planned for the assistance. The institution has taken the following measures to fulfill their needs
 - i. Specific learning materials are made available.
 - ii. Scholarship and fee waivers/ concessions.
 - iii. Special guidance and counseling.
 - iv. As per Govt. of India directives, seats are earmarked for differently abled students in the admission.
 - v. The institution caters to the needs of differently-abled students by providing facility of Library, drinking water at ground level. Making separate sitting arrangement during examinations. Assisting such student to take him/her at the class-rooms upstairs.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- The orientation programme conducted at each department/subject before the commencement of teaching programme helps in internal understanding of the knowledge base and skills of the students. The merit and performance of students in qualifying examination as well as their earlier career is also considered.
- The performance of students in the first and second internal tests which are a part of continuous internal assessment also helps in understanding the students' level of understanding, of the subject.
- It is proposed to have Induction Analysis cum orientation classes to all the newly admitted students before the actual commencement of teaching programme in order to assess the status of current knowledge of subject, general knowledge, reasoning and skills. It is expected that this analysis and the performance of students at qualifying examinations are likely to create a base for monitoring the future progress of students.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add on / Enrichment Courses,etc.) to enable them to cope with the programme of their choice?

- The college provides bridge, remedial and add on courses for the development of students, additional efforts are taken to meet the differential needs of the students. Students who are pursuing new courses and those who are weak in certain courses are offered additional sessions to cope up with the course. The college offers bridge course to improve competency of the students.

1) REMEDIAL COURSES

Based on the performance in the term examination, remedial coaching is provided to slow learners. These courses are conducted after regular class hours and during holidays. Peer teaching and learning is also encouraged and practiced as a remedial measure.

2) NET-SET COURSES

It is headed by a teacher designated and supported by visiting faculty. This college arranges for training and special programmes especially for SC, ST and OBC students, free of cost. This expenditure is totally borne by the UGC. This is a unique academic support to the students.

3) ENTRY IN SERVICES COACHING

Special coaching classes for the preparation to IAS and other Competitive examinations.
Experts from outside as resource persons.

4) EQUAL OPPORTUNITY PROGRAMME

For SC/ST and OBC students, short term programmes are offered. These courses are conducted by external experts. These are interactive sessions and have learner focus.

2.2.4 *How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?*

- i. Organize workshops for girls and females staff for health awareness.
- ii. Female's staff room, Girls common room and Cabins for HODs available.
- iii. Various facilities are provided to staff and Students.
- iv. This year 53% female students enrolled for admission.
- v. Sports and cultural activities are also available for the girls' students.
- vi. Green Audit Committee is formed.
- vii. Tree plantation is done.
- viii. Rain water harvesting is done
- ix. Guest lecture has been organized of Mr.Vivek Paraskar, Green Brigadier of Akola city.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- The institution assesses the learning levels of the students after admission and design programmers for advanced learners. Advanced learners and identified during:
 - i. Orientation programs and need assessment.
 - ii. Class interactions and discussions.
 - iii. Current affairs sessions.
 - iv. Performance in the class-test & term-end examination.

The advance learners are motivated to exile further through the following Ways:

- i. Assigned with challenging project, internship opportunities and live projects.
- ii. Encouraged to pursue add and courses and professional courses like CA-CPT and CS.

- iii. Encouraged to undertake research, write research articles and present papers.
- iv. Provided with leadership roles in academic and co-curricular activities.
- v. Editorial responsibilities in college magazines and newsletters.

The advanced learners of a subject are identified by the concerned faculty, based on their performance in term examination and semester examination. They are also identified based on their active participation, involvement, performance in the class room/practical hall. Accordingly, subject wise, paper wise, practical wise strategies are adopted.

2.2.5 *How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?*

- Monitoring their progress at every class-test, term exam and semester-end examinations.
- The orientation programme conducted at each subject before the commencement of teaching programme helps in internal understanding of the knowledge base and skills of the students.
- The merit and performance of students in qualifying examination as well as their earlier career is also considered.

2.3 TEACHING-LEARNING PROCESS

The holistic development of the students is ensured through knowledge, skills attitude and values.

2.3.1 *How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)*

- The college properly plans and organizes its teaching schedule. The college plans and executes well conceived teaching learning and evaluation strategies that are elucidated below

Academic calendar: Academic calendar is prepared at the commencement of the academic year incorporating the major events of the college and department. A schedule of holidays. Vacations and birth and death anniversary of great leader is mentioned.

- i. **Evaluation schedule:** A separate schedule for conduct of class-test, term examination , semester examination and declaration of results is prepared. Procedures for redressal and details about transparency in evaluation are closely monitored by the principal.
- ii. **Annual strategic plan:** Annual strategic plan meet is scheduled at the beginning of every academic year. The members of the management and all the faculty members deliberate during the meet.
- iii. **Course Plan:** It is detailed schedule of teaching prepared by the respective course teachers in accordance with the format provided by the IQAC. The teachers make a presentation on the course plan depicting the teaching methodology.
- iv. **Work diary:** faculty members maintain a work diary which shows a daily record of teaching- learning process, research and administrative activities executed by them. It is periodically monitored by HOD and the principal. It acts as a control mechanism in the efficient execution of the course plan.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

- Teaching learning and Evaluation quality circle is established in institution. Through this quality circle IQAC promotes the below mentioned activities to contribute, monitor and evaluate the Teaching & Learning process.
1. Academic Calendar and Administrative Calendar are prepared, circulated and displayed in the beginning of the academic session.
 2. Class wise subject time table is prepared
 3. Separate time table for computer practical is prepared.
 4. Teachers act as guides for preparing project report.
 5. Regular class tests are conducted.
 6. Term end examination is conducted.
 7. Remedial classes are conducted for weak students.
 8. Assignments of each subject are given.
 9. Group discussion and presentation of the students is taken by all subject teachers.
 10. Internal marks are allotted on the basis of class test, group discussion & presentation and assignments.
 11. Academic diary is maintained by the teachers.
 12. Feed-back from students for the teachers is also collected in order to enhance the quality of education.
 13. Industrial and field visits of the students are taken.

- 14.** Student- Interaction Committee is formed every year to acquaint the students with various activities of the college, which are proposed to conduct for the students throughout the year. It makes convenient to students to participate in the activities in the area of interest such as Sports, N.C.C., N.S.S., Cultural activities etc. This Committee acts as a source of talent search in the youth of the college apart from the formal education.
- 15.** Language board in English, Hindi and Marathi and formed and various activities are conducted for the students to enhance their communication and writing skills.
- 16.** Students are encouraged to participate in many activities which have social and civic approach viz. staging street play and delivering speeches of social awareness. The local civic or social organizations are rewarding such students of the college. These achievements are because of the dedication of the people who are totally engrossed with the work culture of the college. Students have regularly participated in curricular, co-curricular and cultural activities on national, state and university level, under the guidance of their respective teachers and the students were awarded by the competent authority.
- 17.** College teachers are adopting effective techniques of teaching in their teaching methods viz. case studies, analysis, works experience, project analyzing method, presentation method along with lecture method. M.Com IV Semester Students have viva- voce and project report as a part of curriculum so as they enrich the knowledge of different subjects in the commerce field.
- 18.** E-resources of learning are made available to the students. In the college there is a separate furnished Computer Lab., as well as internet facility is made available to the students and teachers
- 19.** Faculties follow the self-appraisal method to evaluate the performances through Performance based Appraisal System with the evaluation of Placement Committee and observations by the Principal.
- 20.** Feedback mechanism has been devised in the institute and overall feedback is taken from the students regarding their opinion of the teacher. The department wise feedback analysis is also taken from the students. Further, teachers are asked to act upon and overcome the weaknesses stated in the feedback to improve the quality of teaching.

21. Students are informed evaluation processes in advance. College examination, assignment and seminar presentation are the effective methods to know the overall performances of the students in their studies applied by the institution.
22. Interaction with the students, teacher and parents is a novel activity initiated by the college with an intention to inform the students and parents about the extra curricular and co-curricular activities of the college as well as teachers also acquainted with the students' interest, hobbies and their achievements.
23. Industrial Visits and Educational Tours, and visit to the service sector organization are the regular features and part of teaching/learning. The students are asked to prepare the reports on visited organizations.
24. Annual Teaching Plans are prepared by the teachers as a part of systematic and right direction to teaching.
25. Faculty maintains a record of teaching, meetings attended, participation in various activities etc. in an academic diary.

2.3.3 *How learning is made more student-centric? Give details on the support structures and system available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?*

- The learning process is student-centered in this College. Participatory learning activities like presentation of seminars and assignments/project work by referring to listed bibliography, collection of information from Internet, CD-ROM databases and on-line data bases is encouraged.
- Such activities contribute to self management of knowledge development, skill formation in the student and provides requisite platform to the student to become confident and self reliant.
- Lesson plans, self instructional material etc. made available.
- Practical of the computer subject, industrial visits and educational tours, seminars and workshops are also arranged for the students. The NCC and NSS units are also availing various programs for various skills and life long learning.

2.3.4 *How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?*

- The institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators as follows-
 - i. Arrange Group discussion.

- ii. Organize Seminar.
- iii. Held Quiz Competition.
- iv. Organize Cultural activities.
- v. Provide Computer knowledge.
- vi. Prepare project Report.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: virtual laboratories, e-learning – resources from national programme on technology Enhanced Learning (NPTEL) and National Mission on education through information and communication Technology (NME-ICT), open educational resources, mobile education, etc.

- i. In computer-lab computer based packages are used to elucidate abstract knowledge and virtual instrumentation through computer animation.
- ii. The students are also encouraged to use computer software packages for meaningful analysis of the experimental data collected/acquired by them.
- iii. In the college Library, students gather information and involve in learning process.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Assignment preparation on current and latest topics based on reference books, CDs and Internet surfing.
 1. Student Seminars on selected reference topics.
 2. Participation in Quiz, Debate and Problem Solving – Decision Making exercises.
 3. Student Project Work based on theoretical data/practical work/survey data/ case studies.
 4. Projecting them as “Team Leaders and Facilitators of Teams”, comprising fast, medium and slow learners.
 5. The students and the faculty keep pace with recent developments in their disciplines by perusing research journals, latest reference books, participating in national seminars/workshops/symposium/ refresher courses/internet browsing and interactions with experts.
 6. The students are encouraged to read the magazines, journals, CD-ROM data bases and latest information available on the internet.

2.3.7 Detail (process and the number of students benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/ academic advice) provided to students

- All the faculties in the college use the lecture method as a first means to introduce the topic, base, theories, concept elaboration and depth of subject.
- The quality and quantum of the lecture methods and learning strategies (lecturing, discussion, group discussion, question answers, case studies, role play, illustrations, and special lectures) depend upon the topics being dealt with.
- Most of the applied courses and professional courses have study tour programs, practical sessions, projects and field work components in their curricula, besides the usual class room interactions.
- A few departments provide instructional materials to the students for understanding the concepts.

2.3.8 Provide detail of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on students learning?

- The use of modern multi-media teaching aids like LCD, CD-ROMs and computer systems are usually employed in computer-lab instructions as well as other student learning experiences.
- In departments, computer based packages are used to elucidate abstract knowledge and virtual instrumentation through computer animation.
- The students are also encouraged to use computer software packages for meaningful analysis of the experimental data collected/acquired by them in learning process.
- In the last five years, many teachers have developed ICT enabled course material. Many departments are supplied with audio-visual teaching aids which are also used to teach students.
- Learner centered activities, like participative learning, interactive sessions, student seminars, case studies, project work, assignments, problem solving exercises, practical – field work are followed.

2.3.9 *How are the library resources used to augment the teaching- learning process?*

- The books and journals in the Library are available on open access basis. Subject books are issued to students and teachers to take them home for reading/reference.
- The library is kept open on all days except national holidays with flexible hours of working as per the needs of the students.
- Document delivery, Bibliographic compilation, and other facilities are provided by the Library.
- Along with the central library, all departments of self-financing sources are having separate library. Teachers opt the library facilities of all departments.
- Book-cards, UGC book schemes and reading room facilities are provided to the students.

2.3.10 *Does the institution face any challenge in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.*

- No, the institution doesn't face any challenge in completing the curriculum within the planned time frame and calendar.

2.3.11 *How does the institute monitor and evaluates the quality of teaching learning?*

- The teacher in-charge carefully monitors the regularity of attendance, participation in seminars and other activities and also the performance of the students in internal tests, Term exam and semester examinations.
- Accordingly the students are advised to improve by way of help and remedial/corrective action.

2.4 TEACHER QUALITY

2.4.1 *Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the curriculum.*

- As per the UGC norms the institution selects the qualified teachers. Presently colleges have highly qualified teachers. Through the advertisement in local, state and national level newspapers applications are invited. As per UGC norms selection committee is formed and after the interview the qualified teachers are appointed.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Ph.D.	01	----	04	03	05	03	16
M.Phil.	----	----	----	----	03	02	05
PG	----	----	01	----	----	01	02

2.4.2 *How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.*

- The additional faculties are appointed to teach new programmes. Temporary appointments were made during the last three years :

Name of Department	Additional Appointment		
	2011-12	2012-13	2013-14
Department of Commerce	16	16	16
Department of Management Studies	15	14	14
MCM Department	09	10	09
Career Oriented UGC Programmme	04	04	04
Library Science (C.Lib.sci.)	04	03	03

2.4.3 *Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.*

a) Nomination to staff development

Academic Staff Development Programme	Number of faculty nominated			
	10-11	11-12	12-13	13-14
Refresher courses	05	---	02	06
HRD programmes	---	01	---	---

Orientation programmes	---	03	---	01
Staff training conducted by other university	---	01	01	---
Staff training conducted by other institution	01	04	---	---
Summer/winter schools,workshops,etc.	01	---	02	---

B) Faculty training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning

- **Teaching learning methods/approaches -** Yes
- **Handling new curriculum -** Yes
- **Content / knowledge management -** Yes
- **Selection, development and use of enrichment materials -** Yes
- **Assessment -** Yes
- **Cross cutting issues -** Yes
- **Audio visual aids/multimedia -** Yes
- **OER's -** Yes
- **Teaching learning material development , selection and use. -** Yes

C) Percentage of faculty

- ★ *Invited as resources persons in workshops/ seminars/ conferences organized by external professional agencies -- 14*
- ★ *Participated in external workshops/ seminars/ conferences recognized by national/ international professional bodies --*

Year	Workshops	Seminars	Conferences
2010-11	08	03	23
2011-12	03	06	44
2012-13	07	04	36
2013-14	03	02	25

- ★ *Presented papers in workshops/ seminars /conferences conducted or recognized by professional agencies.*

Year	Workshops	Seminars	National Conferences	International Conferences	Nat. Journal	Internat. Journal
2010-11	03	03	17	06	05	04

2011-12	02	06	29	15	08	12
2012-13	01	04	27	09	07	22
2013-14	02	02	22	03	12	16

2.4.4 *What policies/system are in place to recharge teachers?(e.g.: providing researches grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)*

- All the needy teachers are sanctioned study leave to pursue higher studies either under FIP or in other schemes.
- The teachers, whose papers are accepted/invited for oral, poster presentations, are deputed to participate and present their research papers in the State/national/international conferences/seminars/ workshops.
- Teachers are also deputed for in-service training to gain knowledge about new technologies in emerging areas.
- The IQAC are encouraged to organize national/international conferences by providing seed money from the UGC unassigned grants.
- The teachers are encouraged for Minor/Major research projects from funding agency.
- The teachers are also encouraged to attend short term training programs for the utilization of the novel technologies in emerging fields.
- 04 Major and 10 minor Research Projects sanctioned UGC and of them 2 major and nine minor research project Completed.

2.4.5 *Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.*

- | | |
|---|----|
| 1. Vice President of Maharashtra State Commerce Association | 01 |
| 2. Editorial Advisory Board Member for research Journal | 04 |
| 3. Appointment as an expert for GD & PI 2011-12 | 02 |
| 4. Padmashri Maniratna Shikshak Gaurav Puraskar- 2012 | 01 |
| 5. World Environment Social Award-2012 | 01 |
| 6. Bharat Jyoti Award-2013 | 01 |

7. Dr.R.R.Parshurame Best Author Award-2013	01
8. Savitribai Fule Educational, Social National Award-2013	01
9. International Social Cultural Award -2014	01
10. National Level Certificate of Honour received from Dr.Babasaheb Ambedkar Teachers' welfare Association.	01
11. National Level Certificate Honour with Gold Medal received from Hindi Vidharbha Sahitya Samiti.	01
12. State Level Certificate of Honour received from Maharashtra State Commerce Association.	01

2.4.6 *Has the institution introduced evaluation of teachers by the students and external peers? If yes, how is the evaluation used for improving the quality of teachers –learning process?*

- Yes. The College has introduced evaluation of the teachers by the students. The feedback from the students is obtained teacher-wise and course-wise. The model questionnaire issued by the NAAC is used for this purpose. The student feedback committee of IQAC analyses these feedback forms and gives the analyzed evaluative report teacher wise.
- These analyzed evaluated, reports are perused by the Principal. In turn the outcome of the feedback analysis is informed to each teacher for futuristic improvement and encouragement.
- The outcome of the evaluation and its analysis are intimated to the individual teachers to understand their strength and weaknesses and leading to improvement in their performance.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 *How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?*

- The institution disseminates the evaluation process to all the stake holders well in advance through the following ways-
 - i. The college prospectus issued to each student and staff contains a section dedicated to examination process and schedule.
 - ii. An updated examination manual is available at the office for general references.

- iii. Students' parents are oriented at the beginning of the academic year about the evaluation process at the parent-teacher meeting.
- iv. College website display information and guidelines regarding examination schedule.
- v. Exclusive notice board in the college premises for examination related announcement.

2.5.2 *What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?*

- The Board of Studies prescribes the detailed syllabus for a subject based on provisions of Regulations.
- The Evaluation section, based on their logistics, prepare the time frame for conducting examinations (exam schedule, evaluation schedule, tabulation schedule, result announcement schedule, marks card.) as well as the steps followed for preparing an annual calendar, teaching, learning and evaluation schedule is planned, organised and implemented.
- Our faculty members are the members of Board of Studies. They have taken initiatives for introducing internal marks system for P.G. with semester pattern system and S.G.B.A.U. Amravati introduced it.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?*

- Principal conduct a meeting with the faculty members and decide upon various parameters involved in the evaluation component of courses.
- A systematic evaluation schedule is prepared at the beginning of the academic year and intimated to the students and faculty members.
- The quality of student assignments, project work and other experiential activity reports are monitored by HODs.
- Marks obtained by the students is made available for the parents.

2.5.4 *Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.*

- To measure student achievement, the schedule of college ensures continuous learning process through submission of assignment. Evaluation of seminar and other skill development activities throughout the Academic year.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weight age for behavioral aspects, independent learning, communication skills etc.

- System record is maintained of class-tests, assignment, G.D. and Project-report.
- Result is declared.
- Slow-learners' parents are called and instructed by the class-teacher for the development of the students.
- Guest-lecture is organized for personality development and for the development of the communication skill.
- Important of time management, prepare time –table of self learning such type of guidance is often given to the students.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- The graduates attributes specified by the college through -
 1. Assignment
 2. Project report
 3. Internal Assessment
 4. Written examination.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

- The College has prepared a Manual for the Examination System.
- This Manual has provision for redressal of grievances of the students
- regarding evaluation. The Syndicate Sub-Committee meets regularly for
- objective and effective redressal of the grievances of the students regarding
- evaluation. This is a statutory committee.
- The student has the right for (i) re-totaling (ii) revaluation (iii) photocopy of
- answer sheets.

- The principal is accessible for any kind of verification and redressal.

2.6 Student performance and learning outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give detail on how the students and staff are made aware of these?

- The slow learner experience adaptability, develop self esteem, self respect and confidence.
- Steps to enhance their communication skills, art of reading – learning , class tests and term-examinations.
- Monitoring their progress at every term and semester-end examinations.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performances of students through the duration of the course/ programme ? Provide an analysis of the student's results / achievements (programme /course wise for last four years) and explain the differences if any and patterns of achievements across the programmes /course offered.

- Monitoring the progress of the students is a continuous process in the college. Unit tests are held by teachers after the completion of each unit as per teaching plan. Term-end examination is held at the end of the term. The performance of students in the tests is discussed with them.
- The college arranges meetings with students' parents at the time of admission and later on. The parents are invited to interact freely with the teachers and discuss their wards' performance. They are also free to give their suggestions for the improvement of the working of the college. Several efforts are also taken by 'Students Progression and Support Quality Circle' in this regard.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- Bilingual explanations and discussions.
- Provision of simple but standard lecture notes/course material.
- Revision of topics and practical.

2.6.4 What are the measures/ initiative taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and

research aptitude developed among students etc.) of the course offered?

- Student placement committee is available in the college. The committee calls various company and bank for interview and recruitment of the students.
- Field visit at MIDC
- Guest-lecture arrange of different entrepreneurs.
- Extension lectures and career counseling.
- Prepare Placement Brochure.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- The college adopts a method of assessing the academic performance of the students on a continuous basis. The evaluation comprises of two components
 - i) Continuous internal assessment and
 - ii) Term-examination

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- The performance of students in the first and second internal tests which are a part of continuous internal assessment also helps in understanding the students' level of understanding, of the subject.
- Monitoring their progress at every class-test and term-end examinations.

2.6.7 Does the institution and individual teachers use assessment /evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes provide details on the process and city a few examples.

- Tutorials, discussions, interactions and remedial coaching.
- Personal, academic and social counseling.
- Concept clarification and problem solving exercises.

Any other relevant information regarding teaching –Learning and Evaluation which the college would like to include.

- Every year the college is organized Inter-collegiate level Sugam Sangeet Competition in collaboration with Cultural Committee to develop and motivate students for their other internal merits and fortitude.

- Encourages the Students in various competition at university, state, and national level Quiz competition is organized for the students.
- Guest-lecturers of the experts of various fields are organized for the students and Faculties.

Criterion III

Research, Consultancy And Extension:

3.1 Promotion of Research:

- The college has shown its commitment towards the promotion of research by constituting a Research , Consultancy and Extension Quality Circle and a separate Research Committee. It articulates procedure and policies. It is geared towards galvanizing the research potential of the college.

3.1.1 Does the institution have recognized research center's of the affiliating University or any other agency/ Organization?

- Yes, College is single faculty commerce college and have a Research Committee to facilitate, monitor & promoting the research work of the students studying in MHRD, M.Phil., M.Com. Courses , and for the teachers who are perusing Ph.D.& Minor and Major Research Projects . The college has a separate Department with Library apart from the Central Library i.e. Department of Management Studies and Research for conducting the research work.

3.1.2 Does the Institution have a research Committee to monitor and address the issues of research? If so , what is it's composition? Mention a few recommendations made by the committee for implementation and their impact?

- Yes, The institution have a Research , Consultancy and Extension Quality Circle:
Dr. Varsha S. Sukhadeve - Co-ordinator
Dr. Vandana K. Mishra- Member

Project Committee:

Dr. A. S. Ninawe- Co-ordinator,
Dr. G.G. Gondane, Dr. J.M. Kale, Dr. Varsha S. Sukhadeve , Dr. T.G. Mirge, Dr. M.C. Dabre, Dr. Vandana K.Mishra, Dr. Jyoti H. Lahoti, Prof. Yogesh K. Agrawal and Dr. Harish B. Badwaik are the members of the Committee to promote the research culture among the M.Com. Students and helps the student to select the

research project topics , finalize the topics as per the university norms and guide for their project as a part of a PG Curriculum.

Apart from this the institution have a **Research Committee:**

Yes, The college has a research committee which guided the teachers and the students and gives suggestions' for making policy decisions regarding improving research among teachers and students. A research committee comprising Co-ordinator and Members

1) Dr. S.G. Chapke- Co-ordinator

2) Dr. A.S. Ninawe- Member

3) Dr. Ashalata Raman- Member

Since the first cycle of NAAC Accreditation, the institution has laid emphasis on research and encouraged teacher to take up doctoral , post doctoral research, Major and Minor research projects. In addition to this the department of management studies and research has given rise to the need for research. As a result student of M.Com., MHRD, M.Phil. are given due importance for their projects and dissertations.

Two teachers Dr. A.S. Ninawe and Dr. Varsha S. Sukhadeve completed their major research projects, some are underway.

Major Research Projects Completed: **02**, Minor Research Projects Completed:**09** .

Ongoing Major Research Project: **02**, Ongoing Minor Research Projects : **01**

07 teachers have already been applied for Major/Minor projects to UGC which are yet to be sanctioned.

- **Two Teachers** have been completed the **Major research** projects with a sanctioned amount of **Rs. 12,26,770/-** (Twelve Lacs Twenty Six Thousand Seven Hundred & Seventy) ,
- **Nine teachers** have completed **Minor research** project of Rs.4,75,500 sanctioned by UGC.
- **Two Teachers Ongoing Major research** projects of **Rs. 15,20,000/-** (Fifteen Lacs Twenty Thousand) sanctioned by UGC.
- **One Minor research** project of UGC is ongoing amounted Rs. 65,500.
- Teachers of the college have applied for few more major research projects which are expected to sanction during this academic year.

Research Consultancy and Extension Quality Circle facilitates access to research oriented activities like presentations of research papers at National and International Conferences and publications of research papers in research journals of national and

international repute with an ISSN, Encourage to Contribute the research papers in edited ISBN Book and to write the books . It also encourages and ensures enrolment and registration of our faculty members for Ph.D., as a result of this our **70 % faculty** members are with Ph.D. as their highest qualification.

43 % of our faculty is actively engaged in guiding research to M.Phil/Ph.D. research fellows.

S.No.	Name of the M.Phil./Ph.D. Guides	Ph.D. Students Enrolment/Registered	M.Phil Awarded	Ph.D. Awarded
1.	Dr. S.G. Chapke	08	19	05
2.	Dr. G.L. Pedhiwal	08	24	-
3.	Dr. G.G. Gondane	-	04	-
4.	Dr. A.S. Ninawe	08	12	-
5.	Dr. J.M. Kale	-	05	-
6.	Dr. Varsha S. Sukhadeve	08	05	09
7.	Dr. Ashalata Raman	08	-	-
7.	Dr. A.L. Rathod	-	05	-
8.	Dr. M.C. Dabre	-	05	-
9.	Dr. D.V. Ingle	-	-	-
10.	Dr. D.R. Baheti	08	-	11
	Total	48	79	25

Re-commendations of the Research Committee:-

- 1) Proposals for Minor and Major Research Projects to be submitted by the faculty members.

Outcome:- 04 Major research projects & 10 Minor research projects have been sanctioned by UGC. 07 faculty members have submitted their Proposals for Major/ Minor Research projects for sanction.

- 2) Publication of Research Journal: To give an impetus to research among the teachers and the students.

Outcome:- College has constituted the Editorial Committee comprising the following members:

- 1) Dr. S.G. Chapke-Chief Editor
- 2) Dr. Varsha S. Sukhadeve- Executive Managing Editor
- 3) Dr. G.G. Gondane- Member
- 4) Dr. J.M. Kale-Member
- 5) Dr. Ashalata Raman-Member
- 6) Dr. M.C. Dabre-Member

The peer reviewed referred research journal , “ SPARK” - ‘ International Journal of Social Sciences & Humanities” Multidisciplinary Approach, The first issue under publication. Being a single faculty commerce college, the theme of first issue dedicated to “ Commerce & Management” is in publication process.

3) Books Publication by the Teachers :

Outcome:- The faculty members are engaged in the research work. They have published books with an ISBN on the topics which are pertaining to commerce and management.

- 1) Perspective of Co-operatives – Authored by Dr. S.G. Chapke & Dr. A S. Ninawe
Joint Publication, also placed to PG Curriculum to S.G.B. Amravati University, Amravati.
- 2) Research Methodology- Dr.G.G. Gondane
- 3) Modern Approach to Statistics- Authored by Dr. Varsha S. Sukhadeve
- 4) Business Mathematics & Statistics - Authored by Dr. Varsha S. Sukhadeve
Both the books of Dr. Varsha S. Sukhadeve are placed as a reference books to UG and PG Curriculum to S.G.B. Amravati University & R.T.M. Nagpur university.
- 5) Principles of Business Management- Dr. A.L. Rathod
- 6) Marketing Management – Dr. A.L. Rathod
- 7) Vyasai Vyavsthanachi Multatve_ Dr. A.L. Rathod
- 8) Managerial Economics- Dr. M.C. Dabre
- 9) Mutual Funds In India - Dr. D.V. Ingle
- 10) Shabdmanjeeri (Lalit Lekh Sangrah) - Dr. Swati Damodhare

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects.?

To facilitate smooth progress and implementation of research in the college

- For Conducting the research work the management and the Principal is providing the full autonomy to the Principal Investigator, timely release of resources providing adequate infrastructure and human resources, full utilization of technology and information etc.
- Teachers are facilitating the timely auditing and submitting the utilization certificate to the funding agencies and authorities.
- Utilizing the overhead charges sanctioned by funding agencies for enhancing the infrastructural facilities, supply of continuous electricity etc.
- Ensuring timely availability or release of resources.
- Providing adequate infrastructure and human resources.
- Sanctioning purchase of books in the concerned areas.
- Providing the facility of INFLIBNET.
- Providing Audio -Visual aids.
- Providing the facility of video conferencing.
- Facilitating interface meeting with eminent intellectuals, of National & International repute.
- Establishing linkage with industry and corporate sector.
- Placement activities encourages in the college campus.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- Yes, the college is developing scientific temper and research culture and aptitude among the students.

Efforts made by the College to develop the research cultural:

- 1) Encourages teachers to take up full time research under FDP.
- 2) Encourages teachers to go for Doctoral and Post-doctoral research. As a result 90 percent teachers have been completed their Ph.D. during the their services.

Number of teachers are awarded the Ph.D. during their services:

S.No.	Name of the Teachers Awarded Ph.D. in Service.	Ph.D. Awarded –Year
1.	Dr. S.G.Chapke, Principal	2005
2.	Dr. G.G. Gondane	2008
3.	Dr. G.L. Pedhiwal	2006

4.	Dr. A.S.Ninawe	2007
5.	Dr. J.M. Kale	2007
6.	Dr. Varsha S. Sukhadeve	2004
7.	Dr. Ashalata Raman	2007
8	Dr. A.L. Rathod	2012
9.	Dr.T.G. Mirge	2013
10.	Dr. D. V. Ingle	2009
11.	Dr. J.H. Lahoti	2013
12.	Dr.Swati Damodare	2014

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

- During the formulation and revision of syllabus at the meeting of Board of Studies in the faculty of commerce and management have integrated a research activity with the help of our faculty members who are working as a BOS Members in the university.
- Our Supportive management provides the financial assistance of Rs. 7000/- to the faculty members who are register for Ph.D. and also for attending & for the paper presentation at international conferences abroad .
- College teachers are actively engaged in research and guiding Ph. D. and M.Phil students .

Ph.D /M.Phil. Guides and Ph.D.awarded Students:-

- Dr. S.G. Chapke - Principal is guiding **08** Ph.D. Students and **05** Ph.D. Students have already been awarded Ph.D. under his guidance.
- Dr. G.G. Gondane - Head of the Department is guiding the **01** student for Ph.D. 03 have been submitted for Ph.D. registration.
- Dr. G.L. Pedhiwal- **08** students are pursuing Ph.D. under his guidance.
- Dr. A.S. Ninawe- **08** students are pursuing Ph.D. under her guidance.
- Dr. J.M. Kale- 06 Students are submitted synopsis for Ph.D. registration.
- Dr. Varsha S. Sukhadeve, Co-ordinator ,IQAC, under her guidance **08** students are pursuing Ph.D. and **09** students awarded Ph.D. under her guidance.
- Dr. A.L. Rathod- **08** students submitted synopsis for Ph.D. registration.
- Dr. D.V. Ingle – Got registration of Ph.D Guide SGB Amravati University.

- Dr. Ashalata Raman- **08** students for English subject are registered for Ph.D. under her guidance in the Department of Languages.

Apart from it our faculty members pursuing Ph.D. in the college to affiliated University.

- Mr. Yogesh Agrawal- Thesis submitted for the award of Ph.D.
- Mrs. A. S. Khedekar- Ph.D. Thesis Submitted for the award of Degree.
- Mr. A.M. Tirkar- Thesis submitted for the award of Ph.D.
- Mrs. Jyoti Maheshwari- Submitted Thesis for the award of Ph.D. Degree.

Research culture deeply rooted in our faculty members, as a result of it our junior college teachers also completed their Ph.D. in service from the College.

- Dr. M.S. Pradhan- Awarded Ph.D. in the year 2012 (Economics)
- Dr. D.R. Baheti- Awarded Ph.D. in the Year 1989 (Commerce)
- Dr. Kavita Bokey- Awarded Ph.D. in the year 2011 (Education)

Ongoing Faculty Research Projects (Minor and Major Projects, funding from the Government, UGC, DST, CSIR, AICTE, Industry, NGO or International agencies)

- ***Ongoing Major/ Minor Research Projects:***

S. No.	Name	Name of Department	Type of Project	Sanctioned by	Amount rupees
1.	Dr. A.S. Ninawe	Dept of Commerce	Major	UGC	7,51,000/-
2.	Dr. A.L. Rathod	Dept of Commerce	Major	UGC	7,69,000/-
3.	Dr. A.L. Raman	Dept of Languages	Minor	UGC	65,500/-
Total					15,85,500

• **Major/ Minor Research Projects Completed:**

S. No.	Name of Teacher	Name of Department	Type of Project	Sanctioned by	Amount rupees
1.	Dr. S.G. Chapke	Dept of Commerce	Minor	UGC	1.05,000/-
2.	Dr.G.L. Pedhiwal	Dept of Commerce	Minor	UGC	30,000/-
3.	Dr. A.S. Ninawe	Dept of Commerce	Major	UGC	6,01200/-
4.	Dr. A.S. Ninawe	Dept of Commerce	Minor	UGC	14,000/-
5.	Dr. Varsha S. Sukhadeve	Dept of Commerce	Major	UGC	6,25,570/-
6.	Dr. A.L. Rathod	Dept of Commerce	Minor	UGC	40,000/-
7.	Dr. T.G. Mirge	Dept of Commerce	Minor	UGC	50,000/-
8.	Dr. M.C. Dabre	Dept of Commerce	Minor	UGC	70,000/-
9.	Dr. D.V. Ingle	Dept of Commerce	Minor	UGC	16,500/-
10.	Dr. J.H. Lahoti	Dept of Commerce	Minor	UGC	80,000/-
11.	Dr. V.K. Mishra	Dept of Commerce	Minor	UGC	70,000/-
Total					17,02,270

• **Major/ Minor Research Projects Applied:**

S. No.	Name	Name of Department	Type of Project	Applied for Sanction
1.	Dr. S.G. Chapke	Dept of Commerce	Major	UGC
2.	Dr. T.G. Mirge	Dept of Commerce	Major	UGC

3.	Dr. M.C. Dabre	Dept of Commerce	Major	UGC
4.	Dr. S.D. Damodare	Dept of Commerce	Major	UGC
5.	Dr. J.H. Lahoti	Dept of Commerce	Major	UGC
6.	Dr. V.K. Mishra	Dept of Commerce	Major	UGC
7.	Prof Y.K. Agrawal	Dept of Commerce	Minor	UGC

Faculty is actively engaged in research and publishes research paper in journals of national & international repute.

• *No. of Research Publication in International/ National Journals ISSN / ISBN:*

S.N.	Name	International	National	Total
1.	Dr. S.G. Chapke	10	03	13
2.	Dr. G.G. Gondane	03	03	06
3.	Dr. G.L. Pedhiwal	03	02	05
4.	Dr. A.S. Ninawe	04	01	05
5.	Dr. J.M. Kale	03	03	06
6.	Dr. Varsha S. Sukhadeve	17	09	26
7.	Dr. Ashalata Raman	06	05	11
8.	Dr. A.L. Rathod	00	04	04
9.	Dr. T.G. Mirge	03	09	12
10.	Dr. M.C. Dabre	08	21	29
11.	Dr. D.V. Ingle	02	03	05
12.	Dr. J.H. Lahoti	03	01	04
13.	Dr. V.K. Mishra	02	09	11
14.	Prof. A.S. Khedekar	--	02	02
15.	Prof. Y.K. Agrawal	--	--	--
16.	Prof. J. R. Maheshwari	--	--	01
17.	Prof. R.L.Yeul	01	--	
18.	Prof. A.M. Tirkar	03	--	03
18.	Dr. S.D. Damodare	--	--	--
	Total	68	75	143

- **No. of Research Publication in International / National/ State Conference / Seminar & Workshop:**

S.N.	Name	International	National	State	Total
1.	Dr. S.G. Chapke	04	06	02	12
2.	Dr. G.G. Gondane	01	02	03	06
3.	Dr. G.L. Pedhiwal	04	20	02	26
4.	Dr. A.S. Ninawe	02	20	--	22
5.	Dr. J.M. Kale	-	02	05	07
6.	Dr. Varsha S. Sukhadeve	13	10	02	25
7.	Dr. Ashalata Raman	01	02	01	04
8.	Dr. A.L. Rathod	02	02	02	06
9.	Dr. T.G. Mirge	06	15	02	23
10.	Dr. M.C. Dabre	05	20	02	27
11.	Dr. D.V. Ingle	03	06	-	09
12.	Dr. J.H. Lahoti	03	11	03	17
13.	Dr. V.K. Mishra	03	16	01	20
14.	Prof. A.S. Khedekar	01	04	00	05
15.	Prof. Y.K. Agrawal	02	06	04	12
16.	Prof. R.L. Yeul	-	04	-	04
17.	Prof. J.R. Maheshwari	02	05	-	07
18.	Prof. A.M. Tirkar	03	07	01	11
18.	Dr. S.D. Damodare	04	03	-	07
19.	Dr. H. B. Badwaik	02	02	-	04
	Total	61	163	30	254

- **Chapters Contributed in Edited Book with an ISBN:**

S.N.	Name	Publication	Name of Chapter	ISBN	Total
1.	Dr. S.G. Chapke	Anuradha Publication, Nanded	Retail Banking in India	978-81-923477-0-7	01
2.	Dr. Varsha S. Sukhadeve	i)Apratim Publication, Aurangabad ii) Aadhar	i) Responsibilities In a Globalize World & It's Impact on Indian	i)Edited Book	05

		<p>Publication, Amravati</p> <p>iii) Marathi Jansahitya Parishad, Amravati</p> <p>iv) Bookwell, New Delhi</p> <p>v) Bookwell New Delhi</p>	<p>Economy</p> <p>ii) Dr. Babasaheb Ambedkar's Buddhism & It's Emancipatory Potential.</p> <p>iii) Human Rights & Social Justice- Dalit Rights are The Human Rights.</p> <p>iv) Rural Entrepreneurship Development Era- Agri- Tourism- pure Holidayism Practices: For Agri Entrepreneurship Development & Management.</p> <p>v) Ecotourism Impact Measurement Inventive Practices for Tourism Management.</p>	<p>ii) 978-81-92241</p> <p>iii) 978-81-922188-2-3</p> <p>iv) 978-93-80574-31-8</p> <p>v) 978-93-5070-002-0</p>	
3.	Dr.M.C.Dabre	<p>i) Anuradha Publication, Nanded</p> <p>ii) Shri. Balaji Publication, Nagpur</p> <p>iii) Anuradha Publication, Nanded</p>	<p>E-learning Practices In Students at Guru Nanak Dev University, Amritsar: Recent Trends In Commerce Education.</p> <p>ii) Changing Role of Banks In India, Dual Decades Working of Economic Reforms In India</p> <p>iii) FDI & Insurance In India, FDI & Indian Economy</p>	<p>i) 978-81-923477-0-7</p> <p>ii) 978-81-924206-0-8</p> <p>iii) 978-93-82995-00-5</p>	03
4.	Dr. D.V. Ingle	Prashant Pubication, Jalgaon	Retailing Management: A Strategic issue In 21 st Century.	978-93-81546-92-05	01

			Management India a Strategic Issue		
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3.1.6 Give details of workshops/ training programmes / sensitization programmes conducted /organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- College organizes interactions of faculty with luminaries from time to time and encourages and guides them for latest developments in research methodology organizing workshops of SPSS, IT etc.

Such examples are

- Workshop on the —Use of IT and e-Content Development for Higher Education, faculty for using online resources for research and e-content development.
- Series of Guest Lectures organized, The Eminent Resource Persons invited from the different Universities.
 - i) Dr. Baban Taywade, Former Dean, RTM Nagpur University.
 - ii) Dr. W.K. Sarwade- Dean , Management Faculty, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
 - iii) Dr. Bharat Meghe- Dean, Commerce Faculty, RTM Nagpur University, Nagpur.
 - iv) Dr. Anant Deshmukh, Head , Commerce Faculty, RTM Nagpur University.
 - v) Dr. Vinod Gawande-Principal, Smt. S.R.B.T. College, Mouda, RTM Nagpur University.
 - vi) Dr. Ajit Shringarpure- Director- Real Institute of Management, Nagpur.
 - vii) Dr. Rahemtullah, Professor, APB Commerce College, Mumbai
 - viii) Dr. M.R.Ingle- Professor & Director- Dr. Babasaheb Ambedkar Study Centre, Shri shivaji College , Akola.
 - ix) Swami Pratyand Saraswati- Chinmya Sevashram, Nanded
 - x) Dr. Nandkumar Rathi ,
 - xi) Dr. Ajhar Ajuruddin.
 - xii) Dr. Snatosh Sadar, Professor, Dept. of Business Management, SGB Amravati University.

- **Seminar/ Workshop/Guest Lectures on :**

- i) Effective Public Speaking

- ii) Time Management
- iii) Assertiveness
- iv) Investment Planning
- v) Work shop on 'How to Prepare Project' for P.G. students.
- vi) Work shop on 'How to Prepare E-Commerce Project' for UG students.
- vii) Health and Hygiene for female students.
- viii) Global and foreign direct investment.
- ix) Value Education
- x) Interest free bank
- xi) Impact of economic thought of Dr. Babasaheb Ambedker on Indian Economy.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Priority areas for research:

- The College provides the priority area for research in the area of Commerce, Management, Business Economics, Accounts and Statistics HR, Marketing , Finances, Computer Management etc.

The Expertise available in the institutions for M.Phil. & Ph.D. are:

S.No.	Name of Supervisor	Faculty & Subject	M.Phil/Ph.D.
1.	Dr. S.G. Chapke	Commerce & Management	M.Phil & Ph.D.
2.	Dr. G.G. Gondane	Commerce & Management	M.Phil & Ph.D.
3.	Dr. G.L. Pedhiwal	Commerce & Management	M.Phil & Ph.D.
4.	Dr. A.S. Ninawe	Commerce & Management	M.Phil & Ph.D.
5.	Dr. J.M. Kale	Commerce & Management	M.Phil & Ph.D.
6.	Dr. Varsha S. Sukhadeve	Commerce & Management	M.Phil & Ph.D.
7.	Dr. Ashalata Raman:-	English	Ph.D.
8.	Dr. M.C. Dabre	Commerce & Management	M.Phil & Ph.D.
9.	Dr. D.V. Ingle	Commerce & Management	M.Phil & Ph.D.
10.	Dr. D.R. Baheti	Commerce	M.Phil & Ph.D.
11.	Dr. N.M. Shah	Commerce	M.Phil & Ph.D.
12.	Dr. T.G. Mirge	Commerce	M.Phil & Ph.D.
13.	Dr. J.H.Lahoti	Commerce	M.Phil & Ph.D.
14.	Dr. V.K. Mishra	Commerce	M.Phil & Ph.D.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- The College has made concerted efforts to attract researchers of eminence and academicians to visit the campus and interact with teachers and students through

various means such as organization of National conferences, allocation of funds to the departments to conduct workshops and seminars, periodical visits of Chartered Accountants , students and faculty members from various national Institutions & Universities to interact with their counterparts at college providing a platform for consultation with the research experts in the college during their visits. The College offers hospitality to visiting scholars by providing boarding and lodging, internet facilities, access to library and computing centre and drawing up schedules for departments to invite the scholars to give guest lectures in their respective areas of specialization. As a special feature of these events separate interaction sessions are organized in which one to one interaction with students and teachers takes place. Interactive sessions with students of Commerce , Management, Cyber Commerce & Computer Management were organized.

• ***Eminence visited in the College campus Since 1964:***

- i) Honorable Mr. Eknath Khadse- Minister of Revenue. Govt. of Maharashtra & Alumni of the College in the batch of 1973-74 , paid visit to our august college.
- ii) Honorable MP Sanjay Bhau Dhotre.
- iii) Honorable Minister Shri Vasanttrao Naik.
- iv) Honorable Minsiter Shri Nanasahab Sapkal, Co-opertive Minister, Marharashtra.
- v) Advocate Ram Jethmalani.
- vi) Advocate Sheshraoji Wankhade, Former Speaker, Maharashtra State Vidhan Sabha.
- vii) Industrilist Shri Shantaramji Dhanukar.
- viii) Honorable Ex Minister for state and MLA Shri Govardhan Sharma.
- ix) Honorable Ex Minister for state and MLA Shri Gulabrao Gawande.
- x) MLA Shri Haridas Bhade.
- xi) Honorable Minister Shri Vasnatrao Sathe.
- xii) Dr. S.N. Patil Vice Chancellor SGB, Amravati University.
- xiii) Shri Ajit Wadekar former captain of Indian Cricket Team.
- xiv) Honorable Minister Madan Dange.
- xv) Honorable Minister Arun Divekar.
- xvi) Honorable B.T. Deshmukh MLC.

- xvii) Honorable Vasant Rao Khotre.
- xviii) Cinema Actor Sajankumar.
- xix) Cinema Actor Amrish Kumar.
- xx) Cinema Actor A.K. Hangle.
- xxi) The College has the distinction of having Honorable Mr. J.P. Dange- Chief Secretary of Maharashtra . He is the alumni of the college invited to interact with the teachers & the students.
- xxii) Honorable Dr. Ranjeet Patil - State Home Minister, Minister for General Administration, Law and Justice, Town Planning & C.M.O. to Chief Minister invited to interact with teachers and the students.
- xxiii) Honorable Dr. Kamal Singh- Vice Chancellor, SGB Amravati University.
- xxiv) Honorable Dr. Sharad Rao Nimbalkar, Vice Chancellor, Dr. Panjabrao Deshmukh Krishi Vidyapeeth , Akola.
- xxv) Dr. Rajan Velukar- Vice Chancellor, Yashwantrao Chavan Maharashtra Open University, Nashik.
- xxvi) Dr. Shivshankar Mishra- Pro-Vice Chancellor, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha.
- xxvii) Dr. K.M. Kulkarni- Director-Higher & Technical Education, Pune
- xxviii) Mr. B.S. Madhukar- Deputy Advisor, NAAC Bangalore
- xxix) Dr. Aniruddha Deshpande- Executive Council Member NAAC & Principal BMCC, Pune.
- xxx) Ms. Ashwini Joshi – IAS Officer , C.E.O. Akola zilha Parishad
- xxxi) Ms. Shweta Singhal- IAS Officer
- xxxii) Dr. Pravin Munde- IAS Officer
- xxxiii) Mr. Pakash Honmode- Vetern Air Chief Marshal
- xxxiv) Mr. Vivek Parashar- Green Brigadier of Akola City
- xxxv) Prof . Mukund Joshi- Retired Professor of the college
- xxxvi) Mr. Mohan Rathod- Director General, Police, Amravti Division
- xxxvii) Prof. Sanjay Khadse, SDO, Akola

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- Only 9% of the faculty has utilized leave for research activities. Leave with pay is given to the faculty members for completion of research. Teachers desirous of pursuing doctoral programme are sanctioned leave on FDP /FIP Scheme for teachers.
- Members of faculty are sanctioned duty leave for chairing the session/ presenting papers at national and international conferences and attending workshops and conferences. Duty leave granted for attending, presenting a paper and chairing the session.
- Duty Leave sanctioned for attending Ph.D. Viva-voce as an external refry in the different universities.

Dr. S.G. Chapke:-

1. Attending & presenting papers and chairing the session in an International National Conference
2. Delivering lectures in refresher course in Commerce at ASC, SGB Amravati University, Amravati.
3. NAAC Peer Team Member

Dr. Varsha S. Sukhadeve:-

Attending, Presenting Papers and Chairing the Session in an International/National Conference & Visited as a Resource Person in Different Universities of India :-

- i) Chairperson:- International Conference on Reinterpretation of Buddhism In Dr. Ambedkar's Perspective., Dated- 27th & 28th January 2012
- ii) Chairperson:-National Seminar: Human Rights and social Justice, Dated:--- January 2012.
- iii) Resource Person: Research Methodology Symposia , Bangalore University, Bangalore.
- iv) Resource Person- NAAC Reaccreditation Workshop- G.B. Murarka College, Shegaon.
- v) Resource Person: Recent Trends In Commerce & Management, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

Dr. M.C. Dabre:-

- i) Resource Person:- National Level Conference on Nature of Indian Capital Market. The Changing Trends in Indian Capital Markets
- ii) Resource Person: Agricultural Views of Dr. Babasaheb Ambedkar, Govt. B.Ed. College .

Prof. Y.K. Agrawal:

- i) Resource Person: NAAC Reaccreditation Workshop- G.B. Murarka College, Shegaon.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

- Enhancing an in-depth knowledge of the subject and facilitating research has made a signal impact on its application in the society/ community Development. The research has facilitated an understanding of changing patterns of human behavior especially in the changing socio-cultural set-up and brought out the role of education in the Societal need.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- Budget for Research and Development: The College has allocated funds for Research and development. The College received substantial grant from UGC, for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- Yes, the supportive management provides seed money to the faculty for research. Members of faculty are sanctioned seed money to go abroad and present research papers and also for Ph.D. Research Scholars. Percentage of faculty provided seed money for research: 1%.

3.2.3 What are the financial provisions made available to support student research projects by students?

- **Budgeted Financial Provisions available to support student research projects:**

Year	Heads	M.Com.	M.C.M.	M.I.R.P.M.	M.Phil.	Ph.D.
2015-16	i) Educational Tour	20,000/-	96000/-	20,000/-	-----	-----
	ii) Supervisor Allowances	-----	-----	4500/-	56,540/-	45000/-
	iii) Research Course (Infrastructural Use)	-----	-----	-----	-----	75000/-

- Development of infrastructures: College purchases all the latest instrumentation required for students' research projects
- Internet facility is made available both in the college labs and hostel
- INFLIBNET Services are made available and passwords issued to facilitate research
- Library up gradation with research journals.
- N-listed Library facility
- Library upgraded with Bar Coding.

3.2.4 *How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.*

- Aligning with the present trend of interdisciplinary approach in Higher education Teachers of the College are presenting their research papers on various topics with an Inter-disciplinary approach. Most of the teachers undertake interdisciplinary research for publication of their research papers in national and international journals with an ISSN.

3.2.5 *How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?*

- Periodic updating and up gradation of the equipments and software are made. Training is provided for lab attendants and students in the efficient handling of Computer laboratory equipment in the departments.
- Need based repairs and maintenance of equipment is carried by technical staff appointed by College or by sending the equipment to the manufacturer.
- As per requirement equipment of other departments are also used. For example, Printers, Xerox Machine, LAN Maintenance etc.

3.2.6 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If _yes_ give details.*

- College has also got financial help from many agencies like UGC, NAAC & SGB Amravati University etc. to hold National Conferences.

S.No.	Subject (National Conferences)	UGC	NAAC	SGB Amravati University
1.	XIII Maharashtra State Commerce Conference	30,000/- F.Np.24- 03/2002/WRD	-	-
2.	Post Accreditation Review of Accredited Institution for Sustaining the Quality Education. 15 th & 16 th Jan. 2006	1,00, 000/- F.No. 24-203/05	75,000/- (F-4- 59/2006/Jan/Jan- 18 (Ds)	10,000/- S.G.B.A.U./7- D/05/1057/06
3.	Global Economic Recession: An Opportunity To India.16 th & 17 th Dec. 2009.	80,000 F.No. 24- 868/09(WRO)	-----	10,000/-
4.	Innovative (Best) Practices In Library and Information Services”	31250/- F.No.24- 1317/09(WRO)	-----	-----
5.	Service Sector In India	1,45,000/- F. No. 24- 1095/13 (WRO)	-----	-----
6.	Honing Languages Skills In The Era of Globalization	1,38,000/- F. No. 24- 1174/13 (WRO)	-----	-----

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

• **Ongoing Major/ Minor Research Projects:**

S. No.	Name	Name of Department	Type of Project	Sanctioned by	Amount rupees
1.	Dr. A.S. Ninawe	Dept of Commerce	Major	UGC	7,51000/-
2.	Dr. A.L. Rathod	Dept of Commerce	Major	UGC	7,69,000/-
3.	Dr. A.L. Raman	Dept of Languages	Minor	UGC	65,500/-
Total					15,85,500

• **Major/ Minor Research Projects Completed:**

S. No.	Name of Teacher	Name of Department	Type of Project	Sanctioned by	Amount rupees
1.	Dr. S.G. Chapke	Dept of Commerce	Minor	UGC	1.05,000/-
2.	Dr.G.L. Pedhiwal	Dept of Commerce	Minor	UGC	30,000/-
3.	Dr. A.S. Ninawe	Dept of Commerce	Major	UGC	6,01200/-
4.	Dr. A.S. Ninawe	Dept of Commerce	Minor	UGC	14,000/-
5.	Dr. Varsha S. Sukhadeve	Dept of Commerce	Major	UGC	6,25,570/-
6.	Dr. A.L. Rathod	Dept of Commerce	Minor	UGC	40,000/-
7.	Dr. T.G. Mirge	Dept of Commerce	Minor	UGC	50,000/-
8.	Dr. M.C. Dabre	Dept of Commerce	Minor	UGC	70,000/-
9.	Dr. D.V. Ingle	Dept of Commerce	Minor	UGC	16,500/-
10.	Dr. J.H. Lahoti	Dept of Commerce	Minor	UGC	80,000/-
11.	Dr. V.K. Mishra	Dept of Commerce	Minor	UGC	70,000/-
Total					17,02,270

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The following major facilities have been developed and are available in the college to facilitate research

- i. Internet connectivity on the campus

- ii. Computers to all the department
- iii. Well equipped central library
- iv. Provision of the facility of INFLIBNET
- v. Subscription to e-journal and easy access
- vi. Well equipped modular lab
- vii. Video conferencing Facility
- viii. Seminar/ Conference Hall
- ix. Auditorium

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- Recommendations are sought from the Departments on requirements for infrastructure for research, by initiating research infrastructure and specific user meetings through interaction with Heads of Departments and faculty members. Periodic updating and up gradation of the inventory, equipment, Books Bindings is made. The expertise of technical assistance is available to the broader research community, which includes industry, academia and private organizations.

Strategies to meet the needs of researchers:

- i. Fully Wi-fi Campus
- ii. Allotment is given for the purchase of e-resources.
- iii. Print journals for research available in the central library.
- iv. LAN Networking laboratory
- v. Management provides adequate facilities for all these departments.
- vi. Installation of single mode fiber optics cables in departments & Up gradation of the internet speed to 16 Mbps to enhance the computational facility.
- vii. Provision of Upgraded desktop computers & Laptops in all departments.
- viii. Application based software installed at dedicated network Computational Laboratory
- ix. E-resources (e-journals, e-publications, e-Books) can be accessed with desktops and laptops through intra & internet.
- x. Uninterrupted power supplied to all departments

- xi. The college has a Central library and e-resources to cater to the needs of researchers
- xii. Apart from the central library the departments have it's own individual library with all research facilities.
- xiii. The Physical education department purchase the number of equipments available to the students.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If yes, what are the instruments/ facilities created during the last four years.

Yes, The college library has received collection of rare books including the subject & reference books from our faculty members ,retired teachers & renowned scholar-researcher to facilitate research.

- The central library received books from faculty members, retired teachers, research scholar as follows:

S.No.	Name	2010-11	2011-12	2012-13	2013-14
1.	Dr. S.G. Chapke	---	---	31 Books (Accession No.12624-12655)	Nil
2.	Dr. A.S. Ninawe	18 Books (Accession No. 9742-9760)	52 Books (Accession No. 11710-11862)		
3.	Dr. Varsha S. Sukhadeve	---	---	78 - Books (Accession No. 12679 – 12757)	
4.	Dr. A.L. Rathod	---	---	19 – Books (Accession No. 10431-10450)	
5.	Dr. T.G. Mirge	---	09 Books (Accession No-10385-10394)	---	
6.	Dr. M.C. Dabre	---	22 Books (Accession No.12656-12678)	---	
7.	Dr. D.V. Ingle	10 Books (Accession No. 10333-10342)	---	---	
8.	Dr. J.H. Lahoti	---	50 Books (Accession No. 12573-12623)	---	
9.	Dr. V.K. Mishra	---	---	45 Books (Accession No. 11664-11709)	

- Books Donated by Different Stakeholders:

S.No.	Name of the Doner	Accession No	Total Books
1.	Ku. Kavita B. Bhamondre	D-1 to D-5	05
2.	Mr. Kamal D. Giri	D-6 to D-9	04
3.	Dr. Snatosh Sadar	D-10 to D-19	09

4.	Mrs. Anjali Patki	D-20 to D-183	163
5.	Dr. L.S. Saxena	D-184 to D-234	50
6.	Dr. S.G. Chapke	D-235 to D-240	06
7.	New Era Publication . N.L. Aps. Denmark	D-241 to D259	18
8.	Dr. Kamal Giri	D-260	01
9.	Dr. S.G. Chapke	D-261 to 270	10
10.	Dr. V.L. Deshpande	D-271 to D-272	02
11.	Mr. Kamal Giri	D-273 to D-275	03
12.	Mrs. Anjali Patki	D-276 to D-289	13
13.	Dr. S.R. Bsheti	D- 290	01
14.	Sou. Ilaben Chaudhari	D-291	01
15.	Mrs. Anjali Patki	D-292 to D-376	84
16.	Kamal Giri	D-377 to D- 383	06
17.	Shri. Ram Jadhao	D-384 to D-399	15

- Internet facility with full access to the digital library and e-journals also available in the library.
- The Faculty members Submitted the Computers and equipments to the College from their research grants:

S.No.	Name	2010-11	2011-12	2012-13	2013-14
2.	Dr. A.S. Ninawe	--	Laptop		NIL
3.	Dr. Varsha S. Sukhadeve	--	--	Laptop	
4.	Dr. A.L. Rathod	--	--	Desktop Computer	
5.	Dr. T.G. Mirge	--	Desk Top Computer	--	
6.	Dr. M.C. Dabre	--	Desktop Computer	--	
9.	Dr. V.K. Mishra	--	--	Desktop Computer	

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- Students uses infrastructure & Library of other Universities and institutions like Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola, Shri Shivaji College of Arts , Science and Commerce, Akola, Vidharbh Chamber of Commerce , Institute of Chartered Accountant of India, Akola Branch etc for their exploratory research social sciences and humanities (M.Com. Projects, MHRD & M.Phil. Dissertations and Ph.D. Degree with the certification of their Guides and Prior permission from the Universities and Institutions authorities.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- The Central Library has improved its knowledge discovery procedure with better connectivity and has increased the number of subscription to journals. It provides the better access to e-journals and e-books through N-LIST (National Library and Information Services Infrastructure and Scholarly Content). The college has a well-established information resource centre in the form of e-library: INFLIBNET Services in the library to enable researchers to review the literature and thesis writing. In this context the library is well-stocked with 67769 books, e-journals, print journals, Magazines etc. The research scholars and faculty members are provided with networking, e-journal to facilitate their research. The library facility is available till 6:00 p.m. to enable the research scholars to pursue their research work. Apart from this the Department of Management Studies & research Library facility available to the students and the teachers daily till 8.30 p.m.
- SPSS Software has been purchased to facilitate Data Handling and Statistical Analysis to promote research based on survey and field studies.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- The College has single faculty commerce college even though the students undertaken collaborative research with other departments of the colleges . Such as Language department conducting the collaborative research under the guidance of Head of the Language department Dr. Ashalata Raman on Indian Literature, American Literature, Canadian Literature etc, the Department of Management studies and Department of Computer management & cyber commerce also conducting the collaborative research with the commerce department for Ph.D. Research Scholars' & M.Phil. MHRD & MCM Dissertations.
- In the process, knowledge sharing across disciplines has been affected and the utilization of instrumental expertise has been achieved.
- A computer network lab has also been set up with 25 computers and a server in the Commerce Department.
- Despite of the Central Library every department have purchase the Books every year.
- The departments have been upgraded with power supplies, and fire extinguishers safety equipment to every departments, administrative office & College campus.

3.4 Research Publication and Awards:

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product).

- ❖ *Original research contributing to product improvement.*
- ❖ *Research studies or surveys benefiting the community or improving the services.*
- ❖ *Research inputs contributing to new initiatives and social development*
- ❖ *Research studies or surveys benefiting the community or improving the services:*

- Many research papers are presented in State, National and International Conferences.
- 05 National Level UGC Sponsored conferences organized by the college.
- Publication per faculty enhanced.
- Faculty serving on the advisory and editorial boards of National and International Journals.
- Faculty Members on the organization Committees of National and International conferences organized by different colleges and recognized by reputed organizations / Societies.

Faculty Participation-Publication and Paper Presentations

Departments	Faculty	Research Publication ISSN/ISBN With Impact Factor		Paper Presentation In Seminar/Workshop/Conferences		
		National	International	State	National	International
Commerce	Dr.S.G.Chapke	03	10	02	06	04
Commerce	Dr. G.G. Gondane	02	02(Impact Factor 2.2052)(UIF)	02	01	00
Commerce	Dr. G.L. Pedhiwal	13	09	02	20	04
Commerce	Dr. A.S. Ninawe	06	11	22	20	00
Commerce	Dr.J.M. Kale	03	03 (Impact Factor 0.2105)	05	07	00
Commerce	Dr. Varsha S. Sukhadeve	09	17 (Impact Factor 2.2052) (UIF)	06	27	13
Commerce	Dr. A.L. Rathod	16	09	02	02	02
Commerce	Dr. T.G. Mirge	07	19	02	15	06
Commerce	Dr. M.C. Dabre	09	08	02	20	05
Commerce	Dr. D.V. Ingle	05	07	00	06	03
Commerce	Dr. J.H. Lahoti	04	10	03	11	03
Commerce	Dr. V.K.Mishra	02	09	01	16	03
Commerce	Mr. Y.K. Agrawal	00	04	04	06	02
Commerce	Mrs. J.R. Maheshwari	00	02	00	05	02

Commerce	Mr. A.M. Tirkar	03	06	01	07	03
Commerce	Dr. H.B. Badwaik	00	05	00	02	02
Coomerce	Dr. N.N. Chotiya	00	00	00	00	00
Languages	Dr. Ashalata Raman (English)	20	06	01	02	01
Languages	Mrs. A.S. Khedekar (Hindi)	04	09	00	04	01
Languages	Mr. R.L. Yeul (English)	01	04	00	04	00
Languages	Mrs. S. D. Damodare (Marathi)	00	07	00	03	04

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- The college is in process of publication of One Research Journal name , “SPARK”, Refereed International Journal , “ An International Journal of Social Science & Humanities : Multidisciplinary Approach”. Smt. L.R.T. College of Commerce, Akola, M.S. , India.

Editorial Board :-

Chief Editors:

- 1) Dr. S.G. Chapke-**Chief Editor**
- 2) Dr. Varsha S. Sukhadeve- **Executive Managing Editor**

Members:-

1. Dr. G.G. Gondane- Member
2. Dr. J.M. Kale-Member
3. Dr.Ashalata Raman-Member
4. Dr. M.C. Dabre-Member

Advisory Members:-

3.4.3 Give details of publications by the faculty and students:

- ♦ **Publication per faculty**
- ♦ **Number of papers published by faculty and students in peer reviewed journals (national / international)**
- ♦ **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,**
- ♦ **Books Edited**
- ♦ **Books with ISBN/ISSN numbers with details of publishers**

- ♦ *Citation Index*
- ♦ *SNIP*
- ♦ *SJR*
- ♦ *Impact factor*
- ♦ *h-index*

Name of the Faculty	No. of Publication per Faculty (Books)	No. of Publication In Peer Reviewed Journals with ISSN		Chapters In Books with an ISBN	International Database	Total
		National	International			
Dr.S.G.Chapke	01	03	10	01	-	15
Dr. G.G. Gondane	01	02	02	-	01	06
Dr. G.L. Pedhiwal	-	10	02	-	-	12
Dr. A.S. Ninawe	02		-	-	-	02
Dr.J.M. Kale	-	03	03	-	-	06
Dr. Varsha S. Sukhadeve	02	09	17	05	-	33
Dr. A.L. Rathod	03	-	-	-	-	03
Dr. M.C. Dabre	01	09	08	03	-	20
Dr. D.V. Ingle	01	03	01	01	-	06
Dr. J.H. Lahoti	-	01	03			04
Dr. V.K.Mishra	-	02	-	-	-	02
Mr. A.M. Tirkar	-	02	03	-	-	05
Dr. H.B. Badwaik	-		01	-	-	01
Dr. Ashalata Raman (English)	-	09	16	-	-	25
Mrs. S. D. Damodare (Marathi)	01	-	-	-	-	01

3.4.4 Provide details (if any) of research awards received by the faculty

- ♦ *recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally*
- ♦ *incentives given to faculty for receiving state, national and international recognitions for research contributions.*
- The College has the distinction of having on its staff outstanding scholars whose erudition has been recognized at International and National level and added a new dimension to the reputation of the college. Formal Awards have been given to our faculty member in recognition of their meritorious excellence in their respective field.

Research honours & awards received by the faculty:

• **Dr.S.G. Chapke:**

Awards Received	1) Received Samaj Ratna Award.
Honours	1) Visited as NAAC Peer Team Member 2) Member of Advisory Board of Journal Annual Management Research Journal (Referred & double blind review journal)

• **Dr. Varsha S. Sukhadeve :-**

Honours Received:	<ol style="list-style-type: none"> 1) National Level Certificate of Honor received from Dr. Babasaheb Ambedkar Teachers' Welfare Association, Nagpur. 2) National Level Certificate of Honor with Gold Medal Received From Hindi Vidhrbha Sahitya Samiti in All India National Conference. 3) State Level Certificate of Honor with Memento & Cash Prize of Rs. 2000/- from Maharashtra State Commerce Association.
Awards Received:	<ol style="list-style-type: none"> 1) "Padmashri Maniratna Shikshak Gourav Puraskar-2012 (Padmashri Maniratna Best Teacher Award-2012) Padmshri Dr. Manibhai Desai Manav Seva Trust,Pune, Krida Mantralaya, Govt of India. 2) "World Environment Social Award-2012" International Human Rights Justice Federation , Govt of India & Affiliated to United Nations & International Bar Association. 3) "Bharat Jyoti Award -2013" for Outstanding Services, Achievements & Contribution. International Friendship Society, New Delhi. 4) " Savitribai Fule Educational, Social National Award-2013" In the field of Education. Mahatma Fule Talent Research Academy, Nagpur. 5) " Dr. R.R. Parshurame Best Author Award-2013" received with Certificate of Honour by Maharashtra State Commerce Association". 6) "Prof. G.M. Talhar Best Teacher Award-2013" received with Certificate of Honour by Maharashtra State Commerce Association" 7) " International, Social Cultural Award -2014" By International Human Rights Justice Federation.

- **Prof. Y.K. Agrawal:-**

Awards Received	<ol style="list-style-type: none"> 1) Best “ Henry Giffen Fellow” of Zone XIII of “ Junior Chamber, International India” (JCI) for the year 2014 2) Best Project Director of JCI Akola city for the year 2013 and 2014
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- **Prof. Anil M. Tirkar:-**

Awards Received	<ol style="list-style-type: none"> 2) Caretaker of NCC has successfully completed “ Pre Commission Course” held at Kamptee for the duration of on Months. In this course he got a award of ‘Best Rifle Shooting’ Date : 23 Dec. 13 to 22 Mar. 14
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3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The Placement Cell of the college initiates the interface talks with the industry as well as training institutes oriented towards the technical skill set and soft skill improvement of the students so as to enhance their employability skill. The cell also at times designs the modules and programmes according to the requirement of students.

3.5.2 What is the stated policy of the institution to promote consultancy?

How is the available expertise advocated and publicized?

- The Principal of the institution encourages and supports the faculty to utilize their expertise and facilities for consultancy services. Faculty members from departments like Commerce, Management , Computer Management and Cyber Commerce and English have been prompted to extend consultancy services in their field. The College publicizes the expertise available for consultancy service and facilitates these by collaborating with NGOs and village officers. Placement and consultancy cell in the college is activated.

The college publicizes the expertise available for consultancy service

- By word of mouth
- Through information on the Notice Board and circulation in the classrooms.
- Through announcement in the different programs.

- Through interaction with Peers, Experts during Seminars, Conferences
- Through training & Counseling.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college motivates the staff to utilize their expertise for consultancy services by networking with institutions, organizations and other agencies.

- Faculty members of the Commerce are extended their consultancy to the income tax payers by filling up their returns .
- Department of Computer management & Cyber Commerce extended it's consultancy to the students designing their website , graphics , animation & DTP etc.
- All Ph.D. Guides of the college providing the consultancy to the research students for their selection of topic, pilot study, synopsis preparation etc. for M.Phil & Ph.D. Scholars'.
- Department of Languages(English) extended their consultancy to the students for communication skill.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- Consultancy services regarding research, placement and career guidance is provided by the staff to the students free of cost.

Beneficiaries:

- Faculty and Students of the college
- Faculty and Students of the another colleges.
- Faculty and Students of another colleges of The B.G.E. Society.
- People from the nearby area .
- Alumni of the college.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- Free consultancy services are provided by the college regarding placement ,tax planning and investment to the students and the staff members.
- Design the new employable course in the department such as Tally, DTP, Graphics, Web Designing etc. and train to the needy students.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 *How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?*

- College is fully awake to its onerous responsibility of producing world class citizens. We have made a colossal contribution to environment and society by making a worthwhile participate. Principal, Head of the Departments, IQAC Co-ordinator & Members , Student Welfare, NCC, NSS, Cultural Committee , Eco- Club/Green Club and a team of committed faculty members engage students in the community development programs.
- Rallies to protect environment are often taken out. Teachers -Students march holding placards bearing thought-provoking slogans to draw the attention of people to these issues.
- Rallies to mark-Clean India Campion.
The rally is flagged off by our Honorable President of The B.G.E. Society. Executive Members, teachers , students and the people nearby participated in the rally.
- Rallies for celebrating a pollution free India.
- Rallies on Swami Vivekananda Birth Anniversary .
- Rallies along with NGOs were carried out to Say No to Polythene.
- The brutal rape case of Delhi was vociferously condemned by College . Teachers Students participated in a rally starting from collector office, Akola.
- Regularly organizes Blood Donation Camps. It is in collaboration with NGO's like JCI Club and the team of doctors is from civil hospital/ Blood Bank Doctors.
- AIDS awareness is one of the major chores of societies , working under the aegis of NSS, NCC, Cultural Committee of the college.
- The annual ten day NSS camps conducted in selected villages creates a healthy rapport between the college and the community. The college adopts a village in the neighborhood for social reconstruction work. Comprehensive projects are undertaken by the NSS Volunteers in close collaboration with community.

Volunteers actively carry out programmes like literacy campaign, cleanliness drive, environment friendly initiatives like tree plantation and drive against use of polythene.

- Invigorating programmes not only give students a platform to imbibe sterling qualities like selfless service and sense of responsibility towards community development It also create a sense of awareness among rural people Continuous visits to a particular village strengthen the bond and create space for sustained outreach activities. As a follow up, medical camps, health awareness programmes and awareness programmes on nutrition and hygiene were conducted in order to create a healthy atmosphere for living Recognizing that women and children are one of the most vulnerable sections of Free Counseling Camps are organized from time to time to help adolescents, adults and children to cope with their emotional and psychic problems.
- Students are engaged to develop the Books , Audio recording C.D.'s to Blind Students.
- College are providing the students as a writer to the blind students . It shows the social responsibility to towards the nation.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- The college strives to instill civic responsibility in the young minds of students through extension programmes and value based courses so that they develop into sensitized, socially responsible Citizens. The college offers extension programmes in addition to those supported by the university. Students are encouraged to complete any one of these activities: extension activities:

University Programmes:

- i) National Service Scheme (NSS)
- ii) National Cadet Corps (NCC)
- iii) Youth Red Cross (YRC)

College Programmes:

- i) Environmental Awareness Programme (EAP)
- ii) Gender Sensitization Programmes

The college is incessantly organizing a number of outreach activities which relate to academic, social, cultural, community, training etc., all culminating in building a healthy

society contributing to our nation building. Annual Programme Planner and finalizes various projects to be undertaken which directly benefit students & society and involve the students in various social movements and activities which promote citizenship roles.

Service-Learning programmes.

They also celebrate important days of national and international importance. The students in collaboration with various NGO's Jaycees Arrive Safe and organize many events like Tree Plantation, Blood Donation, Traffic Awareness seminars, female feticide awareness rallies, Say No to Drugs campaign and many other programmes. These activities encourage interpersonal interactions that are good for building a strong civil society. They also celebrate important days of national and international importance, Celebrates Birth Anniversaries of our National Leaders to inculcate social culture to the students.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution always solicits the stakeholders' perception (like the students, parents, Alumni and the eminent persons from the city) on the overall performance and the quality of the education being imparted by the institution. Parent Teacher Meeting (PTM) meetings are organized regularly to take feedback of the parents. The parents can directly put forth suggestions, complaints and grievances to the head of institution in the meeting of (PTM), which are very well taken care of while implementing any new policy or reform. There is provision where the parents, students and key citizens of civil society meet the Principal and members of Management to give valuable inputs regarding new courses, extra-curricular activities, innovative ideas and programmes which help the students in their professional efficiency and holistic development. The stakeholders are always keen to see that quality of higher education improve in the institution. The comments of eminent educationists and prominent personalities are evaluated and implemented as and where required.

- Regular meetings with staff, Heads of Department and Advisory Board are conducted in order to keep every member updated about changes and developments in the college. The decisions taken are implemented after discussion.

- Parents/Guardians have frequent interaction with the H.O.D. Opinion of parents is considered with respect. Key aspects like industrial visits, discipline, placements, are given utmost priority.
- Parents can meet the teachers, Coordinators and Principal. Their complaints, suggestions and clarifications are addressed to in the best possible manner.
- Alumni Association (Old Students' Association) organizes meetings and has regular formal and interactions wherein any alumnus is free to give their suggestions.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the extension and outreach programmes and their impact on the overall development of students.

Service-Learning Programme.

- Annual plan, schedules for every regular/special camp activities, guest lectures, budget and communication with other organizations and agencies. The centers collaborate with Government hospitals (for Health Checkup Camps, blood donation etc.),
- Rallies and awareness programmes. They are evaluated on the basis of three components namely Participation, Cooperation and Leadership in various camps and extension activities.
- The College makes Annual Programmes & finalizes various projects to be undertaken which directly benefits students, society and the nation. The students participate in many cultural Programmes and competitions like Essay writing, Quiz, Story writing, poetry, singing, dancing, acting, painting, modeling, Quiz, Debate, Elocution, slogan writing and poster-making.
- These activities positively impact students' emotional, intellectual, social, and inter-personal development. By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. These programmes sensitize the student volunteers to the social issues and challenges of the lesser privileged sections of society. Participation in this programmes equips them for real life situations and makes them more responsible citizens. Taking part in these extension and outreach activities students understand the importance of critical thinking skills, time management, and academic

and intellectual competence. Involvement in activities helps students mature socially by providing a setting for student interaction, relationship formation, and discussion. Working outside the classroom with diverse groups of individuals allows students to gain more self confidence, autonomy, and appreciation for others' differences and similarities. These activities help them to become good leaders.

3.6.5 *How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?*

Our institution is keen on extension activities to the neighboring villages. Therefore, the students are motivated to actively participate in NSS, NCC and other NGO related activities. We have different organized bodies and teachers incharge for extension activities. Many under graduates serve as volunteers.

The college has also established Eco Club and Women Grievance Cell. Their contributions of the faculty and students who are actively involved in extension programmes are adequately recognized and considered for awards. These provisions help to motivate students to participate in these programmes. Special prizes and awards are given to students for their outstanding contribution to extension programmes with certificate of merit.

The contribution of students in extension programmes is considered while selecting them for national student exchange programmes. The students who were actively involved in outreach programmes were selected for exchange programme with University. Students involved in extension activities, are also recommended for NSS special award based on the norms given by the University/National/State. The college encourages students to take part in NCC, NSS and other extension activities through:

- Advertisement on the notice boards
- Announcements about the upcoming events in the college.
- Honoring the Student Achievers of N.C.C., NSS and other extension activities in the College Assembly
- Awarding 'B' & 'C' certificates at the end of NCC course to motivate the students even further .
- Awarding Certificate of Merit to Student Volunteers in recognition of the services rendered.

- Career Counselling Programmes

By inviting eminent social workers, representatives of NGOs, and NCC Officers for discourses / interactive sessions with students.

National Service Scheme (NSS) :-

As part of our mission to actively respond to the momentous issues and to reach out to the less privileged and deserving sections of our society, the college has units of NSS in which comprehensive projects are undertaken by the students in collaboration with the community.

The National Service Scheme aims at the involvement mainly of undergraduate students on a voluntary basis in various activities of social service and national development which while making a contribution to socio-economic progress would also provide opportunities to the students to understand and appreciate the problems of the communities, awaken social consciousness and inculcate in them a sense of dignity of labour. The NSS Unit of our college has good number of enthusiastic volunteers. The sincere and dedicated student organizers work under the able guidance of our teachers. The department of NSS adopts a village and at regular intervals they render all possible service to the villagers. One week camp is organized in the adopted village in a year. Extension service is part of the curriculum and admitted students in NSS from U.G. (volunteers) students spend seven days in the village adopted by the NSS department.

Highlights of NSS Activities:-

N.S.S. was introduced on the birth anniversary of Mahatma Gandhi in the year 1969. In the college N.S.S. was introduced just under the leadership of Prof. V.L.Deshpande. Afterward Prof. K.P. Paropte, Prof. G.G.Gondane, Dr. M.C. Dabre and Dr. V.K. Mishra and Dr. J.H. Lahoti.carried this activity. Presently Prof. R.L. Yeul and J.R. Maheshwari are carrying the unit very successfully. Various great achievements under this social activity are made by the college N.S.S. unit. In brief these activities are as under :

1) REPUBLIC DAY PARADE

- a) Mr. Vivek M. Galat- state Republic Day Parade, Mumbai - 26th Jan. 2006.
- b) Mr. Ashish D. Gaikwad – 26th Jan 2008 awarded with Prime Minister watch by hand from honourable Prime Minister Dr. Manmohansingh
- c) Mr. Narendra J. Nerkar- 26th Jan 2009
- d) Mr. Sarang V. Agnihotri- 26th Jan 2010
- e) Ms. Nidhi S. Karnani- 26th Jan 2011
- f) Mr. Pawan V. Agnihotri-26th Jan 2011

- g) Mr. Pratik D. Gadge-26th Jan 2015 State Republic Day parade, Mumbai.

VOLUNTEERS OF THE YEAR

- 1) Swapnil P. Mahalle 2004-2005,
- 2) Amol G. Paithankar 2005-2006,
- 3) Dakshesh C. Joshi 2006-2007,
- 4) Vijay B. Murai 2007-2008,
- 5) Navin B. Khandare 2008-2009,
- 6) Akshay G. Sapkal 2009-2010,
- 7) Puja D. Wankhade 2010-2011,
- 8) Azar Ali Jafar Ali 2011-2012,
- 9) Barakha A. Shingewar 2012-2013,
- 10) Sagar S. Ghadekar 2013-2014.
- 11) Pratik D. Gadge 2014-2015.

Dynamic guidance of our principal Dr. S.G.Chapke and Co-ordinator of IQAC, Dr. Varsha S. Sukhadeve has been motivating factor behind the success of N.S.S. Unit. Programme Officers Prof. R.L.Yeul, Prof. J.H.Maheshwari, Prof. Dr. N.N.Chotiya took all the pains with all the volunteers to achieve the mission of N.S.S.

Achievements of NSS Department

- 1) The Zenith was achieved when prof. Dr. M.C. Dabre was selected as the Akola District N.S.S. Co-Ordinator on 3rd Jan 2007.
- 2) Mr. Pramod V. Sharma was selected as the best volunteer at University Level and member of advisory board on 2007.
- 3) Mr. Yogesh N. Wagh- Pre R.D. Camp at Satara 2007.
- 4) Mr. Anand S. Thakare- State Level camp at Beed in 2007-2008.
- 5) Mr. Lakhan S. Sharma- State Level Camp at Shrivardhan district Raigad in 2008-2009.
- 6) Mr. Ujwal Suryawanshi, Mr. Bhushan Kulat- State Level Camp at Shegaon district Buldhana in 2008-2009.
- 7) Mr. Hemant D. Belokar and Mr. Nikhil K. Godle –State Level camp at Mozri, district Amravati in 2009-2010.
- 8) Mr. Harish Karnawal –Pre R.D. Camp at Jalgaon in 2010-2011.
- 9) Mr. Chetan Gujar and Suresh Ojha—State Level camp at Jalna in 2010-2011.
- 10) Mr. Sagar Gaikwad and Mr. Nitin Dhore- - State Level Camp at Gopuri (Wardha) in 2010-2011.

- 11) Mr. Azar Ali and Mr. Kamal Bajaj—State Level Camp at Mozri (Amravati) in 2010-2011.
- 12) Mr. Sagar Sudke, Mohinish Kasar, Ashish Gaikwad, Swapnil Jain, Sumedh Dangardive, Ashtashil Ingle, Harshad Vairagkar, Ashish Zawar- Chitrarath on 26th Jan in local Republic Day parade.
- 13) Mr. Pankaj Jain-State Level Conference on Environment 2007.
- 14) Mr. Santosh V. Niwane and Mr. Satish D. Padmane- one day Workshop of earth planet in the session 2008-2009.
- 15) Ku. Rashmi Vikhe and Ku.Roshani Gode female self employment training camp in the session 2008-2009.
- 16) Mr. Nishant Dhoot, Mr. Lakhan Sharma, Ku. Shilpa Bagade, Ku. Sapana Rathod, self- employment workshop in the session 2008-2009.
- 17) 20 (Twenty) Students had participated in 3 (Three) days disaster management training workshop at Akola in 2008-2009.
- 18) Mr. Sunil Dhage and Ketan Jawanjil attended 2 days University Level Pre-Camp training workshop in the session 2009-2010.
- 19) Mr. Aniket Deshmukh, Mr. Sagar Gaikwad and Mr. Manoj Ingle attended University Level Youth Leadership and personality development workshop in the session 2009-2010.
- 20) Mr. Chetan Gujar and Mr. Ashish Badage –one day University level IT (Information Technology) Workshop in the session 2009-2010.
- 21) 20 (Twenty) Students had participated in 2 (two) days Chinmay Yuva Training Workshop in the session 2009-2010 and 122 (One Hundred Twenty two) Students in the session 2010-2011, 42 (Forty Two) Students had participated in grand role procession organized by The B.G.E. Society in the session 2009-2010.
- 22) Mr. Mahesh Bhutada, Mr. Amol Deshmukh, Mr. Bhushan Bulakale, Mr. pratik Bhure, Mr. Bhushan Agrawal—University Level Camp at Amravati in 2010-2011.
- 23) Mr. Rajkumar G. Jivtani got consolation prize in All India Dress designing competition at Delhi in 2005-2006.
- 24) Mr. Anand S. Thakare – National Integration camp at Thanjavor (Tamil Nadu) during 25th to 31st July 2008
- 25) Mr. Sagar B. Naise- National Integration camp at Raurkela (Orissa) during 20-26th Dec 2008.

- 26) Mr. Umesh R. Gujar—‘National Level Monitoring camp’ at Uttarkashi during 26th May to 04th June 2009, attended ‘Parliament of Indian Students Council Leaders’ of pune during 12-14th Jan 2011, ‘Vidarbha Yuva Sansad’ at Amravati during 21st-31st Dec. 2010.
- 27) Mr. Atul S. Joshi –‘Indian Parliament of Indian Students Council Leaders’ at Pune during 12-14th Jan 2011.
- 28) The Zenith was achieved when prof. R.L.Yeul was selected as the Akola and Akot, Tehsil N.S.S. area Co-ordinator on 13-08-2013.
- 30) Mr. Sagar K. Gase and Mr. Ashish R. Deshmukh – Training camp on disaster preparedness (Avhan) 8th to 17th June-2014 at Nagpur.
- 31) Mr. Akshay R. Deshmukh- lead 23 students in Indian Student Parliament council at Pune during 12th to 14th Jan-2014
- 32) Mr. Pratik Gadge, Mr. Ved Joshi, Mr. Amit Chopade, Mr. Ajay Mankar, went for University Level R.D. Parade selection at Amravati during 11 to 13th Sep-2014.
- 33) Mr. Pratik D. Gadge went to Sant Gadge Baba Amravati University, Amravati for State Level R.D. Parade selection.
- 34) Mr. Akshay Surve –lead 15 students in Indian Student Parliament Council at Pune during 10th to 12th Jan 2015.
- 35) Miss. Madhuri Wankhade—participated in National Pre-Republic Day parade in State Level Selection Camp at Aurangabad during 11th to 13th Sep 2013.
- 36) Pratik D. Gadge—Participated in National Pre-Republic day parade in State Level Selection camp at Amravati during 11th to 13th Sept. 2014.
- 37) Mr. Sagar Gase, Mr. Vaibhav Kharodkar, Mr. Mohan Bodade, Mr. Sachin Jadhav, Mr. Ajay Mankar, Swapnil Gadekar participated in ‘Swami Vivekananda Youth Training Camp’ organized by S.S.G.M. college of Engineering Shegaon and ‘Swami Vivekananda Study Centre’ Sant Gadge Baba Amravati University, Amravati on 23rd to 25th January 2015.
- 38) 30(Thirty) Students had participated in 4 days series of Soft Skills Training Workshop ‘PERSONA POWER-2014’.
- 39) 12 (Twelve) students had attended workshop on ‘Human Rights’ organized by Shri Shivaji Arts, Commerce and Science College, Akola.
- 40) Mr. Pratik D. Gadge participated in ‘PRERNA-2014’ State Level Monitoring Camp at Pune during 27th to 31st Dec.-2014.

- 41) Ms Nisha S. Keval participated in State Level 'UTKARSH CAMP' at Aurangabad during 19th to 22nd Jan 2015.
- 42) 30 volunteers of N.S.S. participated in IMA Walkathon Rally as controllers.
- 43) During last four years 69 students received Sant Gadge Baba Amravati University Welfare Scholarsip.

National Cadet Corps (NCC):

The college has the NCC unit of our college has 55 cadets under various categories from Senior Cadet Officer to Cadets. Apart from the routine NCC activities, the cadets are also involved in different extension activities and community services. They organize and participate in different extension activities like AIDS awareness rally, Vigilance Awareness, Anti Dowry programs, Tree -Plantation and Blood Donation etc. The college is flexible with regard to attendance for those cadets who are selected for Republic Day Parade held in New Delhi. The NCC Cadets who attend the National Level special camps are recognized during the Annual Prize Distribution function with a certificate of merit.

- The institution encourages girls to enroll themselves in NCC. The college has provided infrastructure, office, store and range or NCC.
- The institution fully supports the cadets who go for camps. They are not levied any fine and the lectures are condoned.
- NCC cadets participate in State level Republic Day and Independence Day pared.
- NCC students also go for national level camps and win many laurels.
- Career Guidance & Placement lectures were held for students.

Highlights of NCC Activities:-

2012-2013 :

	Senior Divison	Senior Wing
	(SD)	(SW)
Senior Under Officer	Santosh Butte	Nidhee Jangid
Junior Under Officer	Amit Chopde	Kajal Rajput
Sargent	Saurabh Mishra	Bhagyashri Ingle

- During academic session 2012-13 in N.C.C. Unit of Smt. L.R.T. College of Commerce 52 Cadets had enrolled and the unit comprises of SD 35 Cadets and SW 17 Cadets.

- All India Thal Sainik Camp,2012 held at New Delhi was attended by SUO Nidhee Jangid and JUO Kajal Rajput on behalf of Maharashtra Group won Gold Medals.
- All India Thal Sainik Camp, 2012 SUO Nidhee Jangid represented Maharashtra State Group. SUO Nidhee Jangid won One Gold Medal in Field Signal, One Silver Medal in Tent Peaching & One Bronze Medal in Health & Hygiene..
- All India Thal Sainik Camp, 2012 JUO Kajal Rajput won One Silver Medal in Tent Peaching.
- SUO Nidhee Jangid and JUO Kajal Rajput got Trophy for participating in Obstacle Competition at Thal Sainik Camp, Amravati.
- Cdt. Akashy Tak, Cdt. Purna Budh, Cdt. Tushar Sultane, Cdt. Pooja Ghyare took part in Republic Day Camp, 2013 Inter Group Competition held at Amravati.
- National Integration Camp, 2012 held at Indore was attended by SUO Santosh Butte, Sgt. Bhaygshree Ingle, Cdt. Shubham Umale, Cdt. Shriusthi Rajankar . Both students got 2nd Prize in Group Dance Competition.
- Trekking Camp, 2012 held at Belgaum (Karnataka) was attended by Cdt. Purna Budh & Cdt. Pawan Wavre.
- National Integration Camp, 2012 held at Mumbai was attended by Cdt. Amolsingh Jagniya and Sgt. Saurabh Mishra. Cdt. Amolsingh Jagniya won One Gold Medal in NIP Presentation & Sgt. Saurabh Mishra won One Silver Medal in Group Dance.
- Cdt. Ashish Tiwari, Cdt. Nitin Apotikar, Cdt. Sagar Ghule, Cdt. Vaibhav Tale, Cdt. Vitthal Chorhate attended at GRC, Kamthee.
- 08 SD Cadets, 06 SW Cadets attended Annual Training Camp at Akola.
- 11 Cadets appeared for “B” Set Exam. & 05 Cadets appeared for “C” Set Exam.
- All NCC Cadet took part in Blood Donation Camp organized by college and also participated in tree plantation.
- This Year was the very progress full year for the NCC Cadets. And they have shown & proved that they are responsible citizens of the Nation.

(2013-2014) :-

	Senior Divison	Senior Wing
	(SD)	(SW)
Senior Under Officer	Saurabh K. Mishra	Bhaygyashree S. Ingle

Junior Under Officer	Dhiraj V. Chopade	Ketki K. Yadav
Sargent	Vaibhav S. Tale	Ashwini R. Rohankar

During academic session 2013-14 in N.C.C. Unit of Smt. L.R.T. College of Commerce 52 Cadets had enrolled and the unit comprises of SD (Boy's) 34 Cadets and SW (Girl's) 18 Cadets.

Activities of NCC Department:

- All NCC Cadet took part in Blood Donation Camp organized by college and also participated in tree plantation.
- A workshop on “Waste Management” was organized by N.C.C. department.
- Cadet Purna Budh joined Indian Army.
- Col. A. G. Chavan visited our college and verified all the N.C.C. documents and files. He was impressed by the activity carried out by N.C.C. department and promise to provide extra training equipment to college.

This Year was the very progress full year for the NCC Cadets. And they have shown & proved that they are the Real Hero's of our College.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- Committed to the cause of empowerment especially the under-privileged and vulnerable sections of society, the college undertakes social surveys and extension work to ameliorate the lot of under the aegis of NSS, with the aim of ensuring social justice to under privileged.
- Various Programmes on Human Rights Education, Environment & Society, Social Justice and Value Based exposes students to issues of Gender equity, Eco-consciousness and self-esteem which inculcate a sense of social responsibility among students.

3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities/community experience followed by guided reflection enhances their social commitment together with personal, civic and academic learning. The Foundation programmes incorporating Studies, Human Rights Education, Environment & Societal and Value Based Programmes exposes students to issues of Gender equity, Eco-consciousness and self-esteem which inculcate a sense of social responsibility among students.

- The first important aspect is that students learn to think beyond themselves.
- They have an urge to do something productive for others in the Society.
- The classroom studies more or less being theoretical, the students get wonderful opportunity to apply these things practically.
- Teamwork, Leadership Skill. The first important aspect is that students learn to think beyond themselves.
- They have an urge to do something productive for others in the Society.
- The classroom studies more or less being theoretical, the students get wonderful opportunity to apply these things practically.
- Teamwork, Leadership Skills, Time Management, Effective Communication Skills, Effective Decision Making are just a few things students learn while participating and organizing various projects and programmes.
- The students get wonderful platform to mingle with each other and learn about culture, traditions and values of people.
- It helps students to imbibe national values and skills. Some activities are particularly suited for inculcating national values in our youths. For instance, students participate in community programmes to promote civic responsibility. National Education activities like heritage trails help student to develop a sense of belonging to the country social experience and enables them to have a better understanding .
- By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. Taking part in these out-of-the class room activities helps students to understand the importance of critical thinking skills, time management, and academic and intellectual competence. Involvement in activities helps students mature socially by providing a setting for student interaction, relationship formation, and discussion. Working outside of the classroom with diverse groups of

individuals allows for students to gain more self-confidence, autonomy, and appreciation for others' differences and similarities.

3.6.8. *How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?*

- The institution organizes Awareness programmes, Health Care programmes and environment friendly initiatives to ensure the involvement of the community in its reach out activities and contribute to the community development in collaboration with JCI and other social organizations.

3.6.9. *Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.*

- In a bid to contribute towards the promotion of computer literacy among the teaching, administrative staff college has organised the ICT training Programme to the local colleges staff in free of cost.
- Book Exhibition, Coin Exhibition, Poster and wild life picture exhibition are organised in the college to motivate the students towards the scientific , Societal and research culture among the student.
- UG and PG Students of our college are oriented towards the possible career opportunities through seminars, workshops etc.

3.6.10. *Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.*

Achievements of NCC Department:

- 11 SD Cadets, 06 SW Cadets attended Annual Training and Thal Sainik Camp at Amravati.
- 03 SD Cadets attended Annual Training Camp at Yavatmal.
- National Integration Camp, 2013 held at Meerut was attended by SUO. Saurabh Mishra, Cdt. Sandip Kapde, Cdt. Mayur Lohana, Cdt. Ashish Tiwari, Cdt. Gajanan Patil, SUO. Nidhi Jangid, JUO. Kajal Rajput
- 05 SD Cadet attended Annual Training and Republic Day Camp at Bhusawal.

- 07 SD Cadet, 08 SW Cadet attended CTC-RDC at Dr. P.D.K.V. Akola.
- 03 SD Cadets, 01 SW Cadet attended Annual Training Camp at Khamgaon.
- JUO. Dhiraj Chopde, Cdt. Ajay Mankar, Cdt. Saurabh Shete, Cdt. Swati Shirsat took part in Inter Group Competition held at Amravati for selection of Republic Day Camp, 2014.
- Cdt. Gajanan Patil, Cdt. Om Sable attended National Integration Camp – II, 2013 at Mumbai.
- National Integration Camp, 2013 held at Rajasthan was attended by JUO. Dhiraj Chopde.
- Cdt. Ajay Mankar, Cdt. Amol Jagniya, Cdt. Sagar Ghule, Cdt. Akash Gawai, attended Army Attachment Camp (GRC) held at Kamptee.
- Cdt. Vaibhav Dixit attended Shivaji Trakking Camp at Kolhapur.
- Trakking Camp, 2013 held at Andhra Pradesh was attended by Cdt. Pawan Wavre.
- Advance Leadership Camp – III, 2014 held at Ahmadabad was attended by JUO. Kajal Rajput, Cdt. Ketki Yadav.
- Cdt. Saurabh Shete was attended Group Thal Sainik Camp (GTSC) –I,II,III and there after selected for Pre. RDC Cat-I.
- 04 NCC Cadets attended GTSC – I, II, III Camp and there after selected for IGC (Inter Group Competition)
- In our College 09 Cadets appeared for “B” Set Exam. & 21 Cadets appeared for “C” Set Examination for this year.
- Prof. Anil M. Tirkar, caretaker of NCC has successfully completed “PRE COMMISSION COURSE” held at Kamptee for the duration of 03 Months. In this course he got a award of ‘Best Rifle Shooting’.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institute interacts with research institutes & universities to facilitate and promote research.

- Research on doctoral and post-doctoral research projects.
- The Faculty of Commerce, Computer Management and Cyber commerce and department of Management studies & research interact with Industry for Internship, on-the-job training of students.

- Junior Chamber Commerce , Akola Chapter collaborative programmes like trainings on topics like Goal Setting, Time Management, Communication Skills, Effective Public Speaking etc.
- Collaboration is done with Liben Industries, Akola for training and placement activity.

3.7.2. *Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.*

- This year the college has signed MoU with JCI, Akola, My Job etc.
- Facilitated inter cultural communications and exchange of academic information and proved to be mutually beneficial.

3.7.3. *Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.*

The institute became the part of of INFOSYS Ltd. .enhance the employability skills of the students, under which two faculty members of the college took training at Infosys,

The outcome was shown in the form of 11placements that session with Infosys.

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training

3.7.4. *Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.*

- Two National Conferences were organized and research activities are undertaken to enrich the intellectual and research quotient. These conferences have paved the way for our faculty and research scholars to have interaction with many National & International Resource Persons. Eminent Scholars and Resource Persons visited to our institution.

3.7.5. *How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated*

- a) *Curriculum development/enrichment*
- b) *Internship/ On-the-job training*
- c) *Summer placement*
- d) *Faculty exchange and professional development*
- e) *Research*
- f) *Consultancy*
- g) *Extension*
- h) *Publication*
- i) *Student Placement*
- j) *Twinning programmes*
- k) *Introduction of new courses*
- l) *Student exchange*
- m) *Any other*

- Curriculum development/enrichment :

Curriculum development in UGC Career Oriented Courses, Equal Opportunity Cell, Graphics, Tally.

- Internship/ On-the-job training
- The institution has signed MOU with JCI, Akola.
- Summer placement
- Faculty exchange and professional development
- Research
- Consultancy
- Extension
- Publication
- Student Placement

3.7.6 *Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.*

- Quality sustenance and enhancement are the two major objectives of the Institution.

- The college makes sustain efforts to establish linkages with International/National institutes, industries and Research Centers for creating an academic environment for promotion of quality.
- Strong initiatives are taken to promote interdisciplinary Learning. National and international conferences are attended to provide a platform for healthy exchange of ideas, luminaries from across the nation.
- Two National Conferences were organized and Resource Persons were invited to share their views on issues of National significance.
- . Efforts will make to linkage is further strengthened through video conferencing and exchange of mails.
- Industry-academia interface is promoted through industrial visits, invited talks by business experts, interaction with successful entrepreneurs, exhibitions by entrepreneurs, training programmes etc.
- Representatives are consulted for industry involvement in curriculum design.
- Efforts will take for curriculum designing with the consultation of industries and to improve industry related consultancy, project, field work etc.

Criterion IV

Infrastructure And Learning Resources

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- The college has a well-defined policy of augmenting infrastructural facilities as a catalyst for ensuring academic excellence. New infrastructure is created and existing upgraded to enhance academic standards and increase efficiency. Constant and proper monitoring of infrastructure has helped the optimal usage of the existing facilities.
- A separate infrastructure committee and building committee consisting of college teachers is formed. These committees are working under the guidance of Principal and Management body for the ensuring the optimal utilization of budget for various activities.
- College has received development grants from UGC under XI and XII five year plans. Management of the college is providing adequate fund for the development of the

infrastructure. The said fund is utilized as per the decisions taken in the infrastructure and committee and building committee meeting.

4.1.2 Detail the facilities available for

a) *Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.*

- Infrastructure and learning resources of an academic institution form an integral part of academic life and enhance the quality of the campus and education. The quality of academics of the college is closely related to the available infrastructure. The institution has adequate physical infrastructure and learning resources facilities to run the educational programmes and perform the administrative work. The college has effective mechanism for maintenance and optimum use of its infrastructure; however, it is the need of the hour to revise the infrastructure as per the quality growth of the institution and number of programme is going to be introduced in future. A master plan of that effect is already envisaged for future healthy growth of the institution. Every year additions in learning resources and renovations in infrastructure are made by the institution.

<u>Physical Facilities/Infrastructure</u>	
Land & Building	
Land Area (In Acres)	2.5
Built Up Area. (Main College Building)	5805.59 Sq. Mts.
Play ground/Sports/games Area	1888.00 Sq. Mts.
<u>Academic Activities</u>	
Number of Class Rooms	21
Number of Tutorial Rooms	02
Number of Laboratories	02
Number of Seminar Rooms	01
Number of Auditorium	01
Girls Hostel	01
Library:	
Main Library:	

Seating capacity of Library Reading Room	100 Students
Number of Books in the Library (as on 31-03-2008)	52797
Number of Journals subscribed	52
Number of Multimedia literature	CD, DVD and Video Cas. 100
Library of Department of Management Studies and Research:	
Seating capacity of Library Reading Room	15 Students
Number of Books in the Library	4,238 books, , 1154 Dissertations and 140 back volumes
Number of Journals subscribed	15
Number of Multimedia literature	VCD 11, Video Cas. 68
Library of Dept. of Computer Management & Cyber Commerce	
Seating capacity of Library Reading Room	10 Students
Number of Books in the Library	350
Number of Journals subscribed	02
Number of Multimedia literature	Nil
ICT Infrastructure :	
Number of PCs in Computer Centre	47
Number of PIV or higher PCs	23
Number of LAN Terminals	46
Type & Speed of Internet Connectivity	Broad Band Connectivity
Teaching Tools/Aids	
Number of Television	2
Number of OHPs	Nil
Number of LCDs	2
Number of VCP/VCR	2 VCR

- b) *Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.*

<u>Co-curricular activities, and Extra-Curricular activities and Sports :</u>	
Ultra Modern Auditorium for cultural activities and	01

other activities	
Language Laboratory for communication skill development and public speaking skill development	01
Health Center for health and yoga	01
Indoor Games	Chess, Badminton, Table Tennis
Sports Facilities	All Facilities (Sport Materials)
Number of Common Rooms for Students	1 for Boys & 1 for Girls
Common rooms for teachers	01
Canteen for Students	01
<u>Other Infrastructure Facilities</u>	
Separate Principal Office	01
Separate Cabin for HOD's	04
Separate Cabin for Departmental Heads	04
Separate Cabin for Registrar	01
Separate Administrative Office	01
Separate Cabin for NSS	01
Separate Cabin for NCC	01

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- A separate infrastructure committee and building committee consisting of college teachers is formed. These committees are working under the guidance of Principal and Management body for the ensuring the availability of infrastructure in line with its academic growth and is optimally utilized.
- 'Infrastructure and Learning Resources Quality Circle' under the guidance of Principal of the institution also plan and ensure the optimum utilization of available infrastructure .Optimum utilization of infrastructure by the college is stated as under:-
 - 1) The college runs in three shifts to make optimum use of its infrastructure facility.
 - 2) The Senior and Junior College classes held in the morning and noon shifts respectively.

- 3) College runs Management Courses MHRD, P.G.D.B.M, P.G.D.F.M, P.G.D.M.M, P.G.D.Tax., in the evening shifts. M.Phil (commerce) Classes are held in Winter and Summer Vacations in the morning and evening shifts.
- 4) In the evening shift college also runs Library Science Course, C.Lib.
- 5) MCM Courses are held in morning and noon shifts.
- 6) Under Graduate Certificate and Diploma Courses in E-Commerce, Tourism Management and Event Management have been started in the college and classes are held on Saturday and Sunday in the morning shift
- 7) College has provided a separate office for YCMOU District Centre. This Centre conducts its classes on Sundays.
- 8) Separate reading room facilities are provided to Senior College Students, Junior College Students, Management students, MCM Students as well as Undergraduate diploma Courses students.
- 9) Seminar Hall situated above the main library is used to arrange various activities like seminars, conference, guest lectures, meeting, workshop, cultural activities ect. as well as it is made available to NGO for their activities.
- 10) The college is recognized examination centre for C.A. examination conducted by the Institute of Chartered Accountants of India, New Delhi and also center for CS exam.
- 11) The College also provides accommodation for conducting board and university examinations and of M.P.S.C. , U.P.S.C. , Bank recruitment, P.M.T , P.E.T., other associated P.M.T. organized by Datta Meghe Institute and for the distance education ect.
- 12) Many social organizations are also allowed to make use of college building for arranging social programmes like Junior Chamber of International, Lions Club, Bar Association etc.
- 13) A Separate office is provided to NSS programme officer.
- 14) A Separate office is provided to NCC officer.
- 15) A separate office is provided to the 'Department of Physical Education'.
- 16) The computer laboratory of the Department of Computer Management and cyber commerce is also made available to the Information Technology students of the junior college for holding practical classes and examination.

Amount spent during last Four years

Particulars	2010-11	2011-12	2012-13	2013-14
	Rs.	Rs.	Rs.	Rs.
Replacement and purchase of new furniture and office equipments	4,44,235	84,700	4,94,500	1,88,350
Computers	7,63,700	--	--	71,000
Purchase of Books from UGC Grant	1,36,752	1,72,389	1,17,881	65,718
Additional books and journals purchased in the central library	1,58,245	1,36,163	1,02,693	86,314
Construction and Extension of Building	2,45,924	6,55,728	2,27,354	27,19,336
Purchase of Equipments from UGC grant	1,00,235	---	---	---
College Garden	17,800	20,895	18,045	25,010
Total	18,66,891	10,69,875	9,60,443	31,55,728

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- The numbers of differently-abled students in the college are very few. On an average only 3 to 4 differently-abled students are enrolled in the college. A separate seating arrangement at ground floor is made for these students at examination time. Computer, Internet, Library and Reading room facilities are made available at ground floor. Drinking water and toilets are also made available at ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

- Girls' hostel is constructed two years back in the institution through the funds provided by UGC. No application for admission has been received so far hence the following facilities are not made available till date.
 - Hostel Facility – Accommodation available
 - Recreational facilities, gymnasium, yoga center, etc.
 - Computer facility including access to internet in hostel
 - Facilities for medical emergencies
 - Library facility in the hostels
 - Internet and Wi-Fi facility
 - Recreational facility-common room with audio-visual equipments

- Available residential facility for the staff and occupancy
- Constant supply of safe drinking water
- Security

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

On the Campus:

- One teacher of the College is a medical doctor. She has been give a responsibility of health care of students and staff members.
- First aid boxes are made available in various departments of the college. Beside this annual health check up of all the students of the college is made.

Off the Campus:

- Management of the college has signed MOU with ICON Hospital of Akola for providing medical services to staff members at discounted rate.
- In case of emergency students and staff are sent to the hospitals which are near to the college.

4.1.7 Give details of the Common Facilities available on the campus–spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- In the infrastructural development a separate cabin for the head of ‘**Department of Management Studies and Research**’ and ‘**Department of Computer Management and Cyber Commerce**’ is provided with the facility of office and library as recommended by NAAC Peer Team Members in the Draft Report.
- Separate cabins are provided to the heads of languages, Commerce, Economics, Business Management and Accountancy & Statistics as recommended by NAAC Peer Team Members in the Draft Report.
- Girl’s common room and separate toilets for girls and ladies staff is provided.
- Separate cabin is provided to IQAC with computer, internet and printing facility.
- Canteen is made available to both student and staff.
- Adequate space is provided for Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance and Placement Unit.
- Safe clean drinking water with RO filter is provided to both student and staff.

- recreational spaces for staff and students
- Ultra modern auditorium with 800 sitting capacity is constructed
- Seminar hall is made available for
- Computerization of Library and office work has done.
- Computer Lab, Computer Cell and reprography has been strengthened.
- ICT as learning mode in the College for all classes is strengthened.
- The well-established Central Library is being computerized and has an arrangement for inter-library borrowings.
- Computerization of administrative work of the office is strengthened and further computerization is under the process.
- Computer and internet facility for students is strengthened.
- Construction work of compound wall around the college is completed.
- Website of the college is developed.
- A fully furnished Reading Hall to the students for study is updated.
- Beautiful garden in the college campus is made by environment committee and every year news trees are planted.
- Construction work of Girls Hostel from U.G.C. financial assistance sanctioned under X Five Year Plan is completed.
- Construction of 06 addition class rooms.

4.2 Library as a Learning Resource

4.2.1 *Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?*

- Yes the library is having an advisory committee. Principal of the college, librarian and all heads of the departments are there in the committee. The constitution of the committee is as follows:

Principal Dr.S.G. Chapke	Chairman
Mrs. A.A.Patki	Secretary
Dr. T.G.Mirge	Member
Dr.A.S.Ninawe	Member
Dr. M.S.Pradhan	Member

Significant Initiatives Implemented by the Library Committee render the library,

student/user friendly:

1. Subscription of latest national and international research journals.
2. Budget of the library department is prepared every year.
3. Computerisation of the library.
4. Old books were written off.
5. Subscribed to N-List programme.
6. OPAC service is provided.
7. Internet facility is made available into the library.
8. Career Guidance.
9. Student Internship Programmme.
10. The committee has formulated development plans and recommended facilities for implementation.
11. The committee has given guidelines for the procurement of the latest books, e-journals, hardware and software necessary for the library.
12. The committee ensures optimal use of library facilities by staff and students.
13. The committee has organized book exhibition.
14. Visit to book hub.
15. Arranged the programme 'Know Your Library' for B.Com. Final and M.Com. students.
16. Latest syllabus and university question paper sets of previous years in the library is made available.
17. Feedback from the students and the staff was taken for the improvement of library services.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.): 465 square meters
- Total seating capacity: 100
- Working hours

On working days	7:30 a.m. to 4:00 p.m.
On holidays	Nil
Before examination days*	7:30 a.m. to 4:00 p.m.
During examination days*	7:30 a.m. to 4:00 p.m.
During vacation	7:30 a.m. to 4:00 p.m.

* Reading Room facility is made available from 7:30 a.m. to 6:00 p.m.

- Layout of the library

Individual reading carrels	06
Lounge area for browsing	01
Relaxed reading	02
IT zone for accessing e-resources)	02
Cabin of Librarian	01
Stack Rooms	02
Books Issue Counter	04
Processing Section	01
Magazine Display Section	01

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

- Library Committee ensures purchase of current titles, print and e-journals and other reading materials. The members of the library staff ensure access and use of current titles, print and e-journals and other reading materials.

Library holdings	Year -1 (2010-11)		Year -2 (2011-12)		Year – 3 (2012-13)		Year – 4 (2013-14)	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books (New Additions)	1864	3,41,687	1302	2,63,439	1296	2,33,207	719	99,727
Reference Books (New Additions)	25	12,575	61	54,156	10	14,040	02	495
Journals/ Periodicals	42	29,383	48	20,027	51	1,17,035	54	98,690
e-resources (Provided Under N-List)	--	5,000	--	5,000	--	5,000	--	5,000

Other :

1. Student Aid Fund: Books 895 costing Rs. 7,730
2. Library Science: Books 843 costing Rs. 67440
3. Donated: Books 516 costing Rs. 34,279

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC - Online Public Access Catalogue is used for the display of existing books.
- Electronic Resource Management package for e-journals - NO
- Federated searching tools to search articles in multiple databases - No
- Library Website: No separate website is there but a link on college website is provided.
- In-house/remote access to e-publications - Provided through N-List Programme.
- Library automation : Partially Automated. SOUL software is provided by YCMOU, Nasik
- Total number of computers for public access : 05
- Total numbers of printers for public access: 02
- Internet band width/ speed: 2mbps
- Institutional Repository : Nil
- Content management system for e-learning: Nil
- Participation in Resource sharing networks/consortia (likeInflibnet): Nil

4.2.5 Provide details on the following items:

- Average number of walk-ins

Students	300 per day
Teaching and Non-teaching Staff	30 per day
Research Scholars	10 per day

- Average number of books issued/returned : 100 per day
- Ratio of library books to students enrolled : 3:52
- Average number of books added during last three years : 1105
- Average number of login to opac (OPAC) : 80 per day
- Average number of login to e-resources : 100
- Average number of e-resources downloaded/printed : 50
- Number of information literacy trainings organized : 01
- Details of “weeding out” of books and other materials

Written off Books

	Total Books	Amount in Rs.

Senior College & UGC	3168	56,271.12
Library Science	31	3896.50
Student Aid Fund	147	11,361.10
Total	3346	71538.72

Summary of Book Lost Cost Recovered

	Total Books	Amount in Rs.
Senior College & UGC	2257	27,076.63
Library Science	Nil	Nil
Student Aid Fund	Nil	Nil
Total	2257	27076.63

4.2.6 Give details of the specialized services provided by the library

- Manuscripts : Nil
- Reference

Following reference services are provided by the library:

1. Career Guidance
2. Ask a Librarian Service
3. E-mail, call or visit
4. Printed book catalogues- OPAC
5. Information update service
6. News paper clippings
7. News paper clippings projects
8. Deposit scheme for outsiders
9. Broad Band Internet Facility
10. Access to e-journals and e-books provided under N-list programme
11. E-resources usage guidelines
12. Books provided for session on temporary deposit
13. Books of UGC on temporary deposit
14. Books and magazines, national and international journals are provided
15. Binded volumes of journals

16. Books exhibition is arranged
17. Circulation
18. Borrow, renew and reservation of books
19. Orientation programmes
20. Study room
21. Personalized book list
22. Bibliography preparation
23. Current awareness service
24. Inter library loan service
25. Display of new editions to the library
26. Readers advisory service (Selection of Documents)

- Reprography : True copy service is available.
- ILL (Inter Library Loan Service) : Yes
- Information deployment and notification (Information Deployment and Notification) : Printed book catalogues and OPAC is provided.
- Download : Yes
- Printing : Yes
- Reading list/ Bibliography compilation : Yes
- In-house/remote access to e-resources : Yes
- User Orientation and awareness : Yes, New title are displayed on notice board and in book exhibition
- Assistance in searching Databases: Library staff is readily available
- INFLIBNET/IUC facilities : Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college. (Enumerated under 4.2.6)

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The College does not have visually challenged persons. As regards the physically challenged persons following facilities are given to them:

1. Four books on library card.
2. Reading room facility at ground floor.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes. Feed back is obtained by following methods:

1. Suggestion box
2. Oral discussion with staff and students

Library committee analyzes all the feedbacks received from the students and staff. Decision is taken in the meeting of library committee for improvement of library services.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

Name of Department	No. of Computer	Configuration	Other Hardware
Commerce Laboratory	Dell 1 Servers with 30 thin clients	Server (branded) Core 2 Duo , Intel original motherboard,4gb Ram, 500GB HDD, Lan Card, DVD Writer ATX cabinet ,19” TFT Color Monitor	4 Dot Matrix Printer 1 LaserJet Printer 1 True Copy Machine
Master in Computer Management Laboratory	2 Servers of HP with 22 thin clients	Server (Branded) Quad Core, Original Motherboard, 2GB Ram, 250GBHDD, Lan Card, DVD Writer, ATX Cabinet 17” TFT Color Monitor,	5 Dot Matrix Printers , 1 LaserJet Printer 1 Scanner
Commerce Administrative Department	11 Desktop Computers 3 Laptops	Intel (R) Pentium R 4CPU, 3.40 GZ, 3.39 GZ, 248 MB RAM, 80 GB Hard Disk	2 Scanner 2 Color Printers LaserJet 1 Small Dot

			Matrix Printer 1 Big Dot Matrix Printer 4 LaserJet Printer 1 True Copy Machine
Commerce Department	4 Laptops	Dell Make Make-13 Laptop with 4 GB RAM, 500 GB HDD with DVD writer, 15.6 screen	1 LaserJet Printer
Department of Management Studies & Research	3 Desktop Computers	Intel (R) Core (TM) 2 DUO CPU E7500 @ 2.93 GHZ , 2 GB RAM, 300 GBHDD	1 Laserjet Printer with Scanner 1 LaserJet Printer
Department of Computer Management and Cyber Studies	2 Desktop Computers	I3 Original Motherboard 2GB Ram 500GB HDD, Lan Card DVD Writer 19" TFT Monitor	1 LaserJet Printer
Department of UGC Career Oriented Courses	1 Computer 2 Laptops	Intel (R) Pentium R 4CPU, 3.40 GZ, 3.39 GZ, 248 MB RAM, 80 GB Hard Disk HP Make laptop with 4 GB RAM, 500 GB HDD with DVD writer, 15.6 screen	1 Laserjet Printer with Scanner 1 LaserJet Printer
Department of Library Science	12 Computers	Intel (R) Pentium R 4CPU, 3.40 GZ, 3.39 GZ, 248 MB RAM, 80 GB Hard Disk	1 LaserJet Printer 1 True Copy Machine

Other

- Computer-student ratio: 1:2
- Stand alone facility: Invertors, UPS and generator are installed for power back up facility.

- LAN facility: Two computer labs and administrative are in LAN
- Wifi facility: Three Wifi modems are installed in Main college Building
- Licensed software: In all computers of the college licensed software are installed.

Software with License:

1. O/S Server 2008
2. Corel Draw X5
3. Page Maker 7.0
4. Photo Shop CS5
5. Tally ERP 9.0
6. M.S. Office 2007

- Number of nodes/ computers with Internet facility: 88
- Any other : Projector and LDC are installed in both the computer labs.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Broadband internet facility is made available to the faculty and students on the campus. In the regard LAN and Three WiFi modems are installed.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- For deploying and upgrading the IT infrastructure and associated facilities following plans and strategies are adopted by the institution:
 1. Computer board is formed in the institution. In the board all teachers teaching IT subject are the member.
 2. Computer board along with Principal and Management body make plans for the deploying and upgrading IT infrastructure.
 3. Annual budget is prepared in this regard by all departments.
 4. Tender notice is given in the news paper for the purchase of new computers and other devices.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

- The college allocates funds for procurement, upgradation, deployment and maintenance of the computers and their accessories .The annual budget for the last four years is as follows:

Details of the budget allocated during the last four years

Particulars	Year 2010-11	Year 2011-12	Year 2012-13	Year 2013-14
Procurement and Upgradation	2,00,000	2,50,000	3,00,000	4,00,000
Deployment and Maintenance	70,000	80,000	90,000	1,00,000

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- Workshop related to ICT is frequently organized to update the knowledge of teaching and non-teaching staff.
- Power point slides are prepared by the teachers and presentation of the same is done through LCD and projector.
- Online tutorials videos are show to students related to their subjects.
- ICT subject is inculcated by the university in the syllabus hence each and every student is performing computer practical and preparing the practical records.
- Students of PG are using ICT resources for preparing project report.
- Internet facility is made available for both student and staff.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The institution is aware of the fact that with a paradigm shift in teaching learning, student voice has become central to the learning experience and a teacher at best acts as a facilitator. Keeping the students' learning at the centre of everything, the college

reorients its teachers from time to time and encourages them to undergo training on the computer-aided teaching skills. The college has been conducting Workshops for the faculty on the use of computers. Training sessions on the use of Internet as a learning resource are also organized. Well-equipped computer Labs with LCD and Projector are available to facilitate computer aided teaching and enrich the teaching learning experience. The computer faculty is always available for any need based assistance in the use of ICT.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- No the Institution does not avail of the National Knowledge, Network connectivity as no such connectivity is offered by the affiliating university.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

- Purchase Committee, Building Committee, Head of Institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of the facilities mentioned below. Frequent meetings of all these committee are taken and decisions regarding allocation and utilization of the available financial resources are taken. Member of management body, heads of departments and Principal of the institution are the members of the committee.

		2010-11	2011-12	2012-13	2013-14
a.	Building	6,50,000	2,25,000	27,00,000	8,00,000
b.	Furniture	1,00,000	5,00,000	2,00,000	2,00,000
c.	Equipment	1,00,000	5,00,000	2,00,000	1,50,000
d.	Computers	2,00,000	2,50,000	3,00,000	4,00,000
e.	Vehicles	Nil	Nil	Nil	Nil
f.	Any other Books	1,40,000	1,00,000	1,00,000	1,00,000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- Architect of the college is there who looks after the maintenance of physical infrastructure. The architect is supported by supervisor and a team of skilled workers.
- The Principal, on the basis of the perspective development plan, proposes the infrastructural augmentation needs to the concerned authorities.
- The UGC sanctions funds based on the requirements, student strength, and the nature of the academic programs offered by the institution. The college development fund is utilized for maintenance and minor repairs of furniture and equipments.
- The College building committee prepares the proposal and estimated cost of the planned construction project and submits it to the head of the institution.
- The management approves and allocates the funds. An effective monitoring system through various committees ensures the optimal utilization of budget allocated.
- The Architect not only supervises construction but also takes care of maintenance and repair of buildings, roads, water lines, electrical installations, equipment and other support services.
- The college has Registrar, Mechanic, Electrician and Technician.
- The Registrar takes care of the regular purchase needs.

Computer maintenance:

- As far as maintenance is concerned, outside vendors are contacted for major repairs and for minor repairs the institution has UGC instrumentation and maintenance lab. Software problems are taken care of by computer faculty and lab staff. Non-repairable systems are dumped in store.

4.4.3 *How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?*

- Annual maintenance and repair of the infrastructure is taken care of by the college in a systematic manner.
- Day to day maintenance is carried out by the staff appointed for the maintenance of the building.
- The laboratory equipments are maintained through College Development Fund and annual grants received from the UGC and government.
- The computers and electronic devices are maintained and repaired through the funds available in the institution.

- We have a team of qualified technical staff for maintaining computers and networking facilities.
- Outside vendors are contacted for major repairs and for minor repairs the institution has UGC instrumentation and maintenance lab.
- Software problems are taken care of by computer faculty and lab staff.
- Some of the members are stationed in the campus so that they are available at short notice.

4.4.4 ***What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?***

- The College has two Generators.
- Voltage Stabilizers have been installed for the safety of sensitive equipment.
- For the water supply municipal corporation water connection is taken.
- Two bore wells are there for 24 hours water supply.
- Repairs and maintenance of the electrical and water supply system is given on contract basis to private electricians, plumbers and technicians.

Criterion V :

Student Support And Progression

5.1 Student Mentoring and Support

5.1.1 ***Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?***

- Yes; the institution publish its updated prospectus & the following information is disseminated to students through these publication.

1. Every year B.G. E. Society publishes prospectus for each college of the society. At college Level every year 'Prospectus Committee' is formed in College Council meeting.

The Contents of 'Prospectus' are:

- Profile of the College
- Vision and Mission and Objectives of the College
- Eligibility Criteria
- Subjects and Curriculum

- Duration
- Medium of Instruction
- Course Fees
- Examination Fees
- Class Attendance
- Examination Scheme
- Common rules for students
- Procedure of admission
- Facilities
- Library
- Special guidance
- Important note
- Rules & Regulations
- College reopening date
- Admission procedure
- Scholarships & Concessions
- Attendance
- College examinations
- Identity card
- College cycle & scooter stand
- Games & Sports
- College library
- General rules
- Awards
- Incentive marks
- Subjects to be offered
- Fee schedule
- Terms & Vacation
- Public holidays of the Academic Session (As per Sant. Gadge Baba Amravati University, Amravati)
- Elute De LRT :Merit Students
- Application form for admission-
- Undertaking by the candidate

- Undertaking by the Parent / Guardian
- List of Members of Local Managing Committee
- List of Members of Internal Quality Assurance Cell
- List of members of the teaching staff
- List of members of the Non-Teaching Staff
- Faculty participated in academic and personal counseling.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

S.No.	Financial aids (to the students of aided courses)	2010- 11	2011- 12	2012- 13	2013- 14
1	G.O.I.	553	601	640	660
2	G.O.I. Free-ship	16	12	24	20
3	P.T.C./ Physically Handicapped / BGE Society Employee and their wards	23	36	33	31
4	EBC	396	314	318	332
5	Ex-servicemen's wards	---	---	---	---
6	Eklavya Scholarship	04	---	---	---
7	NSS Scholarship from student welfare fund	33	29	27	14
<i>Total</i>		1025	992	1042	1057

All the above mentioned financial aid was available and disbursed on time.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

	State Govt.	Central Govt.	Other national bodies
Scholarship	710 (37.74%)	09 (Minority) (0.47%)	01 (0.053%)
Free-ship	30 (1.59%)	----	----

5.1.4 What are the specific support services/facilities available for Students from SC/ ST, OBC and economically weaker sections :

- Students with physical disabilities: The No. of differently abled in the college are very few. On an average only 3 to 4 students are enrolled in the institution. A

separate seating arrangement at ground floor at examination time is made for these students. Reading room facilities, drinking water and toilets are made available at ground floor.

- **Overseas students:** Nil
- **Students to participate in various competitions :** National : 01 (Clay Modeling)
- International: Nil
- Medical assistance to students: health centre, health insurance etc.: There is medical assistance, health centre and health insurance provided to the students.
- Organizing coaching classes for competitive exams: College is organizing Coaching Classes for competitive exams, Remedial class in accountancy, NET/SET Coaching classes and communication skill classes.
- **Skill development (spoken English, computer literacy, etc.) :** College organized workshop on spoken English, computer literacy.
- **Support for “slow learners ”:** Remedial classes for slow learners in various subjects were organized.
- **Exposures of students to other institution of higher learning/ corporate/ business house etc.:** Industrial visit of the students is taken every year. Guest lectures of Industrialist are organized.
- **Publication of student magazines:** College published student magazine every year on various aspects.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The institution encourages & develops entrepreneurial skills among the students by arranging educational tour, encouraging them to prepare projects reports and organizing various guest lectures.

5.1.6 Enumerate the policies and strategies of the Institution which promote participation of students in extra curricular and co- curricular activities such as sports,games,Quiz competitions, debate and discussions, cultural activities etc.

- ♦ additional academic support,flexibilityinexaminations
- ♦ specialdietaryrequirements,sportsuniformandmaterials
- ♦ any other
- Institution has already framed the polices and strategies as per the guidelines of university to promote the participation of students in extracurricular and co-

curricular activities. Institution formed various committees to performed the activities such as sports and cultural committee, etc.

- Quiz competition, debate, discussion, cultural activities performed through various committees and as a result of it our students won the colour coats,medals trophies on national and international level.Through sports committee the institute providing sports uniform and material to students.
- Students participated in the youth festival. They are providing to and fro journey ticket residential facilities etc. students are getting awards through college and benefited by the incentive marks in extra curricular activities.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams ,give details on the number of students appeared and qualified In various competitive exams such as UGC-CSIR-NET,UGC-NET,SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central/State services, Defense,Civil Services, etc.

Competitive Exams	Passed
NET (Lib. Sci. & Commerce)	04
SLET/SET	01
CAT	NIL
TOEFL	NIL
GRE	NIL
GMAT	NIL
Civil Services (IAS,IPS,IFS)	NIL
Defence Entrance	NIL
Other services	09
Any other/MPSC	21

5.1.8 What type of counseling services are made available to the students

- Students counseling cell and placement cell are formed at college level. Through this cell students are given career guidance, academic, personal and psycho-social guidance.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', give detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- At the beginning of the academic session the Industrial Linkage and Placement Cell have guided the students aspiring the jobs through campus placement. For this purpose the cell have provided a proforma of the curriculum vitae. The students are also provided with the personal guidance according to their qualification, achievement and the field in which they wish to make their carrier.
- The students are also asked to submit their curriculum vitae at the e-mail id: placement.lrt@rediffmail.com. Some interested students have submitted their CV on this email id.
- To attract the business organization of the placement activity at the campus the Industrial Linkage and placement cell have given invitation letters to the private banks and financial institutions.
- This year Industrial Linkage and placement cell have organized placement campus of Indusland Bank in December 2014, Total students appeared for the interview and 3 students were selected after second round of the interview for the post of Associate Sales Manager.
- Rathi Panels Pvt. Ltd, Akola have conducted the interview for the marketing executive, 13 students appeared for the interview out of which 04 students were selected during the period.
- The industrial Linkage and placement cell organized campus placement activity of for the Infosys BPO Ltd, Bangalore on 28th January,2014.
- The Industrial Linkage an Placement cell have also organized a programme for video resume of the job aspiring students. The Zara Consultancy Services Pvt Ltd. Mumbai prepared Video resume clips of the students for the site. This video resume will help the students for getting jobs in various business organizations in the future.

5.1.10 Does the institution have a student grievance redressal cell ? If yes,list (if any) the grievances reported and redressed during the last four years.

- 1) Institution have Grievance Redressal Cell ; - YES
- 2) Grievances Reported and redressed during the last four years :- NIL

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- Institution having a cell to present sexual harassment of women. Being an affiliated institution this cell is performing as per the code of conduct issued by the SGB Amravati University, Amravati. No instances have been reported during last four years.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Institution having an anti –ragging committee.No instances have been reported during last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Some students of the college are appointed in computer dept. as a labortary assistance and as an assistant clerk in order to meet their educational expences. Life of all students is insured.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure Development ?

- Institution has (registered) recognized alumni association. Periodic meetings are held with the alumni association to discuss the future course of action.
- Refreshments are given in the meetings and fruitful talk is held.
- Cultural programmes like Kavi Sammelan, Celebration of Literary of meets and other activities were held.
- The Institution Collabratives with the alumini and former faculty through periodic meetings arranging guest lectures of former faculty.

5.2 Student Progression

5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	2010-11	11-12	12-13	13-14
UG to PG	48.9	43.55	46.22	34.07
PG to M.Phil.	---	9.52%	---	10.4%
PG to Ph.D.	---	---	---	2.08%
Employed				
• Campus selection				10
• Other than campus recruitment				NIL

5.2.2 *Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the university)?Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university with in the city/district.*

	Pass %			
	2010-11	11-12	12-13	13-14
B.Com I	62.50	67.37	52.48	73.60
B.Com II	57.98	58.56	65.44	65.93
B.ComIII	70.86	71.02	72.91	82.21
M.Com I Sem.	32.57	42.86	41.48	23.86
M.Com II Sem.	68.28	54.32	36.56	37.80

Other Colleges:-

S.N.College

B.Com. I	28.00	08.33	15.73	17.42
B.Com.II	10.00	18.18	22.00	25.00
B.Com III	28.57	71.71	42.86	56.76

S.k.College

B.Com. I	29.82	46.40	29.84	39.88
B.Com.II	16.33	36.36	56.12	47.13
B.Com.III	54.17	50.00	57.63	68.35

Our college Result is better than other colleges in Akola city.

Completion Rate %

	2010-11	11-12	12-13	13-14
B.Com.III	61.84	56.59	56.10	72.43
M.Com.IV Sem.	18.12	36.21	42.04	54.54

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Placement brochures have been published by the college and it is sent to various organizations for providing employment to students. Campus interviews are held continuously.

5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?

- Students those are weak in English, Accountancy and Economics. To bring them at par with the other students we started remedial courses in above subjects.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games ,cultural and other extracurricular activities available to students. Provide details of participation and program calendar. Essay, elocution, Painting, Debate, Sculpture Art, Drama competition have been organised in the college and students participated in University youth festival every year.

	Participation	Program calendar
Sports and Games :-	85	As per University calendar
Cultural Activities:-	29	
Extra-curricular Activities:-	23(NSS)	
	40(NCC)	

5.3.2 Furnish the details of major student achievements in co-curricular, extra curricular and cultural activities at University / State / Zonal / National / International , etc. for the previous four years.

	University	State	Zonal	National	International
Co-curricular	--	--	--	--	--
Extra-curricular	05	--	--	--	--
Cultural Activities	01	--	--	01	01

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The feedback from graduating students is obtained every year and teachers are guided accordingly.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- Magazine committee by the college. The committee encourages the students to write Articles, Poems, Thoughts, Essay etc.
- List of Published Materials :- Vishwadhan a college annual magazine.

Wall Magazine

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- The colleges have student council. The student council is constituted U/S 40(2)(B) of Maharashtra University Act 1994. Jayanti & Punnyatithi of National leaders, Blood donation camp, Annual Social Gathering have been organized by the student council during the year. These activities are funded by the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- Various academic & Administrative bodies such as Commerce Forum, Magazine Committee, Language Literary Association etc are constituted by the college on which students are nominated.

5.3.7 How does the institution network and collaborate with the Alumni and former

faculty of the Institution.

- Annual Social Gathering of Alumni is organized and students gets inspiration from the alumni holding prominent positions in various sectors.

Criterion VI :

Governance, Leadership And Management

6.1 Institutional Vision and Leadership

6.1.1 *State the vision and mission of the Institution and enumerate on how the mission statement Defines the institution's distinctive characteristics in terms of addressing the needs of the Society, the students seeks it to serve, institution's traditions and value orientations, vision for the future, etc.?*

Vision

“To become one of the best Educational Institution in the country by attaining excellence in commerce Education.”

Mission

“To integrate with the Indian Educational service group by propagating value based education and preparing pupil for initiation into a higher life by association them with the natural, social and cultural environment”.

- a) The vision and mission of the institution is in tune with the objectives of the Higher Education Policies of the Nation. The vision states that the institution wants to become a best educational institution in the country by attaining excellence in commerce education. For this it will propagate value based education and will prepare its pupil for initiation into a higher life by associating them with the natural, social and cultural environment.
- b) Translation of vision statement into institutions' activities:
 - i) Contributing to national development by providing wide range of courses in commerce, management and ICT.
 - ii) Fostering global competencies among students by providing training and placement opportunities through 'Placement Cell'.
 - iii) Inculcating essential and desirable values among students through N.C.C., N.S.S., cultural activities etc.

- iv) Promoting the use of ICT by including ICT related subjects at UG and PG level and by providing computer laboratory with all the required facilities.
 - v) Providing adequate infrastructural facilities for facilitating the curricular and co-curricular activities.
 - vi) Providing adequate library facilities to promote reading habits among students there by increasing their knowledge related to their subjects
- c) The vision and mission of the institution is in tune with the objectives of the Higher Education Policies of the Nation. The vision states that the institution wants to become a best educational institution in the country by attaining excellence in commerce education. For this it will propagate value based education and will prepare its pupil for initiation into a higher life by associating them with the natural, social and cultural environment.
- d) Translation of vision statement into institutions' activities:
- i. Contributing to national development by providing wide range of courses in commerce, management and ICT.
 - ii. Fostering global competencies among students by providing training and placement opportunities through 'Placement Cell'.
 - iii. Inculcating essential and desirable values among students through N.C.C., N.S.S., cultural activities etc.
 - iv. Promoting the use of ICT by including ICT related subjects at UG and PG level and by providing computer laboratory with all the required facilities.
 - v. Providing adequate infrastructural facilities for facilitating the curricular and co-curricular activities.
 - vi. Providing adequate library facilities to promote reading habits among students there by increasing their knowledge related to their subjects.

Goals and Objectives of the Institution :-

Following are the Goals and objectives of the Institution

- i) To improve the quality of commerce education through sustained effort towards attaining excellence.
- ii) To develop a human person with desirable abilities, proficiencies, attitudes, values and qualities of self-confidence and creativity.
- iii) To develop culturally conscious individuals with pride in the country and the desire to contribute in its development as good citizen of the country.

- iv) To kindle the desire for preserving and promoting, secularism, equality, social justice and ethics.
- v) To make students competent enough to be self reliant.
- vi) To develop sound physical health and fitness for undertaking physical activities demanding dexterity, diligence and hard work.
- vii) To assess the students in acquiring the ability of problem solving, decision making and facing the unforeseen situations.
- viii) To promote a sense of self respect and dignity among the weaker sections of the society.
- ix) To build up financial self sufficiency by undertaking academic and allied programmes and resource generating services.
- x) To achieve high learning standards for preparing a sound educational base for pursuing higher education.
- xi) To become a component of Indian Educational Service Group having a competitive edge to confront the challenge of higher education.

6.1.2 *What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans ?*

- Smt. L.R.T. college of commerce is governed by The B.G.E. Society , a registered body.
- The Management gives whole hearted support in college activities and encourages student centered Programme.
- The management arranged many programme for teaching in non teaching staffs, i.e. improve your acceptance, kavya sandhya, debate competition, B.G.E. foundation day, investor awareness programme etc.
- The management, principal and faculty work in conjunction to formulate and implement its quality policy and plans for assurance and sustenance of quality in higher education.
- The principal, the academic and administrative head of the institution, is an ex-officio member secretary of the local management committee and also Invitee-member of Executive management of the society and evolves strategies for academic growth within the purview of university/government regulations.
- The faculty participates actively in policy making and application through three representatives of teaching staff in the local management committee of college.

Various committees such as Construction Committee, Purchase Committee, Library Committee etc. also have teacher representatives. These committee meet prior to the management meeting discuss various matters within their purview and present their reports and recommendations to the Head of the institution.

- During the management meeting the principal's report is reviewed by the members of the managing committee. A thorough discussion ensues, valuable suggestions offered and final resolutions are taken for implementation for the growth of the college.
- The head of the Institution communicates the policy decisions to the faculty in the staff meetings.
- The college follows a policy of inclusiveness. The administrative staff is also entrusted with responsibilities.
- The principal is the Head of the Institution and he bears the ultimate responsibility for the smooth running of the college.
- The role of the principal of the college is multi-dimensional. As the Head of the Institution, the principal is responsible for both the academic and administrative functioning of the college. He prepares the agenda for LMC meetings. He places before the Body, academic and administrative matters requiring the body approval and he is responsible for executing its decisions. He is also responsible for all Correspondence with the Management Body, Government of Maharashtra, U.G.C., Sant Gadge Baba Amravati University and different stakeholders of the college. The principal receives reports from the various college committees.
- The management encourages the participation of the staff in the process decision-making in institutional functioning. Both teacher and non-teaching staff have their representatives in the college and society managing committee, which is its highest decision making body.
- The college has constituted different committees with teacher and member of the non-teaching staff which play an important role in the planning and implementation of activities.
- The personal interaction of the principal with various stakeholders, the faculty of non-teaching Staff, the student, the guardians play an important role in this.
- This apart, information available in Student feedback forms and self-appraisal forms of teachers help the authorities to plan proper Support for the policies.

- The participating role of the management encourages and sustains the involvement of the college staff, which is necessary for the efficient and effective running of the college.

6.1.3 What is the involvement of the leadership in ensuring :

-the policy statements and action plans for fulfillment of the stated mission.

-formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

-Interaction with stakeholders

-proper support for policy and planning through need analysis, research inputs and Consultations with the stakeholders

-Reinforcing the culture of excellence

-Champion organizational change

- The management gives enlightened leadership to the principal, who in turn leads the College for the fulfillment of the stated mission

1) Leadership by the managing committee :

- The management committee meets twice a year and discuss all matters within their Purview and present their reports and recommendations to the principal, who tables the suggestions before the managing committee. The issues are discussed and final resolution are adopted for implementation.
- The fee structure, proposals on infrastructure facilities, funds received and the expenditure incurred, are all presented in detail in the managing committee meeting by the principal and Registrar of the college.
- The annual budget of the proceeding academic year is presented in the managing committee meeting together with the proposed development plans for the succeeding year.
- The audited statement of accounts and the balance sheet is also presented in the meeting.
- The annual developmental plan of the college, all academic and administrative matters are discussed and finalised at the meeting Leadership by Administrative Team.
- The college has a dynamic administrative team comprising of the co-ordinator IQAC, Head of the Department and Registrar of the college to offer collective leadership to the College under the dynamic leadership of the principal.

- The principal is available to discuss the academic and other responsibilities, new plans of the department, and any difficulty or challenges faced by the Head of the department and individual faculty member.
- The meeting of the different components of the administrative team to plan and review the various aspects of college functioning are scheduled in advance throughout the academic year IQAC-the internal quality assurance cell meets and discuss the extent of implementation of the annual plan. The curricular and co-curricular programmes of the college are effectively carried out by specific committees constituted for the purpose.
- The principal delegates the duties of the faculty members in accordance with their expertise and interest. The quest for excellence is sustained and ensured through meticulous planning and implementation of the various schemes adopted .
- Each department is required to make annual departmental plan at the beginning of every academic year and submit it to the principal for suggestions for implementation
- Faculty development programmes at different levels are organised for the development of human resources on campus, with the guidance of the principal. A significant programme that is routinely organised is the foundation programme for the orientation of the new recruits on the core values and ethos of the college.

3) Interaction with stakeholders :

The college makes conscious efforts to built a healthy relationship with its stakeholders i.e. students, parents alumni, industry, society, teaching and non-teaching staff.

i. Students

Interaction with the student body is initiated with the foundation programme to orient and induct the student body and make them feel as a part of the institution.

ii. Alumnae

The annual alumnae meet and give opportunity for the old student to feel as part of the institution. Even after leaving the college they continue to contribute to the overall development of the institution through the provision of becoming lifetime members of the alumnae.

iii. Parents

Recognizing the significance of the role of the parents in the overall development of the student smt. L.R.T. makes the parents as a part of its

endeavors. The principal interacts with the parents on issues pertaining to academic and residential life. Parent-teacher meetings are organized to appraise the parents of their wards performance and get a feedback on the various aspects of the college's functioning . Any grievance from a parent is listened to by the concerned authority and appropriate responses are provided.

iv. Teaching-Non teaching staff

The college considers its faculty team and the support staff as one of its strong pillars. Personal or professional needs or grievances of the staff members are addressed by the college administration in the best possible manner.

v. Society

The principal values the opinion of the public and makes specific efforts to reach out to the public and interact with the public wherever possible. Press meet is organized to make public any significant achievement made by the institution. The college flashes the upcoming events that are planned in the departments or centres through its website

vi. Reinforcing the culture of Excellence :-

- Participatory leadership is ensured at every level to promote the culture of excellence.
- Faculty development programme and workshops are organized with the guidance of the Principal, to keep the faculty abreast of the recent trends in teaching, learning and evaluation, and their specialized area of interest, thereby reinforcing a culture of excellence.
- As an institution moving towards paperless governance, most of the communications are sent to the department as soft copies through e-mail.

vii. Championing organisational development :-

- The principal invites proposals for new programmes. Changes in the existing rules and Regulations are brought about after a thorough discussion in managing committee, based on the needs of the present generation.
- At the end of every semester and year, the Principal discusses with the H.O.D'S the proposed workload for the next semester, and appoints faculty members, if there is a need. A visit of infrastructure requirements from departments is sent to the principal who after careful scrutiny includes it in the annual budget for implementation. Other adhoc urgent needs related to the infrastructure are met by the college immediately.

6.1.3 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institutions for effective implementations and improvement from time to time?

- The college ensures that the desired objectives are being achieved through the IQAC. It conducts a self-evaluative exercise for all the departments to draw a potential map of the strengths and weaknesses of the functioning of the college in various sections. Various committee which have been established to facilitate efficient and smooth functioning of the college also evaluate the performance in their respective areas and submit the reports to the principal for approval.
- The head of the institution appoints the Co-ordinators for various committee and nominates the members of the committees based on the potential map. The guidelines defining the roles and responsibilities of the committee are communicated to the members. The committees carry out the projects taken up and at the end of the academic year.
- The Co-ordinators submit the reports of the work done to the head of the institution. Feedbacks on various aspects of the functioning of the college are obtained from stakeholders namely alumni, industry, student, parents, researchers to evaluate the efficacy of policy decisions.
- The college has a clear and well defined system to monitor and evaluate the effectiveness and effective implementation of the policies and plans of the institution.

6.1.4 Give details of the academic leadership provided to the faculty by the top management?

- The president and secretary of the management at the highest level is in the constant touch with the head of the institution and gives enlightened leadership to the principal for the smooth functioning of the college.
- The president, secretary and members of the management meet frequently to discuss the problems and issues pertaining to college development, administration, appointments and infrastructural needs and student disciplines.
- The principal and staff representatives in management provide information and suggestions if any. The role and responsibilities of the staff are communicated to the staff for efficacious functioning of the college, meeting with the staff are held, if and when necessary in the interest of the institution. The members of committee are easily accessible for any guidance required by the authorities of the college.

6.1.5 *How does the college groom leadership at various levels?*

- The supportive management always encourages the involvement of the staff in quality Assurance and enhancement process of the institution. Various members are involved in developmental activities of the college such as building committee, discipline committee,
- Examination committee etc. through the head of the institution.
- All committees are constituted with a judicious mix of junior members and senior members so that the younger members of the faculty imbibe the ethos and work culture of the college and get groomed for leadership.
- The middle order faculty members with potential are groomed for leadership roles by entrusting them with the responsibility of an office. Such an arrangement is conducive to institutional harmony and growth mutually beneficial and has a synergetic effect for the Institution.

1) Training programmes :

The Principal, administrative staff and co-ordinators of various committees are encouraged. To attend leadership training programmes organised by society or institutions. Faculty members from different levels and department are deputed to national and international seminars and training programs to strengthen leadership roles.

2) Student Leadership :

The students' council consists of student from UG and PG to represent the whole student body. The office-bearer discuss and deliberate on student problems on campus and suggest solution to student problems. They work on issues related to the campus and disseminate the decision to the entire student body.

6.1.6 *How does the college delegate authority and provide operational autonomy to the Departments / units of the institution and work towards decentralized governance system?*

- The administration is decentralized to a large extent. Various committees have been formed to plan and monitor the functioning of the college. The principal with the support of the Heads of the Departments and various committees co-ordinators participate in decision-making, administrative powers and responsibilities are delegated to teachers on the basis of their competence, commitment and aptitude.

- The conveners plan and monitor the project undertaken to achieve the targets in the stipulated time. Ultimately all the administrative, academic and financial activities are reviewed by the internal academic audit committee to ensure accountability.
- The decentralized functioning mechanism empowers the departments and individual faculty and helps them in making independent decision.
- The higher authorities and committees review these decisions, if need be, and give suggestions on the basis of principals report and feedback it gets from the society. The suggestions of the management are communicated to the teaching and non-teaching employees and implemented by the principal.

6.1.7 Does the college promote a culture of participative management? If 'yes', indicate the levels of Participative management.

- One of the best governed institution of higher education in the S.G.B. Amravati University and Maharashtra state. The college is governed by a participative management which is actively involved in the administrative, academic and co-academic activities of the institution.
- The President and Secretary of the managing committee along with other members of the society interacts with the staff and inspires them to achieve excellence in their respective fields. He communicates the decisions taken by the management concerning academics, finances and other developmental activities through the principal, who constitutes different committees involving faculty members for effective implementation of the decision taken. Teachers play a significant role in the planning and implementation of development of the College. Student council is involved wherever necessary. The Society elects a teaching and a non-teaching representative on managing committee. Three teaching and one non teaching staff are elected on local managing committee from employee.
- Participatory leadership and teamwork culture emblematic of the values and ethos of the college community to internalize these.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- Yes, college has formally stated quality policy which has been formulated based on the vision and mission of the college and is the guiding force that helps departments to plan their activities.
- The principal ensures that this policy embodied in quality objectives is communicated to all the personnel. The principal and IQAC prepares perspective plans and policies based on the quality policy and activities proposed by various departments for the calendar year. This action plan is submitted to the management for the calendar year and implementation.
- The management monitors and reviews the plans/projects implemented by holding formal and informal discussion with the principal and staff, from time to time. To achieve the desired result in academics, teachers are encouraged to participate in seminar, conferences, workshops and refreshers and orientation courses and update their knowledge and skill base.

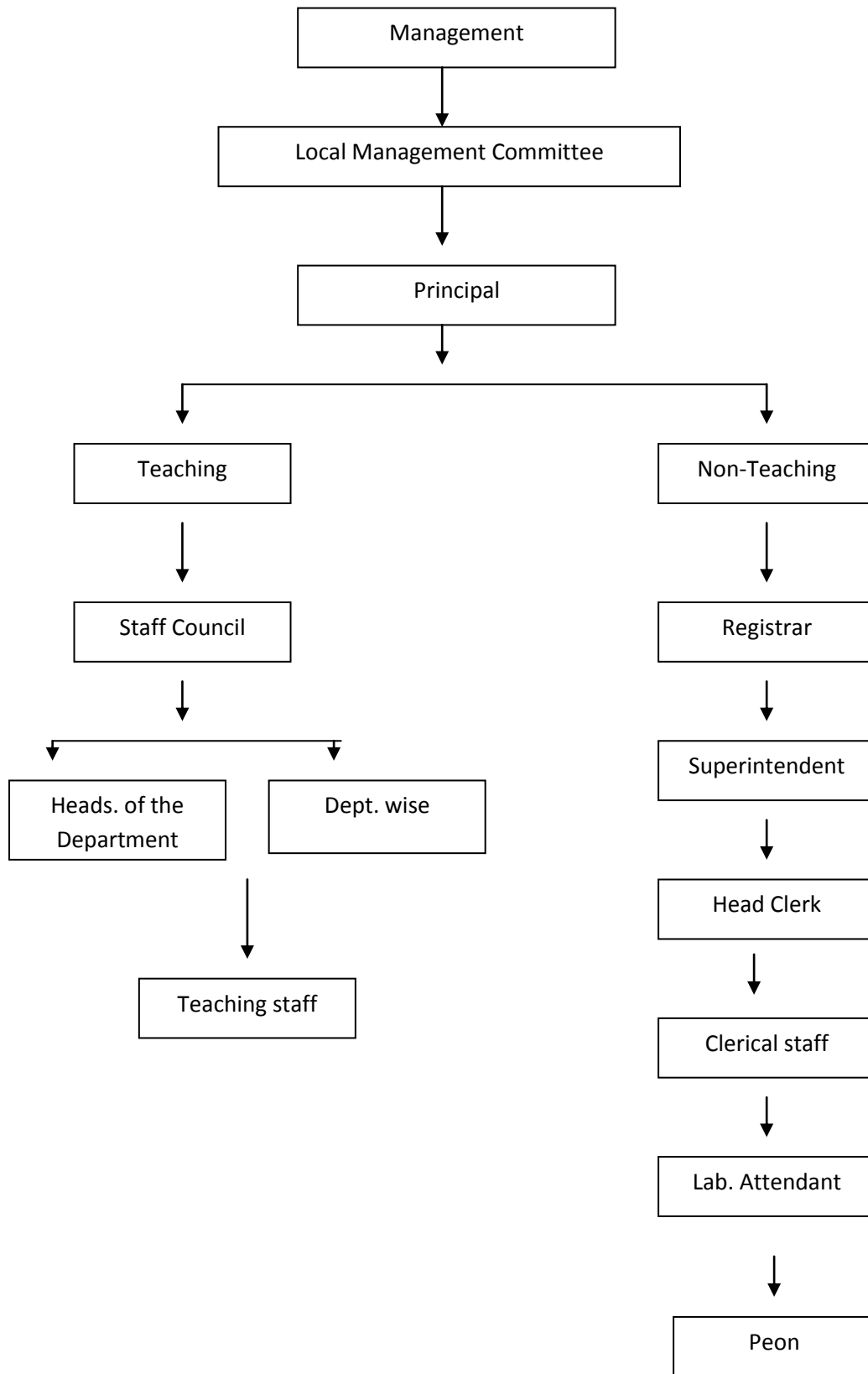
6.2.2 *Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.*

- The college is propelled by a visionary management which has well defined goals and perspective for developmental work. The perspective plan is drawn as short-term and long term goals in the different aspects of the functioning of the college such as Teaching and Learning, research and development, Industry Interaction , community engagement, Human Resource planning and infrastructure. To implement these plans in a meaningful manner, adequate measures are taken to mobilize resources. The institute proposes to expand its curriculum by starting new programmes relevant to changing educational scenario in global context.

6.2.3 *Describe the internal organizational structure and decision making processes.*

- The organisational structure of the college facilitates its smooth functioning. The managing committee is the policy making body. The governing body comprising of academicians, educatinists, professionals, shape the academic policy keeping in view the national policies in Higher education, existing priorities and local needs.
- The perspective institutional plan for academic programmes and infrastructural development is developed by the Head of the institution in consultation with the managing committee. The plans proposed are discussed at the respective committees, and then implemented. The principals and the Heads of Departments monitor the efficient implementation of these policies.

Hierarchical Structure of the Institution



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the Following

-Teaching and learning

-Research and Development

-Community engagement

-Human resource management

-industry interaction

1) Teaching and Learning:

The management ensures effective and efficient transaction of the teaching learning process by:

- i. Recruiting highly qualified and competent teaching faculty.
- ii. Promoting professional development of faculty by providing support.
 - to undergo refresher courses
 - to pursue doctoral programmes
 - to attend and organize national and international conference and seminar

2) Research and Development:

The college has established research development committee to promote research aptitude among faculty and students.

- i. Two teachers have completed their major research projects and nine teachers have completed there minor research project.
- ii. Two teachers are working on major research projects and one teachers is working on minor research projects.
- iii. 14 teachers are guiding Ph.D students.
- iv. 05 National conferences were organised to promote research.
- v. Eminent are speakers invited for lecture.
- vi. The Principal has been motivating the faculty to write research projects and apply to U.G.C. for research schemes.
- vii. College organized works various workshops and seminars.
- viii. Projects are made compulsory for UG and PG students.
- ix. At most all the teachers have published their research papers in various National and International Journals and conferences.
- x. Teachers have visited foreign country and presented their paper in internation conference and chaired the technical session.

3) Community Engagement:

- The college has two units of NCC and a sub-unit of army wing. The college encourages Students to take part in NCC, NSS and other extension activities.
- The college organizes various out reach programmes to enable the students to respond to the larger issues of society.
 - i. Tree plantation drives
 - ii. Blood donation camps
 - iii. Visits to the school for blind.
 - iv. Awareness programmes
 - v. Youth festivals
 - vi. NSS camp
 - vii. Free medical check-up.

3) Human Resource Management:

- The institute has a very effective mechanism for assessing adequate human power requirements, staff recruitment, monitoring and planning professional development programmes for faculty development and obtaining feedback on teachers. There are many staff welfare schemes, faculty development programmes are organised periodically to update the knowledge base and pedagogical skills of teachers.
- The institute recruits faculty members and staff as per guidelines provided by the University/state government. Effective system of approval of performance of teachers is there.

4) Industry interaction :

- Industrial visits organised to provide exposure to manufacturing process.
- Industrial training programmes to provide practical orientation to U.G. and P.G. students.
- Linkage with local industry to provide exposure to our students and help them develop entrepreneurial activities.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The management and head of the institution are always in interactive mode with each other. The Head of the institution get the feedback from various stakeholders, teachers, students, Parents, alumni, industry and the public with regards to the

teaching quality, curriculum, extra-curricular activities and infrastructural requirement and communicates it to the members of the managing committee.

- The Head of the institution ensures that adequate information (from feedback and personal Contacts etc.) is available for the management in the following ways :-
 - i. Through information available in student feedback forms and personal interactions with students.
 - ii. Through personal interactions of the principal with the teaching and non-teaching staff.
 - iii. Through interactions of the principal with the parents and parents-teacher forum.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- By having teaching and non-teaching staff representatives in the managing committee.
- By having teaching and non-teaching staff representatives in the college's governing body.
- By constituting committees with teacher representatives, which play an important role in Planning and implementation of activities in different spheres of institutional functioning.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of Implementation of such resolutions.

Date	Agenda	Decision taken
01-08-2013	Appointments of Contributory teachers	Contributory teachers commerce (13) and English (3) appointed
01-08-2013	Purchase of equipments	06 steel almirah, 01 scanner, 01 printer, 01 investor, CCTV camera purchased.
24-03-2014	Budget approved	Budget of all department senior college, MCM, management deptt. UGC Career deptt. Library deptt. Approved
31-05-2014	Furniture purchasing	200 plastic chairs , 01 water cooler, and 01 laptop purchased

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘Yes’, what are the efforts made by the institution in obtaining autonomy?

- Yes, the affiliating university makes a provision for according the status of autonomy to an affiliated institution. The college has not applied for autonomous status.

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The institute has well-defined grievance redressal mechanism to address and redress the Grievances of all the members. Prompt and effective disposal of grievances of various stake-holders is being done by the Grievances Redressal committee constituted for the overall well-being of staff and students. This committee discusses the matter with principal to solve the problem.
- A grievances Redressal cell has been established to address the problems of the students and staff and promote a healthy atmosphere in the college. Suggestions/complaint boxes have been installed in the college campus, in which student put in writing their grievances. Prompt and effective disposal of grievances of various stakeholders is being done by the Grievance
- Redressal Committee under the guidance of the principal. The cell finds solutions for problems like complaints regarding classroom teaching, grievances relating to administration. The complaints analyzed and resolved after consultation with the members of the committee. The suggestions/solutions are used for promoting healthy stakeholder relationship.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the Institute? Provide details on the issues and decisions of the courts on these?

- No, there is no court case filed by or against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional Performance ? If ‘Yes’, what was the outcome and response of the institution to such an effort?

- The institute has a clearly set and defined mechanism of obtaining the feedback from the student to improve the performance and quality of the institutional provision. All the faculties collect feedback from the student regarding learning process and other aspects of college functioning. The whole process is monitored and carried out by the IQAC through a questionnaire (based on NAAC recommendations) prepared for the purpose. The questionnaire assesses aspects related to the curriculum, infrastructural facilities and student support services. The analysed data from the feedback is presented to the principal and disseminated to the Heads and Co-ordinators for further action.
- **Measures adopted in pursuance of feedback obtained from students:**
 - 1) Initiation of personality development classes for students.
 - 2) Regular engagement of classes.
 - 3) Spoken English and Communication skills classes for students.
 - 4) Provision for computer coaching.
 - 5) Flexi-timings for few professional courses.
 - 6) Infrastructural improvement.

6.3 Faculty Empowerment Strategies

6.3.1 *What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?*

- The supportive management is fully aware of the fact that updating of Knowledge base and skills is not only desirable but also imperative to face the challenges of this constantly evolving world. The institution ensures the professional development of the staff by
 - i. Sponsoring for participation in National and International conferences, seminar and workshops
 - ii. Sponsoring for publication
 - iii. Encouraging faculty members to enroll for or provide resources for training programmes and workshops
 - iv. Planning and executing programmes that addresses professional career, personal development of faculty members.
 - v. Supporting membership and active involvement in local, state, national and international professional associations. Our faculty members are active life members of various national and international bodies.

Development programmes for Non-teaching staff

- The college has implemented various programmes to enable the staff to function more effectively. Employees need training in advance skill related to their work. In this regard college provide computer training to the staff.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, restraining and motivating the employees for the roles and responsibility they perform?

- At the institutional level, the college management motivates faculty members through prompt appreciation of exceptional Merit and Talent and by providing opportunities for self-expression. The college is committed to faculty welfare and it offers a platform for the talented and the aspiring.
- The college organises national conferences, workshops and faculty development programmes for its staff as for the faculty of other institutions. The college management sanction duty leave to the faculty for attending orientation programme, refresher course, short-term course, workshops and conferences to keep them updated on the recent advancements.

6.3.3 Provide details on the performance appraisal system of the staff to Evaluate and ensure that information on multiple activities are appropriately captured and considered for better appraisal.

- The achievement of faculty member are monitored and maintained through performance appraisal system as per the guidelines from U.G.C., State Government, S.G.B.Amravati University. The appraisal report of faculty is made by the concerned head of the department on the basis of his/her yearly achievement, discipline, quality etc.and is then submitted to the head of the institute.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The performance appraisal report duly filled is assessed by the principal and management. The management plays an active role in the performance appraisal to the staff. The management keeps a vigil on the professional behavior and attitude of the members of the teaching as well as the non-teaching faculty. The management ensures expeditious implementation of all the benefits after the appraisal of the faculty. The management takes effective decision and the decision taken are incorporated in the proceedings of the meeting of the governing body.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- The management has put several incentive measures in place for the teaching as well as Non-teaching staff besides the salary package.

The college's initiative towards the welfare of its staff and faculty are :

- i. For staff members ward, relaxation in fees.
- ii. Every year two sets of uniform is given to classes IV workers at the College expense.
- iii. Faculty and staff encouraged to pursue studies or attend advance Administrative/academic training programmes.
- iv. Organisation of health awareness programme.
- v. There are also government schemes in place to provide loan against G.P.F.
- vi. The credit co-operative society of the college makes available loans for both teaching and non-teaching staff.
- vii. There is a provision of advance payment given to the non-teaching staff at festival time i.e. Diwali.

The following social welfare schemes of the Maharashtra Government and the affiliating university have been implemented

- i. An insurance policy of L.I.C. and Group Insurance, G.P.F., P.F.loan is given to the staff members whose premium is automatically deducted from their salary.
- ii. Duty leave is given, if applicable.
- iii. Medical leave and other leave are given to the employees during his/her

job period.

6.3.6 *What are the measures taken by the Institution for attracting and retaining eminent faculty?*

- Conducive environment of the college and supportive management attracts and retains the eminent faculty in the institution.

6.4 *Financial Management and Resource Mobilization*

6.4.1 *What is the institutional mechanism to monitor effective and efficient use of available financial resources?*

- The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college. First of all for any expenditure to be made a proper demand in writing is made by the concerned department with full details of requirement to the principal. The principal invite quotation of reputed concerns as per rules of purchase of the management. A meeting of purchase committee is held on the receipt of the quotation /tenders. The principal forwards the tenders and quotation recommended by the purchase committee to the management for final approval. All the official formalities are completed and record maintained.

6.4.2 *What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.*

- The management of college has appointed a regular internal auditor who audits all the income and expenditure of the college. In addition to this the management has appointed an approved chartered accountant to audit the yearly accounts of the college and prepares the annual income and expenditure statement along with Balance sheet of the college which is duly signed by him.

6.4.3 *What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.*

- The college's major sources of funding are as follows :-

- i. Fees collected from the student.
- ii. Salary Grants received from state Government.
- iii. Various Grants received from U.G.C.
- iv. Conference Grants received from U.G.C.
- v. Management of the college provide some funds for the development to the college.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- College is having three self finance departments namely ‘Department of Management Studies and Research’, ‘Department of Computer Management and Cyber Commerce’ and ‘Department of Career Oriented Courses’. Institution is securing additional funding through these departments and the amount is utilized as per the budget prepared.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC).

- *Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘Yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing*

a) The quality assurance processes?

- Yes, the institution is having its Internal Quality assurance Cell. IQAC has been actively functioning in the college since 2006. Quality sustenance and enhancement were the two major objectives of the institution and the IQAC during the post accreditation period 2004-2009 and 2009-2016. The IQAC has been evolving novel avenues. To take the college nearer to its goal and objectives, focusing on the Core values identified by NAAC. The academic quality of the Institution is maintained by the teaching and learning processes. The Administrative quality is maintained by the effective functions carried out by the various committees. The academic quality of the institution is evaluated on the basis of the curricular aspects, especially the performance of the students in their examinations.
- The administrative system also looks after the quality education in the institution. The academic and administrative system in the institution have

been quite effective in enhancing the quality of education. The student play a major role in assuring quality of education imparted by the institution. It is through their active participation in classrooms that the quality of the education is maintained. It is also assured by involving them in Cultural and extension activities. The main task of IQAC being assurance, planning and monitoring the projects undertaken, it accomplishes through the following :

- i. Reviewing the existing programmes and introducing new age programmes relevant to the present educational scenario.
 - ii. Promoting research and creative atmosphere conducive to research.
 - iii. Promoting the use of technology for enhanced teaching learning imparting value based education consolidating the feed-back responses from students, parents and other stakeholders.
- b. *How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?*

• **The management has approved the following proposals for IQAC :**

- i. Uplifting of library facilities
- ii. Upgradation of labs
- iii. Construction Expansion of curriculum
- iv. Establishment of research and development cell for enhancement of research.

• **Decision Implemented :**

- a. Evaluation reforms
- b. Student welfare activities and student leadership development programmes
- c. Innovative teaching learning
- d. National conference
- e. Introduction of New academic programs, value-added programs and skill oriented programmes.
- f. Faculty competency and development programs like training in computers, smart class and workshops on excellence in higher education
- g. Promotion of research through major/minor research projects and publication of research journals

- h. Feedbacks on teachers, curriculum, library and overall functioning of the college implemented
- i. Industrial and educational visits-educational trips and industrial visits to supplement theoretical knowledge with practical awareness and application.
- j. Community extension programs to reach out to society and make a difference.

c. *Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.*

- The IQAC has external members on its committee. They are from the field of education, academics and social welfare. Their comments and suggestions are well documented and passed on to the respective bodies for further consideration.

d. *How do students and alumni contribute to the effective functioning of the IQAC ?*

- The alumni of Smt. L.R.T. College of Co can be found in all sector of Global economy from the corridors of assembly house to C.A. serving in far-flung areas, from the top floors of corporate headquarters to the ground floors of grass-root NGO's. As a mark of respect and gratitude to their own alma mater which has shaped and chiseled their personalities, they render valuable service to the college by instituting delivering lectures on their areas of specialization, giving their valuable suggestions on curriculum designing and other aspects of functioning of the college.

e. *How does the IQAC communicate and engage staff from different constituents of the institution?*

- The IQAC meetings are conducted three to four times in a year for the planning and implementation of quality enhancement measures and the decisions taken are communicated to the staff and students through in house meetings of various committees for effective execution.

6.5.2 *Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If 'Yes', give details on its*

operationalisation.

- Institution has an inbuilt system of academic audit that includes curriculum design review and team work to improve the educational quality system. This includes a continuous improvement process, better interaction among faculty, student and administrators and self-assessment that provides accountability.
- Each department and the functioning of the offices are audited once a year. An internal quality audit plan is drawn by the principal and notified to the auditors.
- The IQAC- the planning body collects inferences from various committees through participatory interactions, based on which it proposes comprehensive perspective plan to the governing council for approval and implementation. The chain of committees is in charge of implementation of developmental and academic activities assigned by the managing committee. The supervision by the managing committee ensures the proper implementation.
- Policies for periodic review of Administrative and Academic Departments to ensure that quality is sustained all the areas related to the functioning of an Institution of higher learning. The college has periodic review of its administrative and academic departments :
 - i. The IQAC meetings are conducted three to four times in a year that would provide for a comprehensive review on students performance, infrastructure availability and academic performance.
 - ii. The Library advisory committee reviews the requirements and complaints on library resources and suggests changes.

6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'Yes', give details enumerating its impact.

- The institution ensures that the decisions based on the findings of the IQAC are full adhered. The academic as well as the administrative working is further smoothened by the time to time training sessions being organized by the managing committee and college for its teaching and non-teaching staff.

6.5.4 Does the institution undertake Academic Audit or other external review of

the academic provisions? If 'Yes', how are the outcomes used to improve the institutional activities?

- The institution is affiliated with the SGBAU Amravati. The University has its set mechanism to audit the academic working of the college. The University sends a team of the experts to conduct academic audit. The team visits the college and observes the working of the institution in all its aspects. The committee then comments on the performance and there by suggests the important changes required, similarly the other form of audit comes in the form of the team visiting the institution as and when any new course is introduced. This committee too, like the previous one remarks and suggests on the changes desirable in the college. The college very honestly adheres to the recommendations made by the committees.

6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- In the case of the institution the external regulatory authority is the affiliating SGBAU and we make the compliances as per their needs and requirements.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The academic audit committee (AAC) is the body that continuously reviews the teaching-learning and evaluation process in the college. The functions of academic audit committee are as follows :
 - i. Introducing progressive academic changes through workshops and
 - ii. Discussion session with experts in various fields.
 - iii. Designing the total curriculum of the college, keeping in view the mission of the college, changes in society and current trends in education.
 - iv. Reviewing of feasibility study report of the department before the introduction of new course
 - v. Revising and updating the pattern of evaluation.
 - vi. Integrating Extension services with the academic curriculum.

Methodology of operation :

Specific measures taken by the college to improve teaching, learning and evaluation. This process has enabled the college to take the following specific measures :

- i. Intensive remedial programmes for the courses where the performance is below par.
- ii. Added publicity for value-oriented courses.
- iii. NAAC based proforma for collecting feedback from stakeholders i.e. student, parents, alumni.
- iv. Arrangement of Guest lectures for courses in emerging areas.

Outcomes

- a. Progressive curricular changes.
- b. Designing and modifying the curriculum.
- c. Evolving criteria for need assessment before implementing any new programmes formulated.
- d. Revision and updation of evaluation implemented.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The institutions has evolved a strategy to network with the stakeholders on different platforms like parent teacher meet, Alumni and various committees with a fair representation of students.
- The IQAC in the planning process considers feedbacks collected from all the stakeholders to prepare perspectives on development. These developmental perspectives are discussed in the respective meetings of parent teacher meet, and alumni meet. The reflection of the meetings are incorporated in the plan. The college has developed an evaluative NAAC based proforma for stakeholders to record their opinions, suggestions and objections for constructive developments for future.

Criterion VII

Innovations and Best Practices

7.1 Environment Consciousness:

The campus of Smt.L.R.T.College of Commerce, Akola is beautiful, lush, and green with many types of huge trees, flowering plants, shrubs and an attention grabbing lawn. A periodic plantation of new trees and proper care of the old trees, make the campus look abundant with greenery which is indeed a beautiful sight to relish. The college is conscious about the degradation of the environment and runs regular programmes for the awareness among the students. Environment as a separate subject is included in the syllabus of the 2nd year commerce students. The classes are held on the topic, and in the end of the session, students appear for the university level exam of the Environment subject and they receive grades as per their performances in the exam.

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

- The institute conducts a Green Audit of its campus and a committee is formed for this purpose, which includes Dr. A.L. Raman, co-ordinator of the committee, and Dr. V.S. Sukhdeve and Shri Jaypille as the members of the committee.

7.1.2 Initiatives are taken by the college to make the campus eco-friendly.

A) Energy conservation –

- The following steps are being taken by the college; it refers to reducing energy as much as possible -
 1. Turning off the lights when not in use.
 2. De-dust lighting fixtures to maintain illumination.
 3. Using electronic chokes in place of conventional copper chokes.
 4. Installation of exhaust fans at a higher elevation than ceiling fans.
 5. Replacing the conventional regulators with electronic regulators for the ceiling fans.
 6. Setting computers, monitors and copiers on sleep-mode when not in use, helps cut energy costs by approximately 40%.
 7. Preferring air conditioners having automatic temperature cut off.
 8. Keeping regulators at 'low cool' position.
 9. Sealing the doors and windows properly.

10. Using the windows with curtains.
11. Using appliances with three pin plugs and connect them to three pin sockets.
12. Providing proper earthing for the buildings.

B) Water harvesting –

- There are two water harvesting points in the college, one in front of the B.G.E. society's office and the other one in front of the scooter stand, near the principal's cabin. These pits are filled with small stones and ravel, there by helping to conserve water during the monsoons and these aids in raising the ground water level.

C) Plantation:-

- The college is surrounded by lush green trees with colorful flowers and singing birds perching on the trees. The trees like Neem, Peepal, Audumbar, Gulmohar, Boganval, Ashoka, and Bakul attract one and all. The plants found in the campus include medicinal plants like Tulsi and Aloe Vera, and also flowering plants like Rose, Mogra, Ratrani and Shevanti. The N.S.S. unit of the college undertakes plantation programmes every year and plants about 1000 trees in the college, nearby areas and in the adopted village "Kumbhari".

D) e-waste management:-

- Monitors, keyboards, mouse, and other instruments are reused after repairing and proper care of instruments is taken. The old models are auctioned on periodically.

7.2 Innovations:-

- The Innovative activities are introduced during last 4-5 years which have created a positive impact on the working and functioning of the college.
 1. The various committees have been set up for the smooth functioning.
 2. Innovative practices quality circle is formed for quality assurance.
 3. For improving the quality of teaching, students' feedback regarding the teaching of teachers is obtained.
 4. For preserving and promoting the quality and effectiveness in teaching, the self Assessments Forms are filled in at the end of the session and are obtained to assess the quality and standard of teaching.

7.3 Best Practices:-

- Innovative practice quality circle promotes various innovative Best Practices among the students of the institution.
 - i. The students of the college had a study tour at the “Virangula”, the blind and physically handy-capped rehabilitation centre to know about the life and work of these physically challenged children. In the end, sweets were distributed to as a token of love and friendship.
 - ii. The stalls of Rakhis- prepared by the Blind and Physically Handicapped Students of “Virangula” centre, were arranged and decorated by the students of the college in the premises to promote the thought “ Give them a chance not charity!” by Late Shri Baba Amte.
 - iii. The students of college visited “Bal Vikas Kendra”, run by Mrs. Bansod, for deaf and dumb children. The students offered a timely help in the organizing and arranging the Social Annual Gathering of the school.
 - iv. The students of the college visited Suryodaya Anathashram, Malkapur, Dist. Akola to distribute food and eatables. The students arranged a lunch and get together programme for the 54 Orphan Children of the Anathashram.
 - v. The lecture on “Health Awareness” was organized by the committee, especially for the girl students, where Dr. Swati Damodare delivered a speech on “Health Hygiene and the Problems related to the adolescent age.”
 - vi. The speech on “Diet and Personality Development” by Gynecologist, Dr. Mrs Alka Tamne was organized for the students of the college to make them aware about the various changes and the precaution to be taken during the adolescence.
 - vii. The students visited “Nagarjun Sugar Vanoushadhee Udyan” to collect information about the various medicinal plants, which was this year’s topic for the college magazine “Vishwadhan”
 - viii. The “Dairy of Visitors” is maintained by the students, in which the views and opinions of the guests who have visited the college are registered accordingly.
 - ix. The questionnaire based on “Role of college activities in personality Development of the students” was prepared, and was duly filled by the students.
 - x. The student’s participated in “donate your voice” programme and recorded “The coursebook books “ and some story books in an audio C.D., which was handed over to the blind students of “Virangula” Kendra. Every year, some students regularly and willingly help the blind students in the exam as their “writers”.

- x. The students participate in “Book exhibition” activity during the social annual gathering, where all the students are introduced to the treasure of knowledge available in the premises. Also, a “Coin Collection Exhibition and Nature Photography Exhibition” are held every year during social annual gathering of the college. The exhibition of “Paintings and Calligraphy” of Ankita Pimple, a student of the college was also organized. She was selected for the participating in the “International Youth Festival” held at Lovely University, Harayana.
- xii. The students along with the teaching and non-teaching staff of the college took part actively in the one month programme based on “Yoga and Pranayam”. Yoga teacher, Mrs. Nilima Patil was invited for guidance and imparting yoga skills on this occasion.
- xiii. Every year students of the college along with Dr. M.C. Dabre visits the tribble area Chipi Bhili and distributes sweets ,clothes and medicines to the tribbles.
- xiv. College has Wi-Fi facilities.

7.3.1 *Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and \or contributed to the Quality improvement of the core activities of the college-*

- The functions that have been carried out by the institution for quality Improvements are:-
 - i. The member of teaching and non teaching staff and the students are felicitated every year for their outstanding performances and their achievements and participation in various college activities like Languages Association, N.C.C., N.S.S., Cultural, Sports etc
 - ii. Meritorious students are awarded prizes for proficiency & securing highest distinction in different subjects.

ii) PRIZES – SENIOR COLLEGE

- 1) Late Smt. Godavaridevi Mohta Charitable Trust, Akola has donated, 10 gms Silver Medal, to all students of this college who stands in the merit list of Maharashtra State Secondary and Higher Secondary Education Divisional Board, Amravati. as well as in the merit list of S. G. B. Amravati University, Amravati.

- 2) Late Shri Vinish Gopalkrishna Nair Memorial Prize has been donated by Dr. G.K. Nair of Rs. 425/- each & will be awarded to a regular student of 12th std. securing 1st rank amongst the students of our college in Amravati Divisional Board and to regular student of B.Com. & M.I.R.P.M. Final year securing 1st rank amongst the students of our college in S. G. B. Amravati University, Examination.
- 3) Late Ravindra Memorial Prize of Rs. 101/- will be awarded to a student securing highest marks from the college at the B.Com. Part I examination held in summer by S. G. B. Amravati University, Examination.
- 4) Late Navalkishore Radhakisan Sharma Memorial Prize of Rs. 425/- has been donated by Prof. Shri. L.R. Sharma & will be awarded to a regular student of B.Com. final year securing 1st rank amongst the students of our college in S. G. B. Amravati University, Examination.
- 5) Late Shri. Krishnagopal Gandhi (K.G. Gandhi-Former Principal of Smt. L.R.T. College of Commerce, Akola) Memorial Prize of Rs. 425/-. Will be awarded to a regular student of our college in S.G.B. Amravati University, Examination.
- 6) Prize of Rs. 425/- will be awarded by Prof. V.L. Deshpande (Retd.) to a regular student securing 1st rank in the college in D.F.M. Examination conducted by S.G.B. Amravati University.
- 7) Late Prof. Shyamsundar Nathamal Agrawal (Ex-coordinator of Dept of Computer Management & Cyber Commerce of Smt. L.R.T.college, Akola) Memorial Prize of Rs. 425/- donated by his wife Smt. Shakuntaladevi Shyamsundar Agrawal will be awarded to a regular student of M.C.M. final year securing 1st rank amongst the students of our college in S. G. B. Amravati University, Examination.
- 8) The three individual cash prizes of Rs. 501/- will be awarded by Prof. P.R.Saraf to the student scoring highest marks in D.B.M., D.M.M. and M.I.R.P.M.
- 9) Late Gulabrao Bisan Chapke memorial prize of Rs. 425/- has been donated by Prin. Dr. S. G. Chapke and will be awarded to a regular student of M.Com. Final year securing 1st rank amongst the students of our college in S. G. B. Amravati University, Examination.

- 10) The cash prize of Rs. 425/- will be awarded by Prof. L. R. Sharma to the student securing first merit position in Advanced Diploma Courses under UGC Career Oriented Programme of the college.
 - 11) Late Shri Ramkisanji Laddha memorial prize has been donated by 'The BGE Society Member' Mr. Deepak R. Laddha to alumni association of the college and will be awarded to a regular student of M.Com. Final year securing highest marks in M.Com. Final year exam. In this regard endowment fund of Rs. 5100 is received.
 - 12) Late Shri Mohanlal Badriprasad Sahu and Late Smt. Taradevi Mohanlalji Sahu memorial prize has been donated by Advocate Shri Mahendra Sahu to alumni association and will be awarded to a 02 regular students of UG securing highest marks B.Com. Final year exam. In this regard endowment fund of Rs. 11,000 is received.
- The college runs the activities for the upliftment of the students belonging to backward & minority community.
 - a. Remedial coaching for academically weak students in the sub of Accountancy, Statistics, and English is provided, and students participate in it in a large number.
 - b. The students belonging to backward minority community are benefitted by the scholarship and free-ship, so that, they can continue their education. Preference is given to these students in admission as per the norms fixed by the government.
 - c. Regular classes for the students are conducted for providing guidance and coaching regarding M.P.S.C, U.P.S.C., and Banking Exams.
 - d. The classes for guidance of NET/SET exams are also conducted in the college, and the students are benefitted from them.
 - e. Our college is the best example of gender equality because our college is having co-education facility. Equal opportunities are provided to boys and girls during admission and education. The students (i.e. girls/ boys) from backward classes are benefitted by the I.T., Tally, and Computer Classes conducted in the college.

Two Best Practices in Detail

I Best Practice

1. Felicitation of students and staff

The college organizes a felicitation programme every year to boost the enthusiasm of the students who participate in different activities and bag various prizes and certificates, and also for the students who secure top positions / ranking in the university merit list. The members of the teaching and non teaching staff are also felicitated for their outstanding performances in various fields like writing books, getting appointed as Ph.D. guide of the university, getting Minor / Major Research Project approved or for receiving the Ph.D. degree and other social or cultural achievements.

2. Goal

The activity of felicitation is carried out to develop a great human personality with describable proficiencies, attitudes, values, and qualities of self confidence and creativity. It helps to promote a sense of self respect and dignity of the students, teaching & non teaching staff.

3. The context

The felicitation programme is held every year to boost the morale of the students. The programme urges the students to participate more and more in the college activities, and also to score good marks in university exams. The students get prepared for the upcoming responsibilities and challenges in their life; they get moral support from the felicitation programme. Students who pass out in flying colours by topping the merit list are felicitated in the programme, they are the part and parcel of the society and can fulfill every dream of the people with their great deeds and efforts. These students are the alumni of the college, and in the near future the college can seek valuable instructions from these alumni for the better progress of the college. That's why the felicitation programme is also important from the view of forming a good Alumni Association. The main points and excerpts of the felicitation programme are published in the college yearly magazine which becomes a permanent record for one and all.

4) The practice

The merit students of the college and the merit students of different department are felicitated according to their ranking. The teaching and non teaching staff members are also felicitated for their extraordinary achievements. The best students from N.C.C., N.S.S. and

the students who participated in inter college or inter university cultural competitions are also felicitated. This programme boosts the morale of the students. The felicitated students' biodata with their photograph is published in the college magazine. These meritorious students are always available for providing valuable guidance to the other students. The meritorious students find various opportunities of job through the campus interviews held in the college.

5. Evidence of Success

The impact of the felicitation programme is immense. The confidence among the students and staff is worth mentioning. There is deep impact on students and are imbued with the achievements of all the felicitated members, and are compelled from inside to improve their performances. The felicitation of teaching and non teaching members help in creating a homely environment that also helps smooth and effective administration.

6. Problems Encountered and Resources Required

No problem is encountered for organizing the said programme. All the expenses of the programme is incurred by the management of the college.

II Best Practice

Equal - Opportunities: -

Our College is the best example of gender equality because our college is having the co-education facility. The students from backward classes are benefited by IT, Tally, Computer Classes etc. that are conducted in the college.

2. Goal

The mission statement of the institution emphasizes on providing value based education to pupils by associating them with the natural, social and cultural environment. In order to safeguard the interests of students of backward communities and minorities, specific provisions have been made. The students are provided with some facilities during admission and education, so that they can take their rightful and dignified place in the mainstream of the society.

3. The Context

The well being and the development of the minorities are important, it indicates of the strength and success of a democratic society. Sometimes rights and privileges which are not available to the majority have to be given to the minority groups to bring them up to a viable

level of development. From this point of view, the institution offers some facilities to the students of backward classes and minorities.

4. The Practice

- i. Financial assistance is provided through free ship and scholarship enabling the students belonging to backward classes to continue their education preference is given in admission as per the norms fixed by the government.
- ii. Remedial programmes for these students are conducted in the subject like English and Basic Accounting. Such students are also encouraged to participate in co-curricular activities such as sports, N.S.S., N.C.C. and cultural programmes.
- iii. Coaching classes for the entry into public services for SC/ST/OBC and minority community students are organized regularly which help the students to get prepared for the Competitive examinations like IAS, State Public Services, Bank recruitment etc. and to achieve employment in central services and equivalent positions in private sector.

iv. Coaching classes for NET/SET for SC/ST/OBC

The coaching classes are organized to prepare these students for NET/SET examination; so that sufficient numbers of candidates become available for selection as lecturers in the university system.

V. Communication Skills

The communication skills classes are also organized for the students of backward classes to train the students in communication skills and soft skills, such as Reading, Pronunciation, English speaking, writing, Group Discussions, Job Skills, and Presentation Skills and so on.

VI. Book Bank:-

A book bank facility is made available to the students so that, they get the required books and information in the institute easily. Students having higher percentage are allowed to withdraw more than five books at a time from the library of the institution.

VII. Admission

Preference is given to students of backward classes in admission as per the norms fixed by the government. Also the preference is given to these students in N.S.S. and N.C.C. as per govt. norms. Also teaching and non teaching staffs from the

backward classes are recruited through special recruitment drive & the quota is full filled according to government norms and rules.

5. Evidence of success

The students are taking full advantage of the different programmes run by the institute for upliftment of students from backward classes. The impact of the programme is great. The raised level of confidence in these students is worth mentioning. Large numbers of students intend to join the NET/SET and competitive exam coaching classes, and they are highly benefited from them. Students take advantage of the Remedial Coaching and communications skills classes that helped a lot to increase the examination result of the institution. The industrial visit and placement programme have helped the students to avail the job opportunities successfully.

6. Problems Encountered and Resources Required

As such no problem of financial resources was faced by the institution, as the UGC has given grants for the said center. Regarding human resource also, no such problem was faced. All the guest lectures and training resource persons were available time to time.

EVALUATIVE REPORT OF THE DEPARTMENTS

1) Evaluative Report of The Department of Commerce

1. **Name of the department:** Commerce

2. **Year of Establishment:** April 1964

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :**

UG - B.Com.

PG - M.Com.

4. **Names of Interdisciplinary courses and the departments/units involved:**
 - Career Oriented Department is conducting interdisciplinary courses of Event Management, Tourism Management, Office Automation Web Designing, E-Commerce.

5. **Annual/ semester/choice based credit system (Programme wise):**

Annual system at graduate level and semester system at Post Graduate Level

6. **Participation of the department in the courses offered by other departments:**

Our College is the core faculty of Commerce. And it acts as a feeder college to the PG Dept. of Computer Management & Cyber Commerce, Department of Management Studies & Research and also provides the students to the study center of YCMOU of our college. Our college is the main source for the admission of UG Courses & PG Courses provided by our college. We provided our Dept. Computer Lab made available for other courses, namely COC, Junior College, Institutional Library, Computer Lab and Infrastructure us provided by our institution to the other courses offered by other departments. Nine faculty members of the commerce Dept. are Ph.D. Guide who are guiding the Ph.D. research scholars. Even central library facility is provided to the research scholars of other department. The faculty members of commerce dept. are the visiting faculties in the dept. of management studies and research and Y.C.M.O.U. Commerce dept. involved other departments in the placement activity. Commerce department organizing various activities i.e. cultural activities, youth festival, cleanliness

drive, workshops of personality development, interview technique, communication skill in collaboration with other departments.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :**
NA

8. **Details of courses/programmes discontinued (if any) with reasons:** NA

9. **Number of Teaching posts:**

Teaching Post	Sanctioned	Filled
Professors	--	--
Associate Professors	08	08
Asst. Professors	14	14

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
DR. SHRIPRABHU GULABRAO CHAPKE	M.Com, M.B.A., M.Phil, Ph.D	Principal	Commerce	29	07
DR.GAJANAN L. PEDHIWAL	M.Com, M.A.(ECO), M.I.R.P.M., M.Phil, Ph.D	Associate Processor	Commerce	21	01
DR. GANESHKUMAR GHINARAMJI GONDANE	M.Com, M. A. (Eco.), D.B.M, Ph.D (SET)	Associate Processor	Commerce	17	00
DR. ARUNDHATI SURESH NINAWA	M.Com, M. Ed., M.Phil, Ph.D (SET)	Associate Processor	Commerce	17	02
DR.JAYANT MADHUKARRAO KALE	M.Com., M.Phil., B.Ed., Ph.D.	Associate Processor	Commerce	17	00
DR. VARSHA SHRIDHAR SUKHDEVE	M.Com, M.A.(ECO), M.B.A., M.Phil, Ph.D, NET, D.Lit(Hon)	Associate Processor	Commerce	15	12
DR.ANIL L.RATHOD	M.Com, M.Phil, Ph.D	Associate Processor	Commerce	17	00
DR. TULSHIDAS GANPATRAO MIRGE	M.Com, M.Phil, Ph.D	Assistant Professor	Commerce	11	00
DR. MAHESH CHANDRABHAN DABRE	(M.Com, M.A.(ECO), M.B.A., M.Phil, M.Ed Ph.D, SET, GDC&A, B.A.[Add -	Assistant Professor	Commerce	11	00

	MarathiLit.,Pol- Sci., Co-opration]				
DR. D.V INGLE	M.Com, M.A.(ECO), M.Phil, Ph.D,	Assistant Professor	Commerce	10	00
DR. JYOTI HARNARAYAN LAHOTI	M.Com, M.A.(ECO), M.B.A., M.Phil, Ph. D.,	Assistant Professor	Commerce	09	00
DR. VANDANA KAILASH MISHRA	M.Com., M.Phil., Ph.D.	Assistant Professor	Commerce	09	00
YOGESH KAILASHCHANDRA AGRAWAL	M.Com, M.A.(ECO), B. Lib & Isc., M.Phil, NET,	Assistant Professor	Commerce	06	00
JYOTI RAMPRAKASH MAHESHWARI	M.Com, M.Phil, M.S.W(C.D. & Labour	Assistant Professor	Commerce	05	00
ANIL MAHADEORAO TIRKAR	M.Com, M.Phil, B. Ed	Assistant Professor	Commerce	05	00
DR.HARISH BHURAO BADWAIK	B. Com. M. B. A. M. Com. Ph. D.	Assistant Professor	Commerce	04	00
Dept. of English.					
DR. ASHALATA RAMAN	M. A., B.Ed., Ph.D	Associate Professor	English.	15	00
MS. RITA M. MESHRAM	M.A. (Eng.), M.S.W.	Assistant Professor	English.	07	00
RATANLAL LAXMANRAO YEUL	M.A. (English) M.Phil(English)	Assistant Professor	English.	05	00
Dept. of Marathi.					
DR. SWATI DIPAK DAMODARE	B.A.M.S., B.A.(MAR-ADD & PSYCO- ADD),M.A(MAR D.(MAR)	Assistant Professor	Marathi.	04	00
Dept. of Hindi.					
ABHA SUNIT KHEDEKAR	M.A., M.Phil, B. Ed.	Assistant Professor	Hindi.	08	00
Dept. of Physical Education.					
ANIL LAXMANRAO KALE	Phy.Edn.Teacher M.P.Ed	Associate Professor	Physical Education.	29	00

11. List of senior visiting faculty:

Sr.No.	Department	Name
1	COMMERCE	PROF. V. S. GULHANE
2	COMMERCE	SHRI. S. J. TALE
3	COMMERCE	KU. R. S. GHADYALAJI
4	COMMERCE	KU. M. L. PANDE
5	COMMERCE	KU. M. H. TAPDIYA
6	COMMERCE	KU. K. D. CHITALANGE
7	COMMERCE	KU. S. G. PADIYA
8	COMMERCE	SHRI. R. K. WADHWANI

9	COMMERCE	SHRI. V. V. PATIL
10	COMMERCE	KU. N. V. TAORI
11	COMMERCE	SHRI. N. S. DESHPANDE
12	COMMERCE	DR. R. Z. GUPTA
13	COMMERCE	SHRI. D. R. TIWARI
14	COMMERCE	KU. C. S. GADODIYA
15	COMMERCE	KU. S. R. CHOKHANI
16	ENGLISH	JYOTI. S. HATEKAR
17	ENGLISH	JAYESH. A. GAJARE
18	ENGLISH	PRAVIN. R. WAGHMARE

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 29.47%

13. Student -Teacher Ratio (programme wise):

UG- 1578 Ratio- 75:1

PG- 303 Ratio- 28:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: 32+1= 33, Filled: 27

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:

Nil 01 16 04 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- **National: UGC:** Minor Completed – 09 Major Completed- 02
- **Minor Ongoing – 01**
- **Major Ongoing- 02**
- **International Funding Agencies: Nil**
- **Total Grants Received:**
- **Minor completed - Rs. 4,65,500/**
- **Major completed - Rs.12,26,900/-**
- **Minor Ongoing Rs. – Rs. 90,000/-**
- **Major Ongoing Rs.- Rs. 15,20,000/-**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: The Dept. of Management Studies and

Research provided the facility of research center.

19. Publications:

Name of Faculty Member	Subject (Specialization)	PAPER PUBLISHED IN ISSN	PAPER PUBLISHED IN ISBN	PAPER PUBLISHED IN ISBN IN CITATION INDEX	PAPER PUBLISHED WITH IMPACT FACTOR	CHAPTER IN BOOKS
DR. SHRIPRABHU GULABRAO CHAPKE	COMMERCE	11	06	00	00	01
DR GAJANAN L PEDHIWAL	COMMERCE	13	09	03	03	00
DR. GANESHKUMAR GHINARAMJI GONDANE	COMMERCE	04	00	00	00	00
DR. ARUNDHATI SURESH NINAWA	COMMERCE	06	11	02	02	00
DR.JAYANT MADHUKARRAO KALE	COMMERCE	06	04	01	01	00
DR. VARSHA SHRIDHAR SUKHDEVE	COMMERCE	16	07	11	11	05
DR ANIL L RATHOD	COMMERCE	16	09	04	03	00
DR. TULSHIDAS GANPATRAO MIRGE	COMMERCE	07	19	03	05	00
DR. MAHESH CHANDRABHAN DABRE	COMMERCE	18	13	06	06	03
DR. DNYADEO.V INGLE	COMMERCE	05	07	01	00	01
DR. JYOTI HARNARAYAN LAHOTI	COMMERCE	04	10	01	01	00
DR. VANDANA KAILASH MISHRA	COMMERCE	02	09	02	02	01
YOGESH KAILASHCHANDRA AGRAWAL	COMMERCE	00	04	00	00	00
JYOTI RAMPRAKASH MAHESHWARI	COMMERCE	00	05	00	00	00
ANIL MAHADEORAO TIRKAR	COMMERCE	03	06	03	03	00
DR.HARISH BHOURAO BADWAIK	COMMERCE	00	05	00	00	00
DR. ASHALATA RAMAN	ENGLISH	20	06	04	04	00
MS. RITA M. MESHAM	ENGLISH	00	00	00	00	00
RATANLAL LAXMANRAO YEUL	ENGLISH	01	04	00	00	00
DR. SWATI DIPAK DAMODARE	MARATHI	00	07	00	00	01
ABHA SUNIT KHEDEKAR	HINDI	04	09	01	01	00
ANIL LAXMANRAO KALE	PHYSICAL EDUCATION	00	00	00	00	00

Number of papers published in peer reviewed journals (national / international) by faculty and students Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)

- **Monographs -** Nil
- **Chapter in Books -** 05
- **Books Edited -** 03
- **Books with ISBN/ISSN numbers with details of publishers –**

NAME OF THE FACULTY MEMBER	TITLE OF THE BOOK	DETAILS OF PUBLISHERS	ISBN/ISSN NUMBERS & DATE OF PUBLICATION
Dr. S. G. Chapke (Co-Author)	Perspective Cooperative Management	Sai Jyoti Publisher,Nagpur	978-93-81432-31-0/2014
Dr. G. G. Gondane	Research Methodology	Chandralok Prakashan, Kanpur	978-93-84247-30-0/2014
Dr. A. S. Ninawe (Co-Author)	1. Consumer Behaviour 2.Perspective Of Cooperative Management	Sai Jyoti Publication,Nagpur Sai Jyoti Publication,Nagpur	978-81-920041-0-5 978-93-81432-31-0/2014
Dr. Varsha S. Sukhadeve	1. A Text Book on Modern Approach to Statistics. 2. A Text Book on Business Mathematics and Statistics. 3. Human Resource in Higher Education.	Sugawa Publications, Pune Sugawa Publications, Pune Sugawa Publications, Pune	978-93-80166-35-3 978-93-80166-50-6 -----
Dr.A.L. Rathod	1) Principals of Business Management. (English Medium) 2) Marketing Management 3) Principal of Business	Anuradha Prakashan, Nagpur Anuradha Prakashan, Nagpur	I21-566 I21-566

	Management. (Marathi Medium)	Anuradha Prakashan, Nagpur	I21-566
Dr.M.C.Dabre	Managerial Economics	Chandralok Prakashan, Kanpur	978-93-82358-36-7/2014
Dr. D. V. Ingle	Mutual Funds In India	New Century Publication, New Delhi	978-81-7708-332-3/2013
Dr. S. D. Damodare	Shabdamanjiri (Prose)	Gamabhana Prakashan, Pune	Grant Received From Maharashtra State Sahitya And Sanskriti Mandal/2014

- SNIP -Nil
- SJR - Nil

20. **Areas of consultancy and income generated:** Nil

21. **Faculty as members in**

a) **National committees:** Nil

b) **International Committees:** Nil

c) **Editorial Boards:**

1. Dr. S. G. Chapke is on the editorial board of Management Research Journal, Kolhapur (M.S.).
2. Dr. A. L. Raman is on the editorial board of Praman, Chintan and Dhruvta, International Research Journals, Hariyana.
3. Dr. V.S. Sukhadeve is on the editorial board of International Journal of Advances in Arts Sciences and Engg. – Hyderabad (A.P)
4. Dr. M.C. Dabre is the member of editorial board of Bioinfo, Navi Mumbai (M.S.).
5. Dr. D.V. Ingle is the member of editorial board of Research Nebula, Mangrulpir (M.S.).

22. **Student projects:**

- a) Percentage of students who have done in-house projects including inter departmental/programme
 - i) 94% students of B.Com III year submitted their project on E-commerce.

- ii) 95% of students of M.Com sem IV submitted their projects.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards/ Recognitions received by faculty and students:

A) Students:

- 1) Cultural- Ms. Ankita Pimple got Colour Coat in fine arts.
- 2) Sports –
 - i) Ms. Kuldeep Bholane B.Com I got Colour Coat in Boxing
 - ii) Ms. Aditi Bugdani B. Com II got Colour Coat in Table Tennis
 - iii) Ms. Sapana Virghat B.Com III got Colour Coat in Boxing
- 3) N.C.C - Nil
- 4) N.S.S. - Nil

B) Faculty:

- 1) Dr.S.G. Chapke:
 - i) Received Samaj Ratna Award
- 2) Dr.V.S.Sukhadeve Received
 - i) Padmashri Maniratna Best Teacher Award-2012
 - ii) World Environment Social Award-2012
 - iii) Bharat Jyoti Award-2013
 - iv) Savitribai Fule Educational, Social National Award-2013
 - v) R. R. Parshurame Best Author Award-2013 and
 - vi) Prof. G. M. Talhar Best Teacher Award-2013
 - vii) International Social, Cultural Award-2014
- 3). Prof. Y.K. Agrawal received
 - a) “Outstanding Henry Giffens Fellow” of Zone XIII of “Junior Chamber International India” (JCI) for the year 2014.
 - b) Best Project Director of JCI Akola city for the year 2014.
- 4). Prof. Anil M. Tirkar caretaker of NCC has successfully completed “Pre Commission Course” held at Kamptee for the duration of on Months. In this course he got a award of ‘Best Rifle Shooting’ Date : 23 Dec. 13 to 22 Mar. 14

24.List Of Eminent Academicians And Scientists/ Visitors To The Department:

- 1) JC-Madhuri Deshmukh-Soft Skills
- 2) JC-CA-Manoj Chandak-Time Management
- 3) JC-Anil Rathi- Effective Public Speaking

4) Mr. Juned Sheikh – ‘Assured Career Opportunities in Banking Sector’

25. Seminars/ Conferences/Workshops Organized And The Source Of Funding:

- A) National: 1. Commerce- Service Sector In India-27th January, 2014
2. Languages- Honing Languages Skill In Global Era- 28th January,2014

B) International- Nil

26. Student profile programme/course wise:

Name Of The Course/Program (Refer Question No. 4)	Applications Received	Selected	Enrolment		Pass Percentage
			M	F	
B.COM I	555	555	269	286	73.60%
B.COM II	528	528	240	288	65.93%
B.COM III	495	495	269	226	82.21%
M.COM I	176	176	75	101	23.86% I SEM.
					31.14% II SEM.
M.COM II	127	127	46	81	37.80% III SEM.
					82.72% IV SEM.

NOTE: *A.R.= APPLICATION RECEIVED, *M= MALE, *F=FEMALE

27. Diversity of Students

Name Of The Course	% Of Students From The Same Stat	% Of Students From Other States	% Of Students From Abroad
B.COM I	553 (99.64%)	02(0.36%)	-----
B.COM II	528 (100%)	-----	-----
B.COM III	495 (100%)	-----	-----
M.COM I	176 (100%)	-----	-----
M.COM II	127 (100%)	-----	-----

28. How many students have cleared national and state competitive examinations such as

NET:	04
SLET:	01
GATE:	Nil
Civil services:	Nil
Defense services:	Nil
Others:	30

Some of the students qualified in the different Administrative Services and other competitive Examinations of State Govt., Public & Private Sectors.

29. Student progression

Student progression	Against % enrolled
UG to PG	100%
PG to M.Phil.	20%
PG to Ph.D.	03%
Ph.D. to Post-Doctoral	NA
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	<p>08</p> <p>09</p>
Entrepreneurship/Self-employment	28%

30. Details of Infrastructural facilities

a) Library

The central library having books 52797 for the students of B.Com, M.Com & the students who are preparing for the competitive examination like banking NET, SET etc.

b) Internet facilities for Staff & Students

Internet facilities are available for the staff member & students in the computer lab & office also.

c) Class rooms with ICT facility d) Laboratories

Two classrooms are available with ICT facilities for the students of U.G. & P.G.

31. Number of students receiving financial assistance from College, university, government or other agencies:

College - Nil,
University -14 (0.74%)
Government - State-710(37.74%), Free Ship- 30(1.59%), Central- 09
(Minority)(0.47%)
or Other Agencies-01(0.053%).

32. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts:

For the enrichment of the students various programmes organized and expertise guidance enlightens the students.

33. Teaching methods adopted to improve student learning

Question answer method, power point presentation, Seminars, Presentations etc. methods are used by the teachers to improve student learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Faculty and Students are involved in various programmes which are conducted by institution and various programmes conducted by in collaboration with other institution. Many students have participated in paper presentation and inter college competition. Even regular cleanliness drive implemented in college campus and outside.

35. SWOC analysis of the department and future plans

Strength:

- Principal and faculty members are on bodies and authority of the university.
- College has examination center of ICAI and CS.
- Faculty Members are highly educated and dedicated.
- Excellent academic result.
- Availability of PG Course along with research course other than M.Com.
- Audio Visual equipment's and teaching aids.
- E-books, e-journals available in library.
- Providing education in media English, Hindi and Marathi.
- 50% faculty members are Ph.D. supervisor.
- Fully utilization of infrastructure from 7.00 am to 9.00 pm.
- Representation is given to teaching and non teaching staff on the executive committee of our foundation society.
- College is located in the heart of the city since 1972.

- College has NET/SET, MPSC Coaching, Equal Opportunity Cell, students are benefited from that.
- Only single faculty college in the faculty of commerce in university area.

Weaknesses:

- No consultancy services.
- Industrially backward region.

Opportunity:

- More career options are available for the students in college.
- A wide scope for providing highly paid jobs by conducting placement activities.
- Skill oriented programs can be open.

Challenges:

- B.Com and M.Com these courses are provided through distances mode also.

Future Plan:

- Proposal for one additional section of B.Com Part I of English medium will be submitted.
- Language lab will made available to the students
- Proposal for college potential excellence grand will be submitted
- Skill oriented courses and training programs will be introduced.

Evaluative Report of the Department of Management Studies and Research

1. **Name of the department:** Department of Management Studies & Research
2. **Year of Establishment :** 1982
3. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :**
 - a. Master of Philosophy (Commerce),
 - b. Master of Human Resource Development,
 - c. Master in Industrial Relations and Personal Management
 - d. Post Graduate Diploma in Taxation,
 - e. Post Graduate Diploma in Financial Management,
 - f. Post Graduate Diploma in Marketing Management,
 - g. Post Graduate Diploma in Business Management,
4. **Names of Interdisciplinary courses and the departments/units involved :** Nil
5. **Annual/ semester/choice based credit system (programme wise) :**

a. Master of Philosophy (Commerce) :	Bi-Annual
b. Master of Human Resource Development:	Annual
c. Master in Industrial Relations and Personal Management:	Semester
d. Post Graduate Diploma in Taxation :	Annual
e. Post Graduate Diploma in Financial Management:	Annual
f. Post Graduate Diploma in Marketing Management:	Annual
g. Post Graduate Diploma in Business Management:	Annual
6. **Participation of the department in the courses offered by other departments :**
 - a. Visiting faculty of Department are also working as a Contributory teacher in Commerce, Mater in Computer Management (MCM), & Career Oriented Department (COC). Departmental Library Services are made available to the students and faculty members of other departments.
 - b. Placement & Counseling services are provided to Commerce, MCM, & COC Dept.
 - c. Programs are jointly conducted by dept with Commerce, MCM, & COC

Department like workshop, Guest lecturers, Industrial & Field visits, valedictory functions, etc.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** NIL

8. **Details of courses/ programmes discontinued (if any) with reasons:** No

9. **Number of teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors (Visiting Faculties)	MIRPM & MHRD 06 DBM 03 DFM 03 D. Tax 03 M. Phil 03	MIRPM & MHRD 06 DBM 03 DFM 03 D. Tax 03 M. Phil 03

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. G.L. Pedhiwal	M.Com, M.Phil, Ph. D.	Coordinator	Commerce	22	02
Dr. Arundhati S. Ninawe	M.Com, M.Ed., M.Phil, Ph.D.	Faculty	Management	18	08
Dr. M. C. Dabre	M.Com, M. Ed, M.B.A, Ph. D.	Faculty	Commerce	11	Nil
Dr. D.V.Ingle	M.Com, Ph. D.	Faculty	Commerce	10	Nil

Dr. Vandana K. Mishra	M.Com, M.Phil, Ph. D.	Faculty	Commerce	8	Nil
Prof. N. H. Vyas	M.Com	Faculty	Commerce	30	Nil
Prof. B. M. Phadke	MIRPM, MBA	Faculty	Commerce	6	Nil
Prof. S. J. Tale	M.Com, MBA	Faculty	Commerce	4	Nil
Prof. S.A. Pahuja	M.B.A.	Faculty	Commerce	4	Nil
Prof. H. D. Mor	M.Com, MCM	Faculty	Commerce	4	Nil
Prof. Neha V. Tawari	M.Com, GDC&A, DFM,	Faculty	Commerce	2	Nil
Prof. Neetusingh K. Chauhan	L.L.M	Faculty	Law	5	Nil
Prof. Sonal Chavan	MBA	Faculty	Commerce	2	Nil
Prof. Y.P. Deshmukha	MBA	Faculty	Management	2	Nil

11. **List of senior visiting faculty:** Prof. N.H. Vyas

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 64%**

13. **Student -Teacher Ratio (programme wise) : 4.6:1**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled : Administrative Staff sanctioned and filled : 05**

Director 01, Coordinator : 01, Senior Clerk :01, Junior Clerk:01, Librarian : 01 & Peon : 01

15. **Qualifications of teaching faculty with D Sc/ D.Litt/ Ph.D/ M. Phil / PG.:**

Dr. G.L. Pedhiwal	M.Com, M. Phil, Ph. D.
Dr. Arundhati S. Ninawe	M.Com, M.Ed., M. Phil, Ph.D. (SET)
Dr. M. C. Dabre	M.Com, M. Ed, M.B.A, Ph. D.
Dr. D.V.Ingle	M.Com, Ph. D.
Dr. Vandana K. Mishra	M.Com, M.Phil, Ph. D.

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **No**
19. Publications:
- a) Publication per faculty : Considered in Commerce Department
- b) Number of papers published in peer reviewed journals (national / international) by faculty and students : **BY Faculty members 12**
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs : Nil
 - Chapter in Books :
 - Books Edited : **01**
 - Books with ISBN/ISSN numbers with details of publishers: **01**
 - Citation Index : Nil
 - SNIP: Nil
 - SJR : Nil
 - Impact factor : Nil
 - h-index : Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees
- b) International Committees
- c) Editorial Boards: **One faculty member is member of BOS –Accounts & Statistical Board**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/ programme : **09 (MIRPM)**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students:

Sr. No.	Name of Memorial (Donor)	Rs.	Name of Student
1.	Late Smt. Dahinandekar Memorial Prize	501	Mr. Amol A. Shukla
2.	Late R.K. Saraf Memorial Prize	501	Ms. Shreshtha A. Vadhwani
3.	Late Indirabai Saraf Memorial Prize	501	Mr. Umesh Gujar
4.	Late Shri V.G. Nair Memorial Prize	425	Mr. Swapnil Deshmukh
5.	Prof. V. L. Deshpande Memorial Prize	425	Ms. Asawari Bhogade
6.	Late Laxminarayanji . Pedhiwal Memorial Prize	425	Ms. Rani S. Agrawal
	Total	2778	

23. List of eminent academicians and scientists / visitors to the department:

Guest lecture by Prof. N.H. Vyas (Former Dean of Commerce of Sant Gadge Baba University Amravati)

24. Seminars/ Conferences/Workshops organized & the source of funding: **No**

a) National : Nil

b) International : Nil

24. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
MIRPM I& II	21	21	14	7	26.31%
MIRPM III & IV	09	09	04	05	100%
PG DBM	12	12	08	04	25%
PGDFM	23	23	17	06	0%
PG D TAX	20	20	10	10	15%
M. Phil. I	15	15	08	07	-
M. Phil. II	10	10	05	05	58.33%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

MIRPM I& II	21	Nil	Nil
MIRPM III & IV	09	Nil	Nil
PG DBM	12	Nil	Nil
PGDFM	23	Nil	Nil
PG D TAX	20	Nil	Nil
M. Phil. I	15	Nil	Nil
M. Phil. II	10	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Yes Two Students qualified NET Examination**

29. Student progression

Student progression	Against % enrolled
UG to PG	70%
PG to M.Phil.	100%
PG to Ph.D.	40%
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus selection	Nil
• Other than campus recruitment	11%
Entrepreneurship/Self-employment	Yes 8%

30. Details of Infrastructural facilities

- Library : **Yes Number of Books 4679.**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Yes : GOI Scholarship to 08 students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Yes Guest lectures**

33. Teaching methods adopted to improve student learning: Frequent Class test, Term end Examination, Industrial Visits, Seminar , ITC, Group Discussion, Presentation, Project Presentation, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
Yes Students of Management Forum participates social awareness programs, Cleanliness drive, Visit to Blind Schools, & Orphanage centre, etc.

35. SWOC analysis of the department and Future plans

a) **Strength :**

1. Wide range of Professional Courses
2. Evening class facilities so that the working students & professionals can seek knowledge and additional qualification
3. Well qualified and experienced faculty members
4. Separate library facility
5. Adequate & Optimum Utilization of Infrastructure
6. Meritorious position of the student in SGBAUniversity results.

b) **Weakness :** Less number of campus & Placements.

c) **Opportunities :** Industrial Linkage, Consultancy Services & Research Centre

d) **Challenges :** Being industrial backward area it's a challenge to provide large number of recruitment & placement facilities.

Future Plan :

- i) To prepare placement boucher
- ii) To sign MOU with Industries
- iii) To provide management and research consultancy services.

Evaluative Report of The Department of Computer Management & Cyber Commerce

1. **Name of the department :** Department of MCM
2. **Year of Establishment:** 21/06/2000
3. **Names of Programmes / Courses offered :** Master of Computer Management
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ semester/choice based credit system (Programme wise):** Semesters Pattern
6. **Participation of the department in the courses offered by other departments:**
 - The department acts as a source of admission to the PG diploma courses and Master courses run by the Department of Management Studies and Research and Study Centre of YCMOU. Departmental computer lab is also made available to the other courses such as Career Oriented Course.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts:**

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors (C.H.B. Basis)	09	09

10 Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.,)

	Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
01	Mr. Bhupendra C. Jogi	MCM	CHB		12	
02	Mr. Mahesh M. Mundada	MCM	CHB		10	
03	Mr. Mahesh S. Baheti	MCM, M.B.A	CHB		6	

04	Ms.P.V.CHIMANPURE	MCM	CHB		4	
05	Ms.P.P.KULKARNI	MCM	CHB		6	
06	Ms. Swati H.Tiwari	MCM, M.Com	CHB		4	
07	Ms. AnshuP.Agrawal	MCM,	CHB		4	
08	Mr.Shashank S. Joshi	MCA	CHB		3	
09	Mr. Sanjay J.Tale	MBA, M.COM, Net(Mgmt)	CHB		3	

12. Senior visiting faculty :Nil

13. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :100%

14. Student -Teacher Ratio (programme wise):20:3

15. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

ACADEMIC SUPPORT STAFF (TECHNICAL)

SANCTIONED: 02

FILLED: 02

ADMINISTRATIVE STAFF

SANCTIONED: 07

FILLED: 07

16. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: 09

17. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

- **National:** Nil
- **International Funding Agencies:** Nil
- **Total Grants Received:** Nil

18. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

19. Research Centre /facility recognized by the University:Nil

20. Publications:

a) Publication per faculty:

NAME OF FACULTY MEMBER	SUBJECT (SPECIALIZATION)	STATE LEVEL(CONFERENCE/ SEMINAR	NATIONAL LEVEL(CONFERENCE/ SEMINAR	INTER-NATIONAL LEVEL(CONFERENC E/ SEMINAR	WORKSHOP
MR. MAHESH M. MUNDADA	MANAGEMENT & COMPUTER	0	2	0	3
MR. MAHESH S. BAHETI	MANAGEMENT & COMPUTER	3	1	0	0
MR. SANJAY J.TALE	MANAGEMENT	0	2	1	2
MS. SWATI H.TIWARI	MANAGEMENT & COMPUTER	0	1	0	1
MS. ANSHUP.AGRAWAL	MANAGEMENT & COMPUTER	0	1	0	0
TOTAL		3	7	1	6

Number of papers published in peer reviewed journals (national / international) by faculty and students Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)

- **Monographs - Nil**
- **Chapter in Books - Nil**
- **Books Edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers – Nil**

NAME OF THE FACULTY MEMBER	TITLE OF THE BOOK	DETAILS OF PUBLISHERS	ISBN/ISSN NUMBERS & DATE OF PUBLICATION
NIL	NIL		

- **Citation Index-** Nil
- **SNIP -**Nil
- **SJR -** Nil
- **Impact factor -** Nil
- **h-index –** Nil

NAME OF FACULTY MEMBER	SUBJECT (SPECIALIZATI-ON)	NATIONAL LEVEL (ISBN No./ ISSN No. JOURNAL)	INTER-NATIONAL LEVEL (ISBN No./ ISSN No. JOURNAL)	IMPACT FACTOR
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21. **Areas of consultancy and income generated:**NA

22. **Faculty as members in a) National committees b) International Committees c)**

Editorial

Boards: Nil

23. Student projects: Nil

24. **Awards/ Recognitions received by faculty and students:**

Some of the faculty members have actively participated in various national, international conferences. Their research works are published in various national & international journals. Students are encouraged to participate in various Internal and external competitions to excel in extra and co- curricular activities. AnkitaPimpale is the student of this department who have proved her-selves and won many prizes, such as for continuously three year from 2011,12 & 13 she won color kot of SAGBAU, won ‘Play Modeling Award’ of IndradhanAntar-vidyapeeth Zonal level at Nanded, won State level award in ‘Yuvatarang’ poster cartoon competition held at Kolkata and participated in ‘South Asia YuvaMahotsav’ conducted by Lovely Professional University at Haryana.

26. **List of eminent academicians and scientists/ visitors to the department:** Nil

27. **Seminars/ Conferences/Workshops organized and the source of funding:** Nil

28. Student profile programme/course wise:

ACADEMIC YEAR 2010-11

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled for Exam		Distinction %	I %	II %	III %	Pass %
			*M	*F					
MCM. Sem I	40	40	07	33	04	22	02	-	70%
MCM.Sem II	40	40	07	30	06	21	00	-	72.97%
MCM.Sem III	37	37	00	37	04	17	03	-	64.86%
MCM.SemIV	35	35	00	35	28	-	-	-	80%

ACADEMIC YEAR 2011-12

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled for exam		Distinction %	I %	II %	III %	Pass %
			*M	*F					
MCM. Sem I	40	40	04	36	12	14	02	-	70%
MCM.Sem II	40	40	04	36	11	21	-	-	80%
MCM.Sem III	36	36	05	31	05	19	01	-	69.44%
MCM.Sem IV	36	36	05	31	34	-	-	-	94.44%

ACADEMIC YEAR 2012-13

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled for Exam		Distinction %	I %	II %	III %	Pass %
			*M	*F					
MCM. Sem I	40	40	07	33	02	17	02	-	52.50%
MCM.Sem II	40	40	05	33	10	12	-	-	57.89%
MCM.Sem III	39	39	03	36	04	24	01	-	74.36%
MCM.Sem IV	39	39	03	36	27	01	-	-	69.23%

ACADEMIC YEAR 2013-14

Title of the Programme	Total no. of students				Division				
	*A.R	Selected	Enrolled for Exam		Distincti on %	I %	II %	III %	Pass %
			*M	*F					
MCM. Sem I	23	23	09	14	01	06	-	-	30.43%
MCM.Sem II	23	23	08	12	02	07	01	-	50%
MCM.Sem III	32	32	02	30	08	12	02	-	68.25%
MCM.Sem IV	32	32	00	28	24	-	-	-	85.71%

NOTE: *A.R.= APPLICATION RECEIVED, *M= MALE, *F=FEMALE

29. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
MASTER OF COMPUTER MANAGEMENT	100%	-	-

30. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?

Some of the students qualified in the different Administrative Services and other competitive Examinations of State Govt., Public & Private Sectors.

31. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	NA
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	NA
Employed	
<ul style="list-style-type: none"> Campus selection 	

<ul style="list-style-type: none"> • Other than campus recruitment 	<p>Nil</p> <p>10</p>
Entrepreneurship/Self-employment	15%

32. Details of Infrastructural facilities

a)Library: The necessary infrastructure for Library like book shelf's cupboards, issue counter, magazine stand, computers etc. available in library. The department equipped with 617 all subject reference books for the access of staff and students which includes five Book Racks, Magazinesuch as DGT, and Project Reports. There is separate library for department, where department use reference books for C++, Visual Basic 6, Oracle 8, software Engineering etc.;

b) Internet facilities for Staff & Students:Computers with net connectivity are available for Faculty in the Department for both teaching and research. Similarly computers are provided for students for their academic& project works. Wi-Fi is enabled in the campus. Internet speed of 6 Mbps is provided for surfing and improving academic knowledge. Wired internet connection is also available.

c) Class rooms with ICT facility : :

Description of Room	Number of Rooms	Shared/ Exclusive	Teaching Aids
No. of Class room	02	Shared/ Exclusive	Black Boards LCD Projectors One AC Computer-lab
No. of Computer – lab (AC lab-01)	01	Shared/ Exclusive	
No. of Audio-Visual rooms	01	Shared/ Exclusive	

d) Laboratories : YES labs-1 (1-AC - Computer Lab)

33. Number of students receiving financial assistance from College, university, government or other agencies

- Social welfare Scholarship to all enrolled SC/ST/ students as per the State Government and UGC Norms and Condition is available.

Agency	Categories	No. of students received financial assistance			
		2010-11	2011-12	2012-13	2013-14
SamajKalyanDwara (Government)	S.C.	06	03	01	02
	N.T.	01	02	02	02
	S.B.C.	01	00	00	00
	O.B.C.	17	18	15	13
	O.B.C. free	00	01	01	00
Other Agencies	-	-	-	-	-
Total		25	24	19	17

34. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts

- Nowadays the pace at which variations are taking place in the educational sector areunconceivable and maintaining pace with the contemporary progresses in the educational field has become unavoidable for survival in this era of rigid competition globalization, privatization and liberalization. Keeping in view this a three days' workshop was conducted jointly by the department of management studies and research and the department of computer management and cyber commerce Mr. Jyoti Sonigra, Founder Director & Lead Facilitator of Sai Consultancy from Pune was the resource person and the workshop was held from 10th Oct. 2011 to 12th Oct. 2011 various aspects on Oral skills, communication skill, group discussion, personal interview, and personality and professional development etc. were covered during the workshop Shri. VinodkumarjiToshniwal, President of the B.G.E. Society released the placement brochure and the chairman of the L.M.C. of the college CA Shri. R.R. Golechhaji, Principal Dr. S.G. Chapake inaugurated the three days' workshop. A large number of student and teaching fraternity were present during the workshop. At the same time placement brochure was also released on 10/10/2011 on the occasion of a workshop conducted jointly by the department of management studies and research and the department of computer management and cyber commerce.

35. Teaching methods adopted to improve student learning

- Lectures and discussions/ interactive learning are the main methods used. Student-centered teaching learning processes are adopted in keeping with aim of catering

diverse needs. The use of ICT forms an integral part of the programme and ensures computer literacy of every student. Students are encouraged to use the internet facility for collection of information and Power Point for seminar presentation is other methods used to involve students in their learning and to encourage the research – learning process and submission of projects in computer typed format. Smt.L.R.T. MCM department follows different techniques and styles of pedagogy to deliver the course, like class room teaching, small group teaching, term projects, class tests on the matter presented, case discussions etc. for integrating academic and industry oriented course.

36. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Faculty and Students are involved in various programmes which are conducted by institution and various programmes conducted by in collaboration with other institution. Many students have participated in paper presentation and inter college competition.

37. SWOC analysis of the department and future plans

Strengths

- College managed by Society with 50 years of history of service.
- Brand name **SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, AKOLA**, attracts a very large number of students.
- Generally development, holistic approach & personal development are highlighted.
- Qualified, competent, committed and proven faculty members teaching and non – teaching staff.
- Well-equipped class rooms with facilities like LCD, AC- Computer lab, learning resource center and student spaces for collaborative learning, etc.
- Innovative teaching methods and integrating learning assessment pertinent to industry requirements.
- Co-curricular and extra-curricular activities are strongly encouraged to enrich students communication and interpersonal skill
- Self-learning is encouraged.

Weakness

- Away from corporate headquarters which are located in metropolitans' cities.

- Students have the poor communication skills. Students come from rural area and they have fear about presentation.

Opportunities

- Introduction of additional specializations such as M.C.A.
- Potential to be the mentor institution in the region
- ICT Teaching oriented jobs can be acquired
- Competitive exams can be attended with ease
- Enhancing practical learning through Industrialist visits

Challenges

- Economic slowdown which not only led to decrease in demand for professional graduates but also made it difficult for sustenance in quality placement against economic slowdown.
- ICT Industry based requirement based updating of syllabi.
- Most of the students come from Economically Backward class and that too from rural areas and because of that they have been suffer from different types of problems which affect their academic performance.

Future plans:

- To introduce Certificates Course in Graphic design in Mar.2015
- To conduct International Conference(s) and Workshops
- All the faculties will be encouraged to do Ph.D
- To enhance Industry Institute Interaction to attract leading MNC's to conduct campus recruitment.

Evaluative Report of the Career Oriented Department

1. Name of the department: **Department of Career Oriented UGC Programme**
2. Year of Establishment : **2007**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **Certificate, Diploma & Advanced Diploma in Tourism Management, Event Management, E-commerce, & Web Designing & Office Automation**
4. Names of Interdisciplinary courses and the departments/units involved : **NIL**
5. Annual/ semester/choice based credit system (programme wise) : **Annual Pattern**
6. Participation of the department in the courses offered by other departments : **YES**
Visiting faculty of Dept. **are also working as a Contributory teacher in Commerce, MCM, & Dept. of Management Studies & Research**
Dept. **Library Services are made available to Commerce, and MCM Dept.**
Programs are jointly conducted by dept with Commerce, MCM, & Dept. of Management Studies & Research - Like workshop, Guest lecturers, Industrial & Field visits, valedictory functions, etc.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **NIL**
8. Details of courses/programmes discontinued (if any) with reasons: **No**
9. Number of teaching posts

	Sanctioned	Filled
Professors	NA	NA
Associate Professors	NA	NA
Asst. Professors	NA	NA

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Arundhati S. Ninawe	M.Com, M.Ed., M.Phil, Ph.D. (SET)	Coordinator	Management	18	08
Prof. Anshu Agrawal	MCM	Faculty	Commerce	03	-
Prof. Swati H. Tiwari	MCM, M.Com.	Faculty	Commerce	03	-
Prof. Tushar Shangokar	MBA	Faculty	Marketing	02	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **75%**
13. Student -Teacher Ratio (programme wise) : **12: 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Administrative Staff sanctioned and filled : **04**
Director 01, Coordinator : 01, Clerk:01, & Peon : 01
15. Qualifications of teaching faculty with D Sc/ D.Litt/ Ph.D/ M. Phil / PG.:

Dr. Arundhati S. Ninawe	M.Com, M.Ed., M. Phil, Ph.D. (SET)
Prof. Anshu Agrawal	MCM
Prof. Swati H. Tiwari	MCM, M.Com.
Prof. Tushar Shangokar	MBA

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **No**

19. Publications:

a) Publication per faculty

- Number of papers published in peer reviewed journals (national /international) by faculty and students : **BY Faculty members 02**Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : **01**
- Books with ISBN/ISSN numbers with details of publishers: **01**
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h-index : Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards :
One faculty member is member of BOS –Accounts & Statistical Board

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **30 of Diploma Students**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding: **No**

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications receive	Selected	Enrolled		Pass percentage
			*M	*F	
Certificate in Event Management	19	19	4	15	100%
Certificate in Web Designing & Office Automation	17	17	6	11	100%
Certificate in E-commerce	12	12	4	8	100%
Diploma E-commerce	7	7	4	3	100%
Diploma in Web Designing & Office Automation	2	2	0	2	100%
Diploma & Advanced Diploma in Tourism Management, Event Management, E-commerce, & Web Designing & Office Automation	7	7	4	3	100%
Advanced Diploma in Tourism	2	2	1	1	100%
Advanced Diploma in Event Management	3	3	1	2	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Certificate in Event Management	100	Nil	Nil
Certificate in Web Designing & Office Automation	100	Nil	Nil
Certificate in E-commerce	100	Nil	Nil

Diploma E-commerce	100	Nil	Nil
Diploma in Web Designing & Office Automation	100	Nil	Nil
Diploma & Advanced Diploma in Tourism Management, Event Management, E-commerce, & Web Designing & Office Automation	100	Nil	Nil
Advanced Diploma in Tourism	100	Nil	Nil
Advanced Diploma in Event Management	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Yes 5%

30. Details of Infrastructural facilities a) Library : **Yes**

Number of Books

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **Yes**

d) Laboratories : **NA**

31. Number of students receiving financial assistance from college, university, government or other agencies : **No**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Yes Guest lectures**

33. Teaching methods adopted to improve student learning: Frequent Class test, Term end Examination, Industrial Visits, Seminar , ITC, Group Discussion, Presentation, Project Presentation, etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
Yes Students participates NSS, NCC, Social Awareness programs, etc.
35. SWOC analysis of the department and Future plans

Strength :

- 1. Wide range of Career Option**
- 2. Weekend classes**
- 3. Well qualified and experienced faculty members**
- 4. Separate library facility**
- 5. Adequate & Optimum Utilization of Infrastructure**

Weakness : **Less number of Placements**

Opportunities : **Industrial Linkage, Consultancy Services & Career Option**

Challenges : **Being industrial backward area it's a challenge to provide placement facilities**

Future Plan : **Training of Interview Technique & Preparation of Placement Boucher**

Post-accreditation Initiatives

Action taken on the recommendations made by Peer Team Visited in 2010

Sr. No.	Recommendations	Action Taken
1.	'Learning to do' is one of the pillars of Higher Education. Care should be taken to give training for personality development of the students.	Eminent resource persons were invited to deliver guest lectures on personality development. MOU initiated with 'My Job' institute.
2.	Knowledge up gradation of teachers should be given utmost importance.	Many Teachers have participated in orientation, refresher, short term training programmes, conferences and seminars and UGC sponsored two National Level Conferences were organized in the college for the up-gradation of the Teachers.
3.	More number of ICT enabled programmes may be started.	There are already three ICT enabled programmes in the college, MCM, E-Commerce and web-designing. And tally course is introduced this year which is job-oriented.
4.	Publishing Research papers by faculties needs to be encouraged.	More than one hundred and fifty research papers have been published by the staff in ISSN, Peer-reviewed, Indexed, Referred, National and International Journals of repute.
5.	Need to address consultancy services and collaboration.	Collaboration has already been initiated with Leben Laboratories, Akola.
6.	Legal Literacy Campaign for women for women, students may be	Legal Literacy Campaign organized for girl students and women staff by eminent Judges and Lawyers.

	conducted.	
7.	Success rate in competitive examination may be increased through coaching.	Students get guidance through NET/SET Coaching Cell and Entry in services cell like Banking, Insurance, BPO etc.
8.	Improving the role of Career Guidance Cell	Under the aegis of Commerce Forum, various programmes have been conducted for career guidance.
9.	For Placement, Communication Skill and Participated Management Skill may be introduced in the college.	A workshop was conducted on Communication Skill by the English Department and MOU initiated with 'My Job' to prepare students for Placement, Communication Skill and Management Skill.
10.	Yoga practice to all students is necessary.	We have already initiated Yoga practices.
11.	New academic programmes in International Business Management, Retail Management, B.Com. with Computer Applications may started.	We have already applied for B.Com. with Computer subjects and new academic programmes in International Business Management, Retail Management, are not available in the University.
12.	Linkages with Industries and User organizing may be further strengthened.	Western Vidharbha Region is industrially backward so linkage with Industries in not practical. The veracity of this is proved by the fact that many Industries in MIDC area have already been closed down.
13.	Language Lab. and Spoken English course may be started.	Language lab is established and started conducting spoken English Course.

Declaration by the Head of the Institution

I certify that the data included in the Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussion and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in the SSR during the peer team visit.

Place: Akola

Date: 30th May,2015

Signature of the Head of the institution

with seal

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that 'The Berar General Education Society's Smt. Laxmibai Radhakisan Toshniwal College of Commerce , Akola' fulfills all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
3. The affiliation and recognition [if applicable] is valid as on date.
In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 30th May, 2015

Principal / Head of the Institution

Place: Akola

Dr. S.G. Chapke

Annexure I



संत गाडगे बाबा
अमरावती विद्यापीठ
अमरावती - ४४४ ६०२
(महाराष्ट्र)

☎ : २६६२२०६, २६६२२०७, २६६२२०८, २६६२२४९, २६६२३५८
वेबसाईट : www.sgbau.ac.in

फॅक्स : ०७२१-२६६०९४९, २६६२१३५

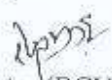
SGBAU/C-३९३/2014

Date: 03/12/2014

TO WHOM IT MAY CONCERN

This is to certify that **Smt. Laxmibai Radhakisan Toshniwal College of Commerce, Ratanlal plots, Akola** is affiliated to the **SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI (MS)** since 1964 and the recognized by the University grant Commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval.

Sr.No.	Name of the Course (s) and Duration	Affiliation	Period of Validity for the Years (s)
1.	1.Three year B.Com. Course.	Permanent	Permanent
	2.Two year M.Com. Course.	Permanent	Permanent
	3.Two year M.C.M. Course.	Permanent	Permanent
	4. Two year M.I.R.P.M Course.	Permanent	Permanent
	5. One year D.B.M. Course.	Permanent	Permanent
	6. One year D.M.M. Course.	Permanent	Permanent
	7. One year M. Phil Course.	Permanent	Permanent
	8. Six Month C.Lib Course	Permanent	Permanent
	9. One year D.F.M. Course.	Temporary	२०१५-२०१६
	10. One year D.Tax. Course	Temporary	२०१५-२०१६
	11. Three year B.Com. (Non-Granted)	Temporary	२०१४-२०१५


Director (BCUD)
Sant Gadge Baba
Amravati University, Amravati


Principal
Smt. L.R.T. College of Commerce
AKOLA

Annexure II

The screenshot shows the UGC website interface. At the top, the UGC logo and name are displayed with the tagline "ensuring quality higher education for all". Below this is a navigation menu with options like Home, About Us, Organization, Policy, and Search. A sidebar on the left contains a list of categories with checkboxes, where "Colleges" is selected. The main content area is titled "Colleges" and shows "Search Result" for "Akola Maharashtra". A list of 17 colleges is displayed, each with its name, district, and establishment year. The last entry, "Smt. Radhadevi Guerika College for Women, AKOLA", is checked with a red mark. At the bottom, there is a URL, a signature of the principal, and a circular stamp from Smt. L.R.T. College of Commerce, Akola, dated 02/07/2010.

University Grants Commission
ensuring quality higher education for all

U G C
Search

Home About Us Organization Policy
UGC - Apex Body of the Government of India

Inside Higher Education
 Professional Councils
 Other Stakeholders
 Universities
 Colleges
 Academic Mobility
 Professors Directory
 N E T
 Statistics
 Faculty Corner
 Pay Related Matters
 Students Corner
 Fake University Alerts
 Educational Loan

Colleges

Search Result

- Dr. Gopa rao Khedkar Mahavidyalaya, GADEGAON (TEHARA), DIST.:Akola Maharashtra Yr Estd.: 1972 Status: 2(f)&12(B)
- Dr. H.N. Sinha Arts and Commerce College, PATUR, DIST.:Akola Maharashtra Yr Estd.: 1966 Status: 2(f)&12(B)
- Govt. College of Education, AKOLA, DIST.:Akola Maharashtra Yr Estd.: 1956 Status: 2(f)&12(B)
- Gramin Ayurved College, Patur DIST.:Akola Maharashtra Yr Estd.: 1990 Status: 2(f)
- Gulam Nabi Azad Arts & Commerce College, BARSHITAKLI, DIST.:Akola Maharashtra Yr Estd.: 1989 Status: 2(f)&12(B)
- Sankarjal Khandelwal Arts,, Science and Commerce College Akola Maharashtra Yr Estd.: 1996 Status: 2(f) & 12(B)
- Shri Gadge Maharaj Mahavidyalaya, MURTIKAPUR, DIST.:Akola Maharashtra Yr Estd.: 1963 Status: 2(f)&12(B)
- Shri R.T. Ayurved College, AKOLA, DIST.:Akola Maharashtra Yr Estd.: 1971 Status: 2(f)&12(B)
- Shri Radha Krishnan Laxmi Narayan Toshnwal, College of Science AKOLA, DIST.:Akola MAHARASHTRA-44 Yr Estd.: 1970 Status: 2(f) & 12(B)
- Smt. Sant. Gajanan Maharaj Arts College , Bargaon (Manju) Tq. Dist : Akola Yr Estd.: 1993 Status: 2(f) & 12(B)
- Shri. Shivaji Arts & Commerce College, AKOT, DIST.:Akola Maharashtra Yr Estd.: 1960 Status: 2(f)&12(B)
- Shri Shivaji College of Arts Science, & Commerce AKOLA, DIST.:Akola MAHARASHTRA-44 Yr Estd.: 1963 Status: 2(f)&12(B)
- Sitaba Arts College, AKOLA, DIST.:Akola Maharashtra Yr Estd.: 1938 Status: 2(f)&12(B)
- ✓ Smt. Laxmibai Radha Kishan Toshnwal College of, Commerce AKOLA, DIST.:Akola Maharashtra Yr Estd.: 1964 Status: 2(f)&12(B)
- Smt. Radhadevi Guerika College for Women, AKOLA, DIST.:Akola MAHARASHTRA-444001 Yr Estd.: 1965 Status: 2(f)&12(B)

Search Again

http://www.ugc.ac.in/inside/reco_college_search.php

principal
Smt. L.R.T. College of Commerce
AKOLA

02/07/2010
Smt. L.R.T. College of Commerce
AKOLA

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind Road, Pune - 411 007.

Date :
Tel: 25691477, 25696897
Fax : (020) 25691477
Web site : www.ugc.ac.in

01 MAR 2011

No. F. 4-24/07/CD (WRO)

The Accounts Officer
University Grants Commission (WRO)
Pune 411 007.

Subject: Development assistance to colleges for College Development under XIth Plan- release of grants-in-aid for Books/Journals and Equipment upto 100% of Allocation.

Sir/Madam,

On the basis of the recommendations of the Expert Committee which assessed the XIth Plan Development proposal of Smt. Laxmibai Radhakrishnan Toshniwal College of Commerce Smt. Laxmibai Radhakrishnan Toshniwal College of Commerce, Ratanlal Plots, Akola Akola-444001 and UGC approval letter no F.1-1/2009(RO/Policy/Interface Meeting) dated 28.10.09, the following allocation cum sanction has already been made. Now we hereby convey release of 40% of remaining grant for Books, Journals & Equipment. Now the total allocation for Books, Journals & Equipment becomes 100 % so that colleges can utilize these grants more meaningfully.

Head	Grant allocated	(In rupees)		Head : B(i) e	
		Grant already released 60%	Grant being released for Books & Equip 40%	Total grant released for (Books, Equip 100%, other 60%)	
1	2	3	5	6	
Under Graduate					
1	Books & Journals	200000	120000	80000	200000
2	Equipment	100000	60000	40000	100000
3	Maintenance of equipment	50000	30000	-	30000
4*	Construction/ extension/ renovation of building (specify type of building)	700000	0	-	0
5	Improvement of facilities in existing premises	50000	30000	-	30000
6	Enhancement of initiative for competence building	100000	60000	-	60000
7	Examination reform	50000	30000	-	30000
8	Educational Innovation	50000	30000	-	30000
9	Field work / Study tours	100000	60000	-	60000
10	Extension activities		0	-	0
	Total	1400000	420000	120000	540000

700000

Post Graduate Education					
Name of the Department : M-Com					
1	Books & Journals	150000	90000		90000
2	Equipment	250000	150000		150000
3*	Building		0		0
4	Field work / Study tours	50000	30000		30000
5	Any other (specify)	50000	30000		30000
Total:		500000	300000		300000
Name of the Department :					
1	Books & Journals		0		0
2	Equipment		0		0
3*	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0
Name of the Department :					
1	Books & Journals		0		0
2	Equipment		0		0
3*	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0
Name of the Department :					
1	Books & Journals		0		0
2	Equipment		0		0
3*	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0
Name of the Department :					
1	Books & Journals		0		0
2	Equipment		0		0
3*	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0

Total:		0	0		0
of the Department :					
	Books & Journals		0		0
	Equipment		0		0
	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0
Name of the Department :					
1	Books & Journals		0		0
2	Equipment		0		0
3*	Building		0		0
4	Field work / Study tours		0		0
5	Any other (specify)		0		0
Total:		0	0		0
Total Postgraduate Education		500000	300000		300000
1	Name of the Course:	0	0	0	0
2	Name of the Course:		0	0	0
3	Name of the Course:		0	0	0
Total		0	0	0	0
Grant Total		1900000	720000	120000	840000

1. The terms and conditions are applicable as already being followed by the college under various UGC Schemes from time to time and as finalized under 11th Plan guidelines. The sanctioned amount is debit to the major Head B(i) and is valid for the financial year 2010-11.
2. The amount of the grants shall be drawn by the Accounts Officer, DDO, UGC (WRO), Pune on the grant-in-aid bill and shall be disbursed to and credited to the Principal of the college by cheque/DD/Mail Transfer.
3. The grant is subject to adjustment on the basis of utilization certificate in the prescribed proforma submitted by the university/ college/ institution.
4. The university/ college shall maintain proper accounts of expenditure incurred out of the grants, which shall be utilised only on approved items of expenditure.
5. The assets acquired wholly or substantially out of UGC grant shall not be disposed of or encumbered or utilised for purposes other than those for which the grant was given and should, at any time, the college cease to function, such assets shall back revert to the UGC.

- The institution should maintain an inventory of permanent or semi-permanent assets created/acquired mainly out of the grant given by the UGC. The inventory should be kept upto date and a certificate to this effect should be furnished along with the utilization certificate. A register of the assets acquired wholly or substantially out of the grant shall be maintained by the university/ college in the prescribed form.
7. The university/college shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for SC/ST/OBC(creamy layer).
 8. The university/college shall fully implement the Official Language Policy of the Union Government and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.
 9. Interest earned by the college/institution against UGC grants, if any, will be treated as an additional grant and must be specifically incorporated in the statement of expenditure while submitting it to UGC (WRO).
 10. The sanction issues in exercise of the delegation of powers vide Commission office order No. 25/92 dated May 01, 1992.
 11. An amount of Rs. _____ out of the grant of Rs. _____ sanctioned vide letter of even no. dated _____ has been utilised by the college for the purpose for which it was sanctioned and noted in Grant-in-Aid Register at page No. _____.
 12. Simple interest will be levied wherever grants remain unutilized.
 13. The funds to the extent are available under the scheme.
 14. * Building 1st installment of grant will be released only after the college submits all required documents in accordance with UGC guidelines. Construction / renovation of the building should not be started before receiving approval of plans (blue-print) and estimates from UGC (WRO).

Yours faithfully,

(Dr. G. Srinivas)
Joint Secretary

Copies forwarded for information and necessary action to:

- i) **The Principal,**
Smt. Laxmibai Radhakrishnan Foshniwal College of Commerce
Ratanlal Plots,
Akola - 444001
- ii) The Director, B.C.U.D./ C.D.C., University of Amravati
- iii) The Director, Higher Education, Maharashtra, Central Building Pune-1.
- iv) Accountant General, Govt. of Maharashtra state, 101, Mahatma Karve Marg, Mumbai -20.
- v) Guard File.

(Dr. G. Srinivas)
Joint Secretary

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind Road, Pune - 411 007.

No.F.4-024/12 (WRO)

Office of the Principal

Date:

Tel: 25691477, 25696897

Smt. L. R. T. College of Commerce, AKOLA

Fax: (020) 25691477

In Ward No. 292-15-113

Web site: www.ugc.ac.in

The Accounts Officer

University Grants Commission (WRO) Pune-411 007.

120 DEC 2012

Principal

Subject: Sanction of "on Account grant" during XII Plan- under Grant-in-aid (31) & Capital Assets (35) - regarding.

Sir/Madam,

The commission has taken decision to release 25% of XI plan allocation as "on account grant" for XII Plan for the following schemes. Taking into consideration the conditions laid down in the Guidelines of XI Plan the Grant of Rs.640500/- (25% of XIth Plan) is released to SMT. LAXMIBAI RADHAKISAN TOSHNIVAL COLLEGE OF COMMERCE, RATANLAL PLOTS, AKOLA, AKOLA college during XII Plan period. The following allocation for XII Plan is made as detailed below:

DISTRICT LOCATION OF THE COLLEGE (SC/ST/OTHER AREAS): Other Area

No	Item	Grant in aid (31)		Capital Assets (35)		Total	
		XI Plan allocation	Grant being released (25%)	XI Plan allocation	Grant being released (25%)	Total XI Plan allocation	Total Grant being released
1) Remedial Coaching for SC/ST/OBC (Non Creamy layer) & Minorities							
1	Equipment			300000	75000	300000	75000
2	Books			200000	50000	200000	50000
3	Recurring grant	500000	125000			500000	125000
	Total	500000	125000	500000	125000	1000000	250000
2) Coaching for NET for SC/ST/OBC (Non Creamy layer) & Minorities							
1	Equipment			200000	50000	200000	50000
2	Books			100000	25000	100000	25000
3	Recurring grant	375000	93750			375000	93750
	Total	375000	93750	300000	75000	675000	168750
3) Coaching classes for entry into services for SC/ST/OBC (Non Creamy layer) & Minorities							
1	Equipment				0	0	0
2	Books			200000	50000	200000	50000
3	Recurring grant	500000	125000			500000	125000
	Total	500000	125000	200000	50000	700000	175000
4) Equal Opportunity Centres in Colleges							
1	Contingency, meetings, Honorarium to Advisor	187000	46750			187000	46750
2	Short term course on positive discrimination		0			0	0
	Total	187000	46750			187000	46750
	Grand Total	1562000	390500	1000000	250000	2562000	640500

Ugc file
SEP
15/11

15/11

-2-

The funds sanctioned above have been distributed based on the following criteria:

Category of the College	Distribution of funds both Grant-in-aid(31) & Capital Assets(35)		
SC Concentrated Districts	SC- 50%	ST-35%	General - 15%
ST Concentrated Districts Nandurbar , The Dangs, Narmada, Dahanu, Valsad , Dadar & Nagar Haveli	SC- 35%	ST-50%	General - 15%
Other Areas / Districts (Women, Minority, PWD & Others)	Equally distributed among SC, ST and General.		

The sanctioned grant may be spent as per the bifurcation given below:

Grant-in-aid (31)

S.No	For Schemes	Head of Account	Amount
1	General	1B(i) c(ii) - 31	130166
2	SC	1B(i) h(i)(b)	130167
3	ST	1B(i) h(ii)(b)	130167
Total			390500

Capital Assets (35)

S.No	For Schemes	Head of Account	Amount
1	General	1B(i) c(ii) - 35	83334
2	SC	1B(i) h(i)(b)	83333
3	ST	1B(i) h(ii)(b)	83333
Total			250000

The sanctioned grant is debitable to head of account plan 3 (xdii) - 31 & 35 (Merged scheme-1B(i) c(ii), SC - 1B(i) h(i)(b), ST -1B(i) h(ii)(b)) and is valid for payment during the financial year 2012-2013.

1. I am further directed to convey the sanction of the University Grants Commission for the payment of Rs.640500/- As detailed above.
2. The amount of the grant shall be drawn by the Account Officer, WRO, UGC, Pune (Drawing and disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, AKOLA - 444001 by him/her through mail transfer/draft.
3. The other conditions for utilizing the above grant as per the XI Plan guidelines available in the UGC website www.ugc.ac.in
4. The grant shall not be used for self-financing/non-grant/unaided courses & teachers

Yours faithfully,

(Dr. G. Srinivas)
Joint Secretary

Copies forwarded for information and necessary action to:

1. THE PRINCIPAL,
SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE
RATANLAL PLOTS, AKOLA, AKOLA - 444001

2. The Director, B.C.U.D./ C.D.C., University of Amravati
3. The Director, Higher Education Maharashtra, Central Building Pune-1.
4. Accountant General, Govt. of Maharashtra state, 101, Marathi Karve Marg, Mumbai-20.
5. Office Copy
6. Guard File.

Sr. No.
Prog Total: Rs.

(Dr. G. Srinivas)
Joint Secretary

विश्वविद्यालय अनुदान आयोग
पश्चिम विभागीय कार्यालय
गणेशखिंड, पुणे - ४११००७
University Grants Commission
Western Regional Office
Ganeshkhind, Pune - 411007.



दूरभाष Phone: कार्यालय OFF:- 020 - 25696897
020 - 25691178

फॅक्स Tele Fax.: 020 - 25691477
Website - www.ugc.ac.in

F. No 4-24/13(WRO)

Date: 27.03.2014

The Principal,
Smt. Laxmibai Radhakisan Toshnival College Of Commerce,
Ratanlal Plots,
Akola,
Akola - 444001.

Subject: XII Plan allocation under General Development Assistance to Colleges:

Sir/Madam,

I am directed to convey the approval of the UGC to Smt. Laxmibai Radhakisan Toshnival College Of Commerce, Akola, Akola- 444001 the XII plan allocation of Rs.2566900/- under the "General Development Assistance" for the development of undergraduate and postgraduate education. The UGC in the XII Plan has decided to provide grants under General Development Assistance as 'Block Grant'. The college will have the flexibility to incur expenditure under the following heads as per the needs of the college. Accordingly, grant allocated under GDA to the college is under two object heads viz. Grant-in-aid General (31) and Capital Assets (35).

Capital Assets (35) 80% of total allocation	Grant-in-aid General (31) 20% of total allocation	Total
Rs.2053520/-	Rs.513380/-	Rs.2566900/-

- The above mentioned allocation is meant for the development of undergraduate and postgraduate education.
- The college has to constitute a Planning Board with Principal as Chairman and Heads of departments, IQAC Coordinator, Librarian & Bursar/Senior person from the Accounts department as members
- The Planning Board will finalize allocation to Undergraduate and Postgraduate departments after identifying the heads and deciding on priorities of departments.
- The eligibility criteria for Undergraduate and Postgraduate departments to get assistance under the scheme is given in the XII plan guidelines for Development grant to colleges.
- The Planning Board may refer to the guidelines before finalizing allocation to Undergraduate and Postgraduate departments
- After finalizing the budget allocation for Undergraduate and Postgraduate education, the Planning Board should submit the details as per Annexure - I and Annexure - II in the XII plan guidelines to the UGC (WRO), Pune latest by 30th June 2014.
- Expenditure on construction, extension, and renovation of building should not exceed 50% of the total grant under GDA. The college must inform the requirement of funds or otherwise for construction, extension, and renovation of building before 30th June, 2014 to enable further release of grant under the scheme.
- UGC has already released adhoc on account grant to the college against this XII Plan allocation.

- The concept of Merged Schemes introduced during the XI Plan has been done away with and no separate grant under the Merged Schemes will be provided during the XII Plan.
- It is also mentioned here that the following schemes which were earlier part of Merged Scheme now will be implemented independently by a dedicated cell of UGC at Head Quarter, New Delhi and separate grant will be provided by UGC under these schemes.
 - (i) Equal Opportunity Cell.
 - (ii) Remedial Coaching for SC/ST/OBC (non-creamy layer) and minority community students.
 - (iii) Coaching for NET for SC/ST/OBC (non-creamy layer) and minority community students.
 - (iv) Coaching Classes for Entry into services for SC/ST/OBC (non-creamy layer) and minority community students.
 - (v) Scheme for persons with disabilities.

Yours sincerely,


[Dr. (Mrs.) Renu Batra]
Joint Secretary.

Copy to:

1. The Director BCUD/CDC University of Amravati
2. The Director, Higher Education, Govt of Maharashtra, Central Building Pune-1.
3. Account General, Govt of Maharashtra state, 101, Maharshi Karve Marg, Mumbai -20.
4. Guard file.


[Dr. (Mrs.) Renu Batra]
Joint Secretary.

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind, Pune. - 411007

Phones: (020) 25691477
25691178, 25696897
Fax: (020) 25691477
Web site: www.ugc.ac.in

Office of the Principal
Smt. L.R.T. College of Comm., AKOLA
In Ward No. 6976, Dist. 5-5-15
Concerned Person: Principal

No. F.4-24/13 (WRO) XII Plan.

Dated:

The DDO
University Grants Commission (WRO)
Pune-411 007.

[Signature]
Principal

17 0 MAR 2014

Subject: Release of "Adhoc on Account Grant" under the Scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs.560000/- (Rupees five lakhs sixty thousand only) to SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, RATANLAL PLOTS, AKOLA, AKOLA -444001 as an adhoc grant for the XII plan period.

XI Plan Allocation	40% of XI Plan Grant	XII Plan Provisional Sanction (Adhoc)	
1400000	560000	Grant-in-aid/Recurring (31)	168000
		Capital Assets (35)	392000
		Total	560000

The sanction amount is debatable to head of account as detailed below.

XII Plan Provisional Allocation	Amount sanction (Rs.)	For SC 1.5% (Rs.)	For ST 7.5% (Rs.)	For GENERAL (77.5%) (Rs.)
Grant-in-aid/Recurring (31)	168000	25200	12600	130200
Capital Assets (35)	392000	58800	29400	303800

- The sanctioned grant may be treated as " Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently.
 - The grant shall not be used for self-financing/ non-grant/unaided courses & teachers.
 - If it come to our notice that the college is Self-finance. The entire amount has to be refunded to UGC(WRO), Pune with penal interest @ 10% per annum.
 - The grant can be used for renovation/addition/alteration of building (including renovation of heritage building), books & journals, equipments, laboratory, connectivity, career and counseling cell, cultural activities, day care center, annual maintenance contract and development of ICT, Human Rights & Duries Education (HRDE) and instrumentation Maintenance facilities (IMF).
- The sanctioned amount is debitable to the major Head 2 (B) for General, 2D(i) for SC, 2D(ii) for ST respectively and is valid for the financial year 2013-14
 - The amount of the grants shall be drawn by the Account Officer (DDO), UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

a	Details (Name & Address) of Accounts Holder:	The Principal, SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, AKOLA, AKOLA- 444001.
b	Account No.:	108221001343
c	Name & Address of Bank Branch:	CANARA BANK, AKOLA
d	MICR Code:	
e	IFSC Code:	CNRB0001682
	Type of Account	Saving Bank Account

- The grant is subject to adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/ College/ Institution.
- The University/ College shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.

5. The University/ Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provision of GFRs, 2005 and instructor's guideline there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.
8. A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the University/ College in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization, the **simple interest @ 10% per annum** as amended from time to time on utilization amount from the date of draw to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.
10. The Univ./College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.] in teaching and non-teaching posts.
11. The University/ College shall fully implement its Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for official purposes of the Union) Rules, 1976 etc.
12. The sanction issues in exercise of the delegation of powers vide Commission office order No. 130/2013 (F. No. 10-11/12 (Adm. IA & B) dated 28/5/2013.
13. The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. _____ are available under the Scheme.
18. This issues with the concurrence of IFD vide Diary No. 5137(IFD), 27957 & No.7411 dated 20.12.2013, 25.02.2014 & 21.02.2014.
19. This issues with the approval of Head of the Office vide Sanction File No 1-1/2013(Policy/RO) dated 02.01.14 & File No 1-1/2013(Policy/RO) dated 28.02.14
20. An amount of Rs _____ out of the grant of Rs _____ sanctioned vide letter No. _____ dated _____ has been utilized by the college for the purpose for which it was sanctioned and noted in Grant-in-aid Register at page No. _____
21. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the College is found ineligible for the above grant at the time of expert committee meeting, the college is liable to refund the grant along with interest.
22. The college shall ensure involvement of Technical advice on and Supervision of specifications and construction standards.

Yours faithfully

(Naresh Pal Meena)
Education Officer

Copies forwarded for information and necessary action to:

- i) ~~The Principal,
SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF
COMMERCE
RATANLAL PLOTS, AKOLA
AKOLA- 444001~~
- ii) ~~The Director, B.C.U.D./ C.D.C. University of Amravati~~
- iii) ~~The Director/Commissioner, Higher Education, Govt. of Maharashtra, Central
Building Phase-1.~~
- iv) ~~Accountant General, Govt. of Maharashtra state, 101, Maharshi Karve Marg, Mumbai -20.~~
- v) ~~Guard File.~~

Sl. No _____
Prog. Total _____

(Naresh Pal Meena)
Education Officer

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind, Pune - 411007

Phones: (020) 25096497
25501178
Fax: (020) 2569477
Web site: www.ugc.ac.in

No. F.76-0025/14(WRO) XII Plan.

Dated:

The DDO
University Grants Commission (WRO)
Pune-411 007.

06/06/2014

Subject: Release of Grant under the Scheme of Establishment and Monitoring of the Internal Quality Assurance Cells (IQACs) in Colleges during XII Plan period.

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs.300000/- (Rupees Three Lakhs only) as seed money for the year 2013-2014 to SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, RATANLAL PLOTS, AKOLA- 444001 as an 100% grant for Establishment and Monitoring of the Internal Quality Assurance Cells (IQACs) in Colleges during the XII plan period.

NAME OF THE SCHEME	HEAD OF ACCOUNT	UGC ALLOCATION	GRANT NOW BEING SANCTIONED	GRANT ALREADY RELEASED	TOTAL GRANT	BALANCE GRANT
IQAC	4(xvii)	300000	300000	NIL	300000	NIL

The sanction amount is debit to head of account as detailed below.

XII Plan UGC Allocation	Amount sanction (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)	For GENERAL (77.5%) (Rs.)
Grant-in-aid/Recurring (31)	240000	36000	18000	186000
Capital Assets (35)	60000	9000	4500	46500

- The allocation and sanctioned grant made now is 100%.
 - The grant shall not be used for self-financing/ non-grant/unaided courses & teachers.
 - If it come to our notice that the college is Self-finance. The entire amount has to be refunded to UGC (WRO), Pune with penal interest @ 10% per annum.
 - The XII Plan guidelines available in the UGC website www.ugc.ac.in may be referred by the college for the composition of the committee, function and follow-up action of IQAC. **The College shall incur expenditure on items as given in the guidelines.**
- The sanctioned amount is debit to the major Sector 4 (XVII) for General, 2D(i) for SC, 2D(ii) for ST respectively and is valid for the financial year 2013-14
 - The amount of the grants shall be drawn by the Account Officer/ Drawing and Disbursing Officer (DDO), UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

a	Details (Name & Address) of Accounts Holder:	THE PRINCIPAL, SMT. LAXMIBAI RADHAKISAN TOSHNIWAL COLLEGE OF COMMERCE, AKOLA- 444001
b	Account No.:	108221001343
c	Name & Address of Bank Branch:	CANARA BANK, AKOLA
d	MICR Code:	
e	IFSC Code:	CNRB0001082
	Type of Account	Saving Bank Account

- The grant is subject to adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
- The College shall maintain proper accounts of the expenditure out of the grants, which shall be utilized only on approved items of expenditure.

5. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and these don't have their own approved manuals on financial procedures may adopt the provision of GFRs, 2005 and instruction guide line there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly or substantially out of UGC's grant, shall not be disposed of or encumbered or utilized for purposes other than those for which the grant was given, without proper sanction of the UGC, and should at any time the College cease to function, such assets shall revert to the University Grants Commission.
8. A Register of the assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization / part utilization thereof, the simple interest @ 18% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provision contained in General Financial Rules of Govt. of India will be charged.
10. The College shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal [for persons with disability etc.]] in teaching and non-teaching posts.
11. The College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for Official Purposes of the Union) Rules, 1975 etc.
12. The sanction issues in exercise of the delegation of powers vide Commission office order No. 130/2013 [P. No. 10-11/12 (Adm. [A & B]) dated 28/5/2013.
13. The College shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The College shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent are available under the Scheme.
18. This issues with the concurrence of IFD vide Diary No. 27959 and No. 7309 (IFD) dated 25.02.14 and 19.02.14.
19. This issues with the approval of Head Office, Delhi vide Sanction File No F.5-10/2014(IQAC/RO) dated 28.02.2014.
20. An amount of Rs. _____ out of the grant of Rs. _____ sanctioned vide letter No. _____ dated _____ has been utilized by the College for the purpose for which it was sanctioned and noted in Grant-in-aid Register at page No. _____
21. The grant is sanctioned on the basis of the information/ documents provided by the College. In case of any discrepancy in the above information and the College is found ineligible for the above grant at the time of expert committee meeting, the college is liable to refund the grant along with interest.
22. The College shall ensure involvement of Technical advice on and Supervision of specifications and construction standards.

Yours faithfully

 (Naresh Pal Meena)
 Education Officer

Copies forwarded for information and necessary action to:

- i) The Principal,
 SMT. LAXMIBAI RADHAKISAN TOSHNIWAL
 COLLEGE OF COMMERCE,
 RATANLAL PLOTS, AKOLA - 444001
- ii) ~~The Director, B.C.U.D./ G.D.C. University of Amravati~~
- iii) ~~The Director/Commissioner, Higher Education, Govt. of Maharashtra,
 Central Building, Pune-411001.~~
- iv) ~~Accountant General, Govt. of Maharashtra State, 101, Maharshi Karve Marg, Mumbai-400020.~~
- v) ~~Guard File.~~

Sr. No. _____ Prog. Total. _____


 (Naresh Pal Meena)
 Education Officer