

Smt. L.R.T. College of Commerce, Akola

Hand Book for Students

CODE OF CONDUCT FOR STUDENTS

- 1) Students will follow the rules and syllabus of the university. Minimum 75 per cent attendance will be mandatory for every student in all the subjects offered; failing which, he/she will not be permitted to appear for the examination.
- 2) All the rules of the university will be obligatory on the student. In case of any dispute, the decision of Principal will be final and obligatory.
- 3) Student may opt for either NCC, NSS or Physical Education. Minimum 75 per cent attendance is mandatory in these activities also.
- 4) It is compulsory for every student to qualify physical competence examination at the end of each academic session.
- 5) It is compulsory for every student to remain present in the college for the annual medical examination. Absent students may be debarred from appearing in the annual examination.
- 6) Every student has to read notice board in the college regularly.
- 7) It is mandatory for every student to appear for all the tests and examinations conducted in the college. Otherwise, they will have to pay a fine upto Rs. 100/- per semester. Consistent absentee will result in being debarred from appearing in the final examination.
- 8) Students will have to attend lectures, tutorials and practical sessions regularly according to the time table. They will have to compensate for any damage/s caused by them to the college furniture, books, newspapers, sports equipment etc. Nobody is allowed to publicize any kind of information of/about the college in the print/electronic/social media without the prior permission of the Principal.
- 9) Students should refrain from roaming unnecessarily in the corridor.
- 10) Students should be polite and courteous in their behaviour with the teachers, the non-teaching staff and fellow students of the college. Any misbehavior will be dealt with strictly.

Smt. L.R.T. College of Commerce, Akola

11) Students will have to park their vehicles in the parking lot only. Rs. 60 /- will be charged annually as fees towards the same. Parking vehicles anywhere else in the campus will not be allowed. Four wheelers are not allowed.

12) It is compulsory for every student to attend and participate in various academic, social and cultural activities conducted in the college from time to time.

13) Ragging is a grave offence and students should refrain from indulging in any such activity. If found guilty of ragging, they will be liable for maximum possible punishment under the various anti-ragging laws of the UGC and the Government of Maharashtra.

14) Students will neither be given any document from the college nor will they be allowed to appear for the university examination unless they clear all the dues.

15) Students should mention and offer only those subjects in the admission form which are taught in the college. They will be allowed to appear for University examinations in the same subject only.

16) Students must carry their identity card all the time in the college premises. It should be produced whenever asked. Books from the library or any scholarship, prize or deposit amount will not be refunded to them unless they show their identity card issued by the college. Identity card should be surrendered while taking back the deposit amount.

17) After their admission in the college, the students will be issued a library card. The card is non transferable and is meant to be used only by the student whose name appears on it. Only one book will be issued at a time against the card. Student can keep the book with him for maximum 15 days. If the book is not return within 15 days he will be required to pay 1 Re. per day as fine for the extra days. In case the student causes damage to book or it is lost by him/her, he/she will have to pay the present cost of the book along with 20% amount of its cost towards other expenses failing which, he/she will not be issued any other book from the library.

18) If identity card or library card is lost by the student. He/she can get a duplicate identity card or library card only on application with payment of a fee of Rs. 50/- in the office.

Smt. L.R.T. College of Commerce, Akola

19) Students may not receive admission card for University examination unless they clear the library dues.

20) If a student is not allowed to appear for the examination by the university or their result is withheld due to any mistake/incomplete information furnished by the student, he/she will be responsible for the consequences.

21) For the breach of the code of the conduct, action will be initiated against him/her as per the rules.

22) All the rules of the university will be obligatory on the student. In case of any dispute, the decision of Principal will be final and obligatory.