

The B.G.E.Society's
Smt. L. R. T. College of Commerce, Akola
Internal Quality Assurance Cell
2016-17

Notice of IQAC Meeting


All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Wednesday, 15th June, 2016 at 10 a.m. in the office of the Principal.

The agenda of the meeting is as follows:

- 1. To re-constitute IQAC of the institution*
- 2. Any other matter with the permission of the chair.*

Date: 13th June, 2016

Place: Akola


Director / Co-ordinator
I. Q. A. C.
Smt. L. R. T. College of
Commerce, AKOLA




Principal
PRINCIPAL
Smt. L. R. T. College
of Commerce, Akola

The B.G.E.Society's
Smt. L. R. T. College of Commerce, Akola
Internal Quality Assurance Cell
2016-17

Minutes of the Meeting

The meeting of the IQAC was held on Wednesday, 15th June, 2016 at 10:30 a.m. in the office of the Principal. The following members were present for the meeting.

- | | |
|--------------------------------|----------------------------------------|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Shri . R.R. Golechha | Representative of Local Society |
| 4. Shri. V.R. Panpaliya | Representative of Industry |
| 5. Dr. Ashalata Raman | Representative of Teaching Staff |
| 6. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 7. Dr. T.G. Mirge | -----“ Do ”----- |
| 8. Dr. M.C. Dabre | -----“ Do ”----- |
| 9. Shri. V. M. Jaipilley | Representative of Administrative Staff |
| 10. Dr. Y. K. Agrawal | Co-ordinator, IQAC |

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. *To re-constitute IQAC of the college*
3. Any other matter with the permission of the chair.

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To re-constitute IQAC of the college*

IQAC of the college was re-constituted with the following members:

1	Principal Dr. S.G.Chapke	-	Chairman
2	Dr. R.B. Heda	-	Representative of Management (President of The B.G.E. Society, Akola)
3	Adv. M.G.Mohata		Representative of Management (Hon. Secretary of The B.G.E. Society, Akola)
3	CA R.R. Golechha	-	Representative of local society
4	Shri V.R. Panpaliya	-	Representative of Industry
5	Dr. Ashalata Raman	-	Representative of Teaching staff
6	Dr. V. S. Sukhadeve	-	Representative of Teaching staff
7	Dr. T.G. Mirge	-	Representative of Teaching staff
8	Dr. M.C. Dabre	-	Representative of Teaching staff
9	Shri V.M. Jaipelley	-	Representative of Non-Teaching staff
10	Mr. Y.K. Agrawal	-	Coordinator, IQAC


Item no. 3 of the agenda: Any other matter with the permission of the chair.
As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Action Taken

IQAC of the institution was reconstituted as mentioned above.

Place: Akola

Date: 16/06/2016


Director / Co-ordinator
I. Q. A. C.
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Internal Quality Assurance Cell
2016-17


Notice of IQAC Meeting

All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Wednesday, 6th July, 2016 at 10 a.m. in the office of the Principal to decide the topics to be discussed in College Development Committee Meeting. The agenda of the meeting is as follows:

1. To approve minutes of the last meeting.
2. To plan for agenda to be discussed in Local Management Committee
3. Any other matter with the permission of the chair.

Date: 4th July, 2016

Place: Akola


Director / Co-ordinator
I. Q. A. C.
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2016-17

Minutes of the Meeting

The meeting of the IQAC was held on Wednesday, **06th July, 2016 at 10:00 a.m.** in the office of the Principal. The following members were present for the meeting.

- | | |
|---------------------------------------|-----------------------------------------------|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Shri . R.R. Golechha | Representative of Local Society |
| 4. Shri. V.R. Panpaliya | Representative of Industry |
| 5. Dr. Ashalata Raman | Representative of Teaching Staff |
| 6. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 7. Dr. T.G. Mirge | -----“ Do ”----- |
| 8. Dr. M.C. Dabre | -----“ Do ”----- |
| 9. Shri. V. M. Jaipilley | Representative of Administrative Staff |
| 10. Dr. Y. K. Agrawal | Co-ordinator, IQAC |

The agenda of the meeting was as follows:

4. To approve minutes of the last meeting.
5. *To plan for agenda to be discussed in Local Management Committee*
6. Any other matter with the permission of the chair.

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To plan for agenda to be discussed in Local Management Committee Meeting*

The agenda was framed to be discussed in Local Management Committee:


- 1. Appointment of Contributory Lecturer for granted and no-granted courses.*
- 2. Purchase of 4 Computers, 1 Scanner and 2 Printers.*
- 3. Constitution of Girls' Hostel Committee.*
- 4. Purchase of Software for admission.*
- 5. Any other matter with the permission of the chair.*

Item no. 3 of the agenda: Any other matter with the permission of the chair.

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 07/07/2016


Director / Co-ordinator
I. Q. A. C.
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Internal Quality Assurance Cell
2016-17

Action Taken Report

Meeting of CDC was organized on 06th July, 2016 and the following agenda was placed and required action was taken:

Sr. No.	Plan	Action Taken
1	<i>Appointment of Contributory Lecturer for granted and non-granted courses</i>	<i>Contributory Lecturers were appointed for granted and non-granted courses.</i>
2	<i>Purchase of 4 Computers, 1 Scanner and 2 Printers.</i>	<i>4 Computers, 1 Scanner and 2 Printers were purchased by inviting tenders.</i>
3	<i>Constitution of Girls' Hostel Committee</i>	<i>Girls' Hostel Committee was constituted to look after the administrative part of Girls' Hostel.</i>
4	<i>Purchase of Software for admission.</i>	<i>Admission software was purchased.</i>


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Internal Quality Assurance Cell
2016-17


Notice of IQAC Meeting

All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Monday, 18th Aug., 2016 at 10 a.m. in the office of the Principal. The agenda of the meeting is as follows:

- 1. To plan for welcome ceremony of B.Com. I year students.*
- 2. Any other matter with the permission of the chair.*

Date: 11th August, 2016

Place: Akola


Director / Co-ordinator
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Smt. L. R. T. College of Commerce, Akola
Internal Quality Assurance Cell
2016-17

Minutes of the Meeting

The meeting of the IQAC was held on Wednesday, 18th August, 2016 at 10:00 a.m. in the office of the Principal. The following members were present for the meeting.

- | | |
|--------------------------------|----------------------------------------|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Shri . R.R. Golechha | Representative of Local Society |
| 4. Shri. V.R. Panpaliya | Representative of Industry |
| 5. Dr. Ashalata Raman | Representative of Teaching Staff |
| 6. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 7. Dr. T.G. Mirge | -----“ Do ”----- |
| 8. Dr. M.C. Dabre | -----“ Do ”----- |
| 9. Shri. V. M. Jaipilley | Representative of Administrative Staff |
| 10. Dr. Y. K. Agrawal | Co-ordinator, IQAC |

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. *To plan for welcome ceremony of B.Com. I year students.*
3. Any other matter with the permission of the chair.

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To plan for welcome ceremony of B.Com. I year students.*

It was decided to organise welcome ceremony on Tuesday, 23rd August, 2016 in the Auditorium Hall of the college. Principal of the college will preside the function and will give detail information about B.Com. Curriculum and throw a light on NAAC and its working and structure of the IQAC of the college.

Item no. 3 of the agenda: Any other matter with the permission of the chair.


As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 24/08/2016

Action Taken

Welcome ceremony of B.Com. I year student was organised on Monday 23rd Aug., 2016 in the Auditorium Hall of the college. Principal of the college was the chairman of the function and gave detail information about B.Com. Curriculum and threw light on NAAC and its working and structure of the IQAC of the college.


Director / Co-ordinator
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Internal Quality Assurance Cell
2016-17

Notice of IQAC Meeting


All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Friday, 02nd Sep., 2016 at 10:00 a.m. in the office of the Principal.

The agenda of the meeting is as follows:

- 1. To approve minutes of last meeting*
- 2. To plan for preparing AQAR for the academic year 2016-17.*
- 3. To frame strategies for the academic year 2016-17*
- 4. Any other matter with the permission of the Chair.*

Date: 30th August, 2016

Place: Akola


Director / Co-ordinator
I. Q. A. C.
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Internal Quality Assurance Cell
2016-17

Minutes of the Meeting

The meeting of the IQAC was held on *Friday, 02nd Sep., 2016 at 10 a.m.* in the office of the Principal. The following members were present for the meeting.

- | | |
|--------------------------------|----------------------------------------|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Shri . R.R. Golechha | Representative of Local Society |
| 4. Shri. V.R. Panpaliya | Representative of Industry |
| 5. Dr. Ashalata Raman | Representative of Teaching Staff |
| 6. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 7. Dr. T.G. Mirge | -----“ Do ”----- |
| 8. Dr. M.C. Dabre | -----“ Do ”----- |
| 9. Shri. V. M. Jaipilley | Representative of Administrative Staff |
| 10. Dr. Y. K. Agrawal | Co-ordinator, IQAC |

The agenda of the meeting was as follows:

- 1. To approve minutes of last meeting*
- 2. To plan for preparing AQAR for the academic year 2015-16*
- 3. To frame strategies for the academic year 2016-17*
- 4. Any other matter with the permission of the Chair.*

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To plan for preparing AQAR for the academic year 2015-16.*

In this regard meeting of all the heads and members of seven quality circles taken and work of data collection was distributed for the preparation of AQAR for the academic year 2015-16.

Item no. 3 of the agenda: *To frame strategies for the academic year 2016-17*

In this regard various committees were formed for the smooth working of the institution.

Item no. 4 of the agenda: *Any other matter with the permission of the chair.*

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 03/09/2016

Action Taken

- 1. It was decided to prepare AQAR for the academic year 2015-16 to be submitted to NAAC.*
- 2. Strategies for the academic year 2016-17 were framed through college council meeting.*


Director / Co-ordinator
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Internal Quality Assurance Cell
2016-17


Notice of IQAC Meeting

All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Wednesday, 19th Dec.,2016 at 10.30 a.m. in the office of the Principal to decide the topics to be discussed in College Development Committee Meeting. The agenda of the meeting is as follows:

1. To approve minutes of the last meeting.
2. To plan for agenda to be discussed in Local Management Committee
3. Any other matter with the permission of the chair.

Date: 16th Dec.,2016

Place: Akola


Director / Co-ordinator
I. Q. A. C.
Smt. L. R. T. College of
Commerce, AKOLA




Principal
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Internal Quality Assurance Cell
2016-17

Minutes of the Meeting

The meeting of the IQAC was held on *Wednesday, 19th Dec., 2016 at 10.30 a.m.* in the office of the Principal. The following members were present for the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Shri . R.R. Golechha	Representative of Local Society
4. Shri. V.R. Panpaliya	Representative of Industry
5. Dr. Ashalata Raman	Representative of Teaching Staff
6. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
7. Dr. T.G. Mirge	-----“ Do ”-----
8. Dr. M.C. Dabre	-----“ Do ”-----
9. Shri. V. M. Jaipilley	Representative of Administrative Staff
10. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

1. To approve minutes of the last meeting.
2. *To plan for agenda to be discussed in Local Management Committee*
3. Any other matter with the permission of the chair.

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: *To approve minutes of the last meeting.*

The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To plan for agenda to be discussed in Local Management Committee*

The following agenda is decided to be discussed Local Management Committee Meeting:


- 1. To approve budget of various departs for the academic year 2017-18*
- 2. To purchase of 1 printer,1 camera for NCC Department.*
- 3. To purchase 7 battery for M.CM department and colouring of classrooms.*
- 4. Any other matter with the permission of the Chair.*

Item no. 3 of the agenda: *Any other matter with the permission of the chair.*

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 20/12/2016


Director / Co-ordinator
I. Q. A. C.
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Principal
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2016-17

Action Taken Report

Meeting of CDC was organized on Wednesday, 11th Jan., 2017 and the following agenda was placed and required action was taken:

Sr. No.	Plan	Action Taken
1	<i>To approve budget of various departments for the academic year 2017-18</i>	<i>Budgets of Commerce Department, MCM Department, Department of Management Studies and Research and Carrier oriented for the year 2017-18 approved by all the members</i>
2	<i>To purchase of 1 printer, 1 camera for NCC Department</i>	<i>1 printer and 1 digital camera were purchased for NCC Department.</i>
3	<i>To purchase 7 battery for MCM department and colouring of classrooms.</i>	<i>7 battery for MCM department was purchased. Contract of colouring was given.</i>


Director / Co-ordinator
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Notice of IQAC Meeting

All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Wednesday, 11th Jan., 2017 at 10.30 a.m. in the office of the Principal. The agenda of the meeting is as follows:

- 1. To approve minutes of last meeting*
- 2. To give approval to AQAR for the academic year 2015-16*
- 3. Any other matter with the permission of the Chair.*

Date: 02nd Jan, 2017

Place: Akola


Director / Co-ordinator
I. Q. A. C.
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Minutes of the Meeting

The meeting of the IQAC was held on *Wednesday, 11th Jan., 2017 at 10.30 a.m.* in the office of the Principal. The following members were present for the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Shri . R.R. Golechha	Representative of Local Society
4. Shri. V.R. Panpaliya	Representative of Industry
5. Dr. Ashalata Raman	Representative of Teaching Staff
6. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
7. Dr. T.G. Mirge	-----“ Do ”-----
8. Dr. M.C. Dabre	-----“ Do ”-----
9. Shri. V. M. Jaipilley	Representative of Administrative Staff
10. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

- 1. To approve minutes of last meeting*
- 2. To give approval to AQAR for the academic year 2015-16*
- 3. Any other matter with the permission of the Chair.*

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: *To approve minutes of the last meeting.*

The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To give approval to AQAR for the academic year 2015-16*

AQAR for the academic year 2015-16 was prepared and kept before the IQAC for its approval. All the members have gone through the said AQAR and unanimously approved by all the members. It was also decided to submit the said AQAR to NAAC.

Item no. 3 of the agenda: *Any other matter with the permission of the chair.*

As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 12/01/2017

Action Taken

AQAR for the academic year 2015-16 was prepared and kept before the IQAC for its approval. All the members have gone through the said AQAR and unanimously approved by all the members. The said AQAR was submitted to NAAC.


Director / Co-ordinator
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Notice of IQAC Meeting


All the members of IQAC are hereby informed that the meeting of the I.Q.A.C. is scheduled on Monday, 13th March., 2017 at 10 a.m. in the office of the Principal.

The agenda of the meeting is as follows:

- 1. To approve the minutes of last meeting*
- 2. To discuss regarding arranging meeting with staff members regarding implementation of strategies framed at the commencement of academic year.*
- 3. Any other matter with the permission of the chair.*

Date: 06th March, 2017

Place: Akola


Director / Co-ordinator
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Minutes of the Meeting

The meeting of the IQAC was held on *Monday, 13th March., 2017 at 10 a.m.* in the office of the Principal. The following members were present for the meeting.

1. Dr. S.G. Chapke , Principal	Chairperson
2. Dr. R.B. Heda	Representative of Management
3. Shri . R.R. Golechha	Representative of Local Society
4. Shri. V.R. Panpaliya	Representative of Industry
5. Dr. Ashalata Raman	Representative of Teaching Staff
6. Dr. Varsha S. Sukhadeve	-----“ Do ”-----
7. Dr. T.G. Mirge	-----“ Do ”-----
8. Dr. M.C. Dabre	-----“ Do ”-----
9. Shri. V. M. Jaipilley	Representative of Administrative Staff
10. Dr. Y. K. Agrawal	Co-ordinator, IQAC

The agenda of the meeting was as follows:

- 1. To approve the minutes of last meeting*
- 2. To discuss regarding arranging meeting with staff members regarding implementation of strategies framed at the commencement of academic year.*
- 3. Any other matter with the permission of the chair.*

Co-ordinator of IQAC first welcomed all the members of IQAC and read out the agenda of the meeting. The following decision was taken in the meeting.

Item no. 1 of the agenda: *To approve minutes of the last meeting.*

The minutes of the last meeting were read out by the co-ordinator and were approved by all the members.

Item no. 2 of the agenda: *To discuss regarding arranging meeting with staff members regarding implementation of strategies framed at the commencement of academic year.*

In this regard it was decided to take staff meeting and to take the review of work done through various committees for the benefit of the institution.

Item no. 3 of the agenda: *Any other matter with the permission of the chair.*


As there was no any other matter with the permission of the chair, the meeting ended with vote of thanks.

Place: Akola

Date: 14/03/2017

Action Taken

Staff meeting was taken under College Council. The review of work done through various committees for the benefit of the institution was taken. All the co-ordinators of various committees were also informed to submit the report of their committees within 15 days.


Director / Co-ordinator
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