

The BGE Society's
Smt. L.R.T. College of Commerce, Akola
ANNUAL QUALITY ASSURANCE REPORT
2017-18

Submitted to
NAAC Bangalore

TRACK ID- MHCOGN10486

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Smt. L. R. T. College of Commerce, Akola

ANNUAL QUALITY ASSURANCE CELL REPORT

2017-2018

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THE BERAR GENERAL EDUCATION SOCIETY'S

***Smt. Laxmibai Radhakisan Toshniwal
College of Commerce, Akola – 444001
(Maharashtra State)***

Re-accredited with 'A' Grade by NAAC

TOWARDS EXCELLENCE IN COMMERCE EDUCATION

Vision

***“ To Become One Of The Best Educational Institutions
In The Country By Attaining Excellence
In Commerce Education”***

Mission

***“To Integrate With The Indian Educational Service Group
By Propagating Value Based Education
And
Preparing Pupil For Initiation Into A Higher Life By
Associating Them With The Natural, Social And Cultural
Environment***

Smt. L. R. T. College of Commerce, Akola

Goals and Objectives

The Goals and Objectives of the Institution are-

- 1. To improve the quality of commerce education through sustained effort towards attaining excellence*
- 2. To develop a human person with desirable abilities, proficiencies, attitudes, values and qualities of self confidence and creativity*
- 3. To develop culturally conscious individuals with pride in the country and the desire contribute to its development as good citizen of the country*
- 4. To kindle the desire for preserving and promoting democracy, secularism, equality, social justice and ethics*
- 5. To make students competent enough to be self reliant*
- 6. To develop sound physical health and fitness for undertaking physical activities demanding dexterity, diligence and hard work*
- 7. To assess the students in acquiring the ability of problem solving, decision making, and facing the unforeseen situations*
- 8. To promote a sense of self respect and dignity among the weaker sections of the society*
- 9. To build up financial self sufficiency by undertaking academic and allied programmes and resource generating services*
- 10. To achieve high learning standards for preparing a sound educational base for pursuing higher education*
- 11. To become a component of Indian Educational Service Group having a competitive edge to confront the challenges of higher education*

Smt. L. R. T. College of Commerce, Akola

Internal Quality Assurance Cell

2018-19

- | | |
|--------------------------------|--|
| 1. Dr. S.G. Chapke , Principal | Chairperson |
| 2. Dr. R.B. Heda | Representative of Management |
| 3. Adv. M.G.Mohata | Representative of Management |
| 4. Shri . R.R. Golechha | Representative of Alumni |
| 5. Shri. V.R. Panpaliya | Representative of Industry |
| 6. Dr. G.G. Gondane | Representative of Teaching Staff |
| 7. Dr. J.M. Kale | Representative of Teaching Staff |
| 8. Dr. Ashalata Raman | Representative of Teaching Staff |
| 9. Dr. Varsha S. Sukhadeve | -----“ Do ”----- |
| 10. Dr. T.G. Mirge | -----“ Do ”----- |
| 11. Dr. M.C. Dabre | -----“ Do ”----- |
| 12. Shri J.W. Waghare | Representative of Administrative Staff |
| 13. Miss Minal D. Pinjarkar | Representative of Student |
| 14. Miss Nikita S. Raut | Representative of Student |
| 15. Dr. Y. K. Agrawal | Co-ordinator, IQAC |

The B.G.E. Society's
Smt. L. R. T. College of Commerce, Akola

Quality Circles

2018-19

To sustain and enhance the quality and to expedite the activities of IQAC, quality circles for seven criteria are formed to go ahead for betterment of tomorrow. As it is our mission to excel in all activities of the college, the members of quality circles will contribute to achieve it. IQAC hopes that the staff members with team spirit are going to be pioneer in the field of education by generating innovative ideas in the development of institution. Ideas make work interesting, institutional devotion will lead us to achieve excellence in all activities of the college. Quality circles formed in the staff meeting of IQAC are as under-

1. Curricular Aspects-

- a. Dr. A.L.Raman
- b. Dr. T.G.Mirge

2. Teaching, Learning & Evaluation-

- a. Dr.J.H.Lahoti
- b. Dr.M.C.Dabre
- c. Dr.N.N.Chotiya

3. Research, Innovations & Extension-

- a. Prof. Dr. V.S.Sukhadeve
- b. Prof. Dr. V.K.Mishra
- c. Dr. A.M.Tirkar

4. Infrastructure and Learning Resources-

- a. Prof. A.L.Kale
- b. Dr.J.R.Maheshwari
- c. Dr.N.M. Gutte

5. Student Support & Progression-

- a. Dr. J.M.Kale
- b. Dr.D.V.Ingle

6. Governance Leadership & Management-

- a. Dr. G.G.Gondane
- b. Prof. R.L.Yeul
- c. Shri Anil Palve

7. Institutional Values and Best Practices-

- a. Dr.H.B.Baidwaik
- b. Dr.S.D.Damodhare

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2017-18

I. Details of the Institution

1.1 Name of the Institution

**SMT. LAXMIBAI RADHAKISHAN
TOSHNIWAL COLLEGE OF COMMERCE**

1.2 Address Line 1

RATANLAL PLOT

Address Line 2

CIVIL LINES

City/Town

AKOLA

State

MAHARASHTRA

Pin Code

444001

Institution e-mail address

**lrtcc@rediffmail.com
lrt206@sgbau.ac.in**

Contact Nos.

09422860394

Name of the Head of the Institution:

**DR. SHRIPRABHU
GULABRAO CHAPKE**

Tel. No. with STD Code:

**0724-2400197
0724-2457224**

Mobile:

09422860394

Name of the IQAC Co-ordinator:

Dr. Yogesh K. Agrawal

Mobile:

09881063987

IQAC e-mail address:

profyogesh@rediffmail.com

1.3 NAAC Track ID

MHCOGN10486

OR

1.4 NAAC Executive Committee No. & Date:

EC (SC)/14/A&A/13.3, Date: 29/03/2016

1.5 Website address:

www.smtlrcc.org

Web-link of the AQAR:

<http://smtlrcc.org/AQAR-2017-18.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	79%	2004	2009
2	2 nd Cycle	A	3.02	2010	2015
3	3 rd Cycle	A	3.03	2016	2021

1.7 Date of Establishment of IQAC:

18/04/2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2015-16 submitted to NAAC on 12/01/2017

ii. AQAR 2016-17 submitted to NAAC on 06/01/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Nil

1.11 Name of the Affiliating University (*for the Colleges*)

SANT GADGE BABA AMRAVATI
UNIVERSITY, AMRAVATI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

No

UGC-CPE

Yes

DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	No
UGC-COP Programmes	Yes		

2. IQAC Composition and Activities

2.1 No. of Teachers and Principal	07
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and Community representatives	00
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	00
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	06
2.11 No. of meetings with various stakeholders:	No. 02 Faculty 36
Non-Teaching Staff Students 02	Alumni 01 Others 04

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Conferences by the IQAC:

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1) Activated seven quality circles of the institution to function as per guidelines provided by NAAC.
- 2) Organized periodic meetings with teachers, administrative staff, alumni and management representative for the smooth working of the institution.
- 3) Welcome ceremony for B.Com. I Year student organised.
- 4) Discussed regarding the proposal & grants received under CPE scheme and identified the capital assets to be purchased from non-recurring and recurring grants sanctioned under CPE Scheme.
- 5) Explained in detailed the norms to the staff members, of semester pattern introduced by the university for B.Com. I and II Sem. from the academic session 2017-18.
- 6) *Reconstituted the IQAC of the college.*
- 7) Reviewed the new guidelines issued by NAAC regarding Accreditation and Re-accreditation Process and framed future strategies for the institution accordingly.
- 8) Prepared AQAR and got it approved by management body and submitted to NAAC.
- 9) Encouraged teachers for writing research papers, to submit minor & major research projects, publishing books and to attend conferences and seminars.
- 10) Proposal for organizing two conferences submitted to UGC and NAAC.

2.15 Plan of Action by IQAC/Outcome

Sr. No.	Plan of Action	Achievements
1	To re-constitute IQAC of the Institution.	IQAC of the institution is re-constituted
2	To take Communication and Skill Development workshop for students by using language lab.	Workshop on 'Communication and Skill Development' for the students of the institution for the duration of one month is taken by using language lab. Near about 50 students enrolled for this course and successfully completed it.
3	To conduct Yoga classes for students and staff members.	Yoga classes for the students and staff members were conducted throughout the academic session.
4	To prepare budgets of various departments.	Budgets of all the departments prepared and got it approved in the 'Local Management Committee' meeting.
5	To form various committees for the smooth working of the institution.	Different committees were formed for the smooth working of the institution. Teachers and administrative head of the institution are the Co-dinators and members of all the committees.
6	To form language board of English, Hindi and Marathi for promoting communication and writing skills among students and staff.	English, Hindi and Marathi board formed in the institution. Various activities related to development of communication and writing skills among students and staff were organised.
7	To form commerce forum.	Commerce Forum is formed. Commerce Forum made aware students regarding latest development in the field of commerce through guest lectures, field and industrial visits.

8	To arrange for placement activities through industrial linkage and placement cell.	Placement activities for students were arranged through industrial linkage and placement cell.
9	To promote research activities among teaching staff members.	Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings. Duty leave granted to teachers to attend nation and international conferences and seminars.
10	To felicitate students and staff of the institution for their achievements.	Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
11	To promote cultural and community development activities with the help of NSS and NCC departments of the institution.	Various cultural and community development activities were promoted with the help of NSS and NCC departments of the institution.
12	To active Alumni Association and Parent Teacher Forum of the institution.	Alumni Association and Parent Teacher Forum were activated.
13	To submit AQAR for the academic year 2017-18 to NAAC.	AQAR for the academic year 2017-18 prepared and submitted to NAAC.
14	To purchase additional books for the library of the college.	1410 new books purchased during the year in a central library of the college.
15	To activate seven quality circles of the college in order to enhance quality in each activity of the institution as per NAAC parameters.	All the seven quality circles of the institution organised various activities as per NAAC parameters for enhancing and sustaining the quality in higher education.
16	To strengthen ICT learning resources of the college.	Additional computers were purchased for strengthening the ICT learning resources of the institution.
17	To develop infrastructure of the college.	College premises white-washed and repairs of building done.

18	Various cells such as Remedial Coaching Center, NET/SET Guidance Center, Career & Counseling Guidance Cell, Competitive Examination Guidance Cell, and Guidance for entry in Service Cell etc. will be continued.	Special classes for the students were conducted under the aegis of Remedial Coaching Center, NET/SET Guidance Center, Career & Counselling Guidance Cell, Competitive Examination Guidance Cell, and Guidance for entry in Service Cell.
19	It is proposed to strengthen the practice of maintaining the students' progression record as it will enable to know the progress of the students-for this a continuous monitoring process shall be evolved by Students Support and Progression Quality Circle in coordination with Teaching, Learning and Evaluation Quality Circle. It is proposed to continue the practices of Welcome and Farewell of the students in the beginning and the end of the session respectively. Students 'Editorial Board' for wall magazine is proposed to be formed as regular feature.	All the proposed activities has been carried out by 'Student Support and Progression Quality Circle' in the academic year.
20	It is proposed to make further efforts to facilitate effective methods, aids and techniques of teaching /learning programmes.	Efforts were made to facilitate effective methods, aids and techniques of teaching/ learning programmes. In this regard all the class rooms are upgraded by installing LCD Projector.
21	It is proposed to continue remedial courses in English and Accountancy.	Remedial Courses in English and Accountancy were conducted.
22	It is proposed to continue UGC granted coaching centers for competitive & NET/SET exams.	UGC granted coaching classes for competitive & NET/SET exams were conducted.

23	To construct additional class-rooms	Proposal to construct additional class-room was placed in 'College Development Committee' meeting. It was decided to construct the additional class room in the forth coming session.
24	To perform academic and green audit of the institution.	Green Audit committee is constituted in the institution and green audit is carried out.
25	To organise work-shop for girl students regarding their health amelioration.	Health committee of the institution organised work-shop for girl students regarding their health amelioration.
26	To start skill development programmes from UGC CPE grants.	Three skill development programmes namely Adding Dimensions and Introducing Career Techniques (ADICT), Course of Web Designing by using PHP and Boxing Coaching Course started from UGC CPE grants.
27	To undertake enrichment of Teachers Programme in association with SGBAU, Amravati.	Organised A Week Workshop on, "ICT Based Teaching & Learning Management System" in collaboration with UGC-HRD Centre, S.G.B. Amravati University, Amravati. The workshop was organised for the teachers of the college and was funded from CPE grant received from UGC.
28	To upgrade class rooms by installing LCD Projector in each classroom	All the class rooms, computer labs and Principal's office are upgraded by installing LCD Projector.
29	To purchase 62.5 KVA branded generator for continuous supply of electricity.	One 62.5 KVA branded generator is purchased for continuous supply of electricity.
30	To purchase new furniture for classrooms.	New furniture is purchased for classrooms.

** Attach the Academic Calendar of the year as Annexure. (Annexure I: Academic Calender)*

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
M.Phil	01	--	01	--
PG	03	--	02	--
UG	01	--	01	--
PG Diploma	04	--	04	--
Advanced Diploma	04	--	--	04
Diploma	04	--	--	04
Certificate	04	--	01	05
Others		--		
Total	22	--	09	13

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Vocational	00
Trimester	--
Bi- Annual	01
Annual	18

1.3 Feedback from stakeholders* Alumni



Parents



Employers



Students



(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Syllabus is framed & updated by university from time to time.
Our Faculty (BOS members) participated in framing syllabus.
2. University has introduced semester pattern for UG.
3. Internal Assessment marks are introduced for every subject.
4. IT related subjects are inculcated in the curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	10	10	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	04	Nil	Nil	Nil	Nil	Nil	Nil	Nil	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

15	35	Nil
-----------	-----------	------------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level
Attended	--	18	--	11
Presented papers	--	18	---	---
Resource Persons	---	05	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The use of modern multi-media teaching aids like LCD, CD-ROMs and computer systems are usually employed in computer-lab instructions as well as other student learning experiences.
- In departments, computer based packages are used to elucidate abstract knowledge and virtual instrumentation through computer animation.
- The students are also encouraged to use computer software packages for meaningful analysis of the experimental data collected/acquired by them in learning process.
- In the last five years, many teachers have developed ICT enabled course material. Many departments are supplied with audio-visual teaching aids which are also used to teach students.
- Learner centered activities, like participative learning, interactive sessions, student seminars, case studies, project work, assignments, problem solving exercises, practical – field work are followed.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Semester Pattern is introduced for B.Com I Year

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study Members	Faculty	32(5)
05	01	02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II%	III%	Pass %
B.Com.						
B.Com. I Sem. I	771	13	32	38	17	54.00 (W/2017)
B.Com. I Sem. II	726	16	29	36	19	57.71 (S/2018)
B.Com. II	678	19	33	31	17	62.68 (S/2018)
B.Com. III	600	24	29	28	19	74.21 (S/2018)
M.Com.						
M.Com. Sem. I	190	11	29	31	29	50.52 (W/2017)
M.Com. Sem. III	126	13	33	31	23	34.92 (W/2017)
M.Com. Sem. II	164	09	34	35	22	60.00 (S/2018)
M.Com. Sem. IV	116	14	33	29	24	84.00 (S/2018)
MCM						
MCM-I Sem.I	44	07	32	38	23	31.82 (W/2017)
MCM-I Sem.II	31	09	38	36	17	67.74 (S/2018)
MCM-II Sem.III	36	12	31	42	15	75.00 (W/2017)
MCM-II Sem.IV	35	14	37	35	14	77.14 (S/2018)
Career Oriented Courses						
Ad.Dip.E-Com.	04	04	04	Nil	Nil	100%
Dip.E-Com.	04	04	04	Nil	Nil	100%
Certificate Web Designing & Office Automation	05	05	05	Nil	Nil	100%
Certificate Event	10	10	10	Nil	Nil	100%
Certificate E-Com.	12	12	12	Nil	Nil	100%
Management Courses						Summer 2018
DBM	11	13	29	38	20	20.00
DMM	01	--	--	--	--	--
D-TAX	48	11	26	35	28	30.00
DFM	42	09	23	41	27	50.00

M.H.R.D. – I/II	22	03	27	39	31	18.00
M.H.R.D. – III/IV	12	07	29	38	26	42.00
M.Phil.-I	07	--	--	--	--	--
M.Phil.-II	09	11	32	37	20	89.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching learning and Evaluation quality circle is established in institution. Through this quality circle IQAC promotes the below mentioned activities to contribute, monitor and evaluate the Teaching & Learning process.

1. Academic Calendar and Administrative Calendar are prepared, circulated and displayed in the beginning of the academic session.
2. Class wise subject time table is prepared
3. Separate time table for computer practical is prepared.
4. Teachers act as guides for preparing project report.
5. Regular class tests are conducted.
6. Term end examination is conducted.
7. Remedial classes are conducted for weak students.
8. Assignments of each subject are given.
9. Group discussion and presentation of the students is taken by all subject teachers.
10. Internal marks are allotted on the basis of class test, group discussion & presentation and assignments.
11. Academic diary is maintained by the teachers.
12. Feed-back from students for the teachers is also collected in order to enhance the quality of education.
13. Industrial and field visits of the students are taken.
14. Student- Interaction Committee is formed every year to acquaint the students with various activities of the college, which are proposed to conduct for the students throughout the year. It makes convenient to students to participate in the activities in the area of interest such as Sports, N.C.C., N.S.S., Cultural activities etc. This Committee acts as a source of talent search in the youth of the college apart from the formal education.

15. Language board in English, Hindi and Marathi and formed and various activities are conducted for the students to enhance their communication and writing skills.
16. Students are encouraged to participate in many activities which have social and civic approach viz. staging street play and delivering speeches of social awareness. The local civic or social organizations are rewarding such students of the college. These achievements are because of the dedication of the people who are totally engrossed with the work culture of the college. Students have regularly participated in curricular, co-curricular and cultural activities on national, state and university level, under the guidance of their respective teachers and the students were awarded by the competent authority.
17. College teachers are adopting effective techniques of teaching in their teaching methods viz. case studies, analysis, works experience, project analyzing method, presentation method along with lecture method. M.Com IV Semester Students have viva- voce and project report as a part of curriculum so as they enrich the knowledge of different subjects in the commerce field.
18. E-resources of learning are made available to the students. In the college there is a separate furnished Computer Lab., as well as internet facility is made available to the students and teachers
19. Faculties follow the self-appraisal method to evaluate the performances through Performance based Appraisal System with the evaluation of Placement Committee and observations by the Principal.
20. Feedback mechanism has been devised in the institute and overall feedback is taken from the students regarding their opinion of the teacher. The department wise feedback analysis is also taken from the students. Further, teachers are asked to act upon and overcome the weaknesses stated in the feedback to improve the quality of teaching.
21. Students are informed evaluation processes in advance. College examination, assignment and seminar presentation are the effective methods to know the overall performances of the students in their studies applied by the institution.
22. Interaction with the students, teacher and parents is a novel activity initiated by the college with an intention to inform the students and parents about the extra curricular

and co-curricular activities of the college as well as teachers also acquainted with the students' interest, hobbies and their achievements.

23. Industrial Visits and Educational Tours, and visit to the service sector organization are the regular features and part of teaching/learning. The students are asked to prepare the reports on visited organizations.
24. Annual Teaching Plans are prepared by the teachers as a part of systematic and right direction to teaching.
25. Faculty maintains a record of teaching, meetings attended, participation in various activities etc. in an academic dairy.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	19
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	04
Staff training conducted by other institutions	03
Summer / Winter schools, Workshops, etc.	28
Others:	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	07	--	--
Technical Staff	--	---	---	---

Criterion – III: Research, Consultancy & Extension Quality Circle

Introduction:

The Research, Consultancy & Extension Quality Circle of the IQAC ceaselessly strives to propagate and encourage research culture among the teachers and the students as well as this quality circle responsive towards the community need and it inculcate the value system in students. This quality circle encourages the students to participate in the co-curricular, extra-curricular, extension and academic activities for value inculcation and integration with the following goals and objectives.

Goals and Objectives:

- 1) To inculcate the research culture among the teacher and student.
- 2) To enable the teacher to translate theoretical knowledge into action.
- 3) To develop scientific thinking and acquire research skills through higher Education.
- 4) To training and designing a project planning and its execution.
- 5) To encourage staff and students to pursue M. Phil / Ph.D. Programme undertake Minor and Major Research Projects.
- 6) To organization of State / National / International Level Conferences, Seminar and Workshops.
- 7) To facilitate the student community to acquire knowledge of research.
- 8) To encourage the teachers for books publication, research articles and research Papers in various recognized journals.
- 9) To develop the potential of collaboration and linkages with the Local / State / National / International Industries for placements and consultancy networking.
- 10) To value inculcation through various activities such as co-curricular, extra Curricular, extension and academic activities etc.
- 11) To avail the research facilities to weaker section and to make them competent in the era of globalize competition.
- 12) To develop individuals ignited with the zeal of cultural and pride in the Country and to inculcate in them fine intricacies of a good citizen.

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

The Research, Consultancy & Extension Quality Circle of the IQAC ceaselessly strives to propagate and encourage research culture among the teachers and the students as well as this quality circle responsive towards the community need and it inculcate the value system in students. The initiatives of the IQAC in Sensitizing and promoting research climate in the institution can be elaborated as follows

- 1) A separate department named a 'Department of Management Studies and Research' is functioning in promoting research work among the students and teachers.
- 2) All types of literature such as books, desertions, and thesis and project reports are made available for the research work.
- 3) Computer, internet and printing facility is provided for the purpose of the research.
- 4) To encourage staff and students to pursue M. Phil / Ph.D. Programme undertake Minor and Major Research Projects.
- 5) Teachers are encouraged to write research papers in peer-reviewed research journals and to write book.
- 6) Duty leave is granted to teachers for attending workshops and conferences.

3.2 Details regarding major projects

	Ongoing	Sanctioned	Proposal Submitted
Number	02	02	05
Outlay in Rs. Lakhs	7,51000+769000= 15.20	15,20,000=15.20	96.36 Lakh

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned
Number	Nil	-	-
Outlay in Rs. Lakhs	Nil	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	03	-
Non-Peer Review Journals	10	02	-
e-Journals	03	-	-
Conference proceedings ISBN/ISSN	10	12	-

3.5 Details on Impact factor of publications: Not Available

3.6 Regarding fund sanctioned and received from various funding agencies, Industry and other originations:

Nature of the project	Duration year	Name of the funding Agency	Total grant Sanctioned in Rs.	Received
Major Projects (Two)	2014-2015 & 2015-16	UGC	i) 7,51,000 ii) 7,69,000	-
Minor Projects	2014-2015 & 2015-16	UGC	i) 90,000	65,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National

Any other

3.14 No. of linkages created during this year

i) Proctor & Gamble India, Ltd. ii) MOU (My Job) , Akola iii) Leben Laboratories Pvt. Ltd
iv) Syntel inc., Mumbai v) Tata Tele Services, Pune v) Q.E.D enabled Services, Pune vi)
Hinduja Services, Pune vii) Mphasis , Pune viii) Eureka Forbes, Mumbai

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this Year:

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	university	Dist.	College
03	01	02	-	-	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

13

And students registered under them

15

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing

Ones):

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any Other

Nil

3.21 No. of students Participated in NSS events:

University level

09

State level

01

National level

Nil

International level

Nil

3.22 No. of students participated in NCC events:

University level

Nil

State level

02

National level	<input type="text" value="06"/>	International level	<input type="text" value="Nil"/>
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3.23 No. of Awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="04"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="04"/>	NCC	<input type="text" value="05"/>
NSS	<input type="text" value="06"/>	Any other	<input type="text" value="-"/>		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

❖ NATIONAL SERVICE SCHEME (NSS) :

Activities Conducted under Regular Programmes

In the NSS Unit of Smt. L.R.T. College of Commerce, Akola during the academic session 2017-2018, total 200 volunteers had enrolled out of which 87 were males and 113 were females.

The ‘**International Yoga Day**’ was celebrated on 21st June, 2017 by doing yoga by the students as well as staff members under the guidance of Dr. Rupa Gupta (Yoga Trainer). The NSS unit of the college also celebrated the “**Vanmahotsav – 2017**” on 1st July, 2017 to protect the environment by planting saplings in the college premises. On the same day the Disaster Management Cell was established under NSS Unit.

With the sincere efforts of Principal Dr. S. G. Chapke, NSS Program Officer Prof. R. L. Yeul, Dr. J. R. Maheshwari and Dr. N. N. Chotiya, the amount of **Rs. 2,50,000 /-** was sanctioned to the father of Late Puja Shriram Mahajan who met an accidental death in the session 2016-17. The Program Officers of NSS met the concerning department of

S.G.B. Amravati University and continuously took the follow up to get the amount sanctioned for the family of the deceased. The amount was sanctioned by Dr. Ganesh Malte (in charge of Students Welfare Department of the University). Dr. Vivek Hiware, District Coordinator of NSS handed over the cheque to Dr. S. G. Chapke in the presence of NSS Program Officer Prof. R. L. Yeul, Dr. N. N. Chotiya and Dr. G. G. Gondane.

The Cleanliness Drive of 15 days (from 1st August to 15th August, 2017) under the **Munijan Swaccha Bharat Abhiyan as directed by the Central Government and S.G.B. Amravati University** was undertaken by conducting cleaning activities in college and also in the adopted village Kumbhari. The **Inaugural function** presided by Principal Dr. S. G. Chapke was held on 15th August, 2017. The chief guest of this function was Dr. Umesh Patil (Smt. R.D.G. Womens' College, Akola). On this occasion, Guests undertook **'Tree Plantation'** in the college premises. Throughout the year, expertise guidance on various topics were provided which included Environment Protection, Moral and Ethical Values, AIDS Awareness, Stress Management, Time Management, Interview Techniques, laws, communication Skills, Voters Awareness, Traffic Awareness, Cleanliness drive, Interviewing Skills and Personality Development, Slogan Competition etc.

On 26th August, 2017 "National Leprosy Eradication Awareness Program" was organized. On 09th September, 2017 "Thalassemia Awareness Program" was organized. In this program Dr.Vinit Warthe (Head of the Child Health Department of Medical College, Akola) guided the students.

On 15th September, 2017 the workshop on "Pradhanmantri Kaushalya Vikas Yojana 2.0" was organized. In this program Hon. Mr. Sanjay Dhotre (Member of Parliament, Akola District), Hon. Dr. R. B. Heda (President, The B.G.E. Society Akola), Hon. Adv. M. G. Mohta (Hon. Secretary, The B.G.E. Society Akola), Mr. Narendra Deshpande (Director, The Professional Institute, Akola) were present and guided the students about skill development.

On the **'Foundation Day of NSS'** i.e. 24th September was celebrated by organizing a special activity at Malkapur, Akola. NSS Program Officer Prof. R. L. Yeul, Dr. J. R. Maheshwari, Dr. N. N. Chotiya, alongwith NSS volunteers visited 'Suryoday Orphan House' and distributed Educational Stationeries, Books and fruits etc. to special children and discussed with them their day to day problems. On this occasion, the AIDS Awareness program was conducted and the **Red Ribbon Club** was established. On 30th September,

2017 the guest lecture on **“Man ki shakti aur buddhi ka vikas”** was organized, Mr. Shaktiraj Ahir, Swami Vivekanand Seva Mandal, Akola guided the students in this program.

On 02nd October, 2017 NSS Volunteers organized rally on **Mahatma Gandhi and Lal Bahadur Shastri birth anniversary** and undertook Cleanliness Drive in the college premises and in the Akola city. On 09nd October, 2017 **“Online Payment of Electric Bill”** workshop was organized. In this program the office bearers of M.S.E.D.C.L. Akola guided the students.

On 07nd November **“Students Day”** was celebrated. On this day, Bharatratna Dr. B. R. Ambedkar was admitted in the school. On 08th November, 2017 workshop for the preparation of Special Camp was organized. On 25th and 26th November NSS volunteers actively participated in **state level “05th Rashtra Sant Tukdoji Maharaj Vihar Sahitya Sammelan”**, Akola. The **“Constitution Day”** was celebrated on 26th Nov. 2016, in this program, Principal Dr. S.G. Chapke, Staff Members and NSS Volunteers recited collectively the Preamble of Constitution of India. On 30th November the workshop on **“Management Career for Long Term Success and Happiness”** was organized. In this workshop Dr. Nandkishor Rathi guided the students.

On 04th December, 2017 NSS volunteers actively participated in **“Granthotsav Dindi”** organized in the college. Hon. Dr. Ranjeet Patil (Guardian Minister of Akola District) was present in the program. On the occasion of **“Sant Gadge Baba’s Death Anniversary”** the cleanliness drive was organized on 20th December, 2017.

On the occasion of birth anniversary day of Swami Vivekananda **“Blood Donation and Blood Group Check-up Camp”** was organized on 12th Jan. 2018 with the joint efforts of NSS, NCC, Health Care Committee and Cultural Committee. Shri. Sameer Deshmukh (Hedgewar Blood Centre, Akola) inaugurated the camp. Prof. A. L. Kale presided over the function and Dr. Ramesh Deshpande motivated the students for blood donation. In this camp, 33 students donated the blood and 78 students checked their blood group. During the session 17 volunteers were donated the blood to the needy people.

On 13th January, 2018 NSS volunteers actively participated in **“Morna River Cleanliness Drive”** initiated by the district administration of Akola. Different activities like Debate Competition, Essay Competition, Slogan Competition, Rally etc. were organized for **“Voter Awareness Campaign”** during 15th to 25th January, 2018. NSS Volunteer

Shubham Ashok Damodar secured third position in district level essay competition and honored by the Hon. Collector of Akola.

On 27th January, 2018 NSS volunteer **Nitin Rajusing Solanke** was felicitated by the office bearers of the B.G.E. Society for participation in the **State Republic Day Parade at Mumbai**. In this felicitation program NSS volunteers were felicitated who participated in various activities and camps.

On 03rd and 10th February NSS volunteers actively participated in “**Morna River Cleanliness Drive**” initiated by the district administration of Akola. As directed by the Hon. Vice Chancellor Dr. Murlidharji Chandekar (S.G.B. Amravati University) “**Sant Gadge Baba Jayanti**” was celebrated by NSS volunteers by conducting different activities. On this day cleanliness drive was organized in the Government Hospital, Akola. NSS volunteers visited ‘Gayatri Balikashram’ and distributed Educational Stationeries, Books and fruits etc. to orphan children and discussed with them their day to day problems.

On 07th March, 2018 valedictory function for NSS volunteers of academic session 2017-18 was organized. In this function, volunteers express their experiences of NSS.

During 08th April, 2018 to 14th April 2018, “**Bharatratna Dr. Babasaheb Ambedkar Samajik Samta Saptah**” was celebrated by the NSS unit. On 09th April, Elocution Competition was organized. In this competition Mr. Nishant Tawar and Ms. Pooja Raibole secured first and second position. On 10th April, Debate Competition was organized and on 12th April, Group Discussion on the “**Thoughts and Teachings of Dr. B. R. Ambedkar**” was organized. In this, NSS Volunteers actively participated through forming different groups among them. During this week, Essay Competition was organized. In this essay competition first prize was given to Ankush V. Rathod, second prize to Akash N. Khadse and third prize to Ku. Sapna S. Umbarkar.

On 14th April, 2018 Birth Anniversary of Dr. Babasaheb Ambedkar was celebrated by organizing educational and social awareness activities at adopted village Kumbhari. On this occasion, Shri. Santosh Bhatkar (Sarpanch, Kumbhari), Members of Gram Panchayat and villagers were present.

Activities Conducted under Special Camp

Special Camp At Kumbhari (From 10/11/2017 to 16/11/2017)

A special camp of NSS was held at Kumbhari during 10th Nov. to 16th Nov. 2017 with a mission to uplift the life of villagers and to understand the agony of rural area, so that the volunteers can take note of the realities of rural lives and acquaint themselves with villagers. In this camp **100 volunteers (Boys – 47 and Girls – 53)** were selected for the camp.

The camp was **inaugurated** by Honorable Dr. R.B. Heda (President of The B.G.E. Society, Akola) and presided by the Principal Dr. S. G. Chapke. Hon'ble Sanjayji Khadse (SDM, Akola), Prof. N. F. Chotiya, Dr. N. K. Maheshwari and Shri. Avinashji Sureka (Hon'ble Members of The B.G.E. Society, Akola) and Shri. Chandrashekhar Pande (Hon'ble Z. P. Member, Borgaon Manju) were chief guests of the function. Shri. Santosh Bhatkar (Newly Elected Sarpanch, Kumbhari) and Shri. Ravi Pohankar, Program officer Prof. R.L.Yeul, Dr. J. R. Maheshwari and Dr. N.N.Chotiya were present on the dais.

Activities like Cleanliness drive under Swaccha Bharat Abhiyan, Prabhat Pheri, Yoga, Tree Plantation, Path Natya (Street Show), **Children Health Check-up camp** and free distribution of medicines worth Rs. 85,000 among villagers, **guidance on different legal laws, Swaccha Bharat Abhiyan, Solution to farmers' suicide – “Sheti va Duiyam Jod Vyavsay” under ‘Baliraja Chetana Abhiyan’, Online Payment through Advanced Technology**, Personality Development Programmes etc. were undertaken in this camp.

The NSS volunteers **constructed 03 Soakpits near Handpumps** of Kumbhari for the **Waste Water Management** through daily “**Shramdan**”. These activities were conducted under the guidance of Principal Dr. S. G. Chapke, Program Officer Prof. R. L. Yeul, Dr. J. R. Maheshwari and Dr. N. N. Chotiya. Various guest lectures' related to number of topics were arranged for the villagers and for the volunteers. Trying to understand and solve the problems of villagers were the main features of the special camp.

The **valedictory function** of camp took place under the optimistic guidance of Dr. A. S. Ninawe, Sarpanch Sau. Sushma D. Aagale and Mr. Vinaykrajji Deshpande were the chief guests of the program. Prof. R. L. Yeul, Dr. J. R. Maheshwari, and Dr. N. N. Chotiya were present on the dais.

The villagers got sentimental and exhorted us to organize such camp regularly every year. Dynamic guidance of our Principal Dr. S.G. Chapke has been motivating factor behind the success of NSS Unit. Program Officer Prof. R.L.Yeul, Dr. J. R. Maheshwari, Dr.N.N.Chotiya took the efforts with all the volunteers to achieve the mission of NSS.

Achievements of NSS Volunteers

During the session 2017-18

Following are the details of participations/achievements of NSS Volunteers during academic session 2017-18.

Sr. No.	Names of the Volunteers	Date	Achievements/Participation in workshop, camps.	Organised (Level)	Organised at
1	Prog. Officer - Prof. R.L. Yeul Mr. U.M. Gavhale Mr.P.D.Gawande Ms. K.D.Mohokar Ms. V.R.Dhage Ms. N.S. Khule	01/06/2017 To 10/06/2017	"Avhan" Chancellors' Brigade: NSS Wing Training Camp on Disaster Management.	State Level	Shivaji University, Kolhapur
2	Ku. V. A. Hissal	16/08/2017 To 20/08/2017	"Prerna" Leadership Development Training Camp	State Level	North Maharashtra University, Jalgaon
3	Ku. S.R.Babhulkar Mr. N.R.Solanke	23/08/2017 To 24/08/2017	"Pre-Republic Day Parade"	University Level	S.G.B. Amravati University, Amravati.
4	Mr. N.R.Solanke	08/09/2017 To 10/09/2017	"Pre-Republic Day Parade"	State Level	Solapur
5	Mr. N.R.Solanke	20/10/2017 To 29/10/2017	"Pre-Republic Day Parade"	National Level	Hyderabad, Telangana.
6	54 NSS Volunteers	25/11/2017 To 26/11/2017	"05 th Rashtrasant Tukdoji Maharaj Vichar Sahitya Sammelan"	State Level	Swaraj Bhawan, Akola
7	137 NSS Volunteers	04/12/2017 To 05/12/2017	"Granthotsav Dindi"	District Level	Smt. L.R.T. College of Commerce, Akola
8	Mr. N.R.Solanke	17/01/2018 To 26/01/2018	"Republic Day Parade"	State Level	Mumbai
9	Mr.S.A. Damodar Mr.D.J. Gadge Mr.P.S. Khandare	19/01/2018 to 21/01/2018	"8 th Bharatiya Chatra Sansad"	National Level	M.I.T. Pune

	Mr.R.S. Asolkar Mr.U.M. Gavhale Mr.S.P.Gopnarayan Mr.V.B.Hatole Mr.Y.N.Chaliwal Ku.D.S. Umbarkar Ku.P.S.Raibole Ku.R.R.Rathi Ku.P.M.Kharat				
10	50 NSS Volunteers	28/01/2018	"Yuva Sansad"	District Level	Nehru Yuva Kendra, Akola
11	Mr. S. A. Damodar	27/01/2018	NSS Best Volunteer (From Boys)	Unit Level	Smt.LR.T. College of commerce, Akola
12	Ku. K. D. Mohokar	27/01/2018	NSS Best Volunteer (From Girls)	Unit Level	Smt.LR.T. College of commerce, Akola
13	Mr. A.N. Khadse Ku.D.S. Umbarkar Ku.P.S.Raibole	03/02/2018 To 10/02/2018	"NSS Special Camp"	District Level	Sonala, Dist. Akola
14	Ku. D.S. Umbarkar Ku. P.S.Raibole Mr. R. A. Virokar Mr. A. G. Daberao	17/04/2018 To 18/04/2018	"Pre-Avhan" Chancellors' Brigade: NSS Wing Training Preparedness Camp on Disaster Management.	University Level	Shri. Shivaji College, Akola
15	Total 13 Students Received Student Welfare Scholarship	For the Academic Session 2017-18	Scholarship From Student Development Department, S.G.B. Amravati University, Amravati	University Level	Smt. L.R.T. College of commerce, Akola

National Cadet Corps (NCC)

	SENIOR DIVISION (SD)	SENIOR WING (SW)
Senior Under Officer	Amit G. Jangid	Shweta M. Tripathi
Junior Under Officer	Mayur P.Barahate	Sakshi G. Sardar
Sargent	Sumit R. Pandey	Komal K.Yadav
Corporal	Siddesh A. Deshmukh	Pallavi R. Mangate
	Saurabh A. Kalmegh	Vrushali S. Marathe
	Rameshwar G. Tatad	Shraddha S. Shirsat

During Academic Session 2017-18 in NCC Unit of Smt. L.R.T. College of Commerce, Akola 79 Cadets had Enrolled out of First Year 40, Second Year 19 &

Third Year 20 and the Unit comprises of SD (Boys) 51 Cadets and SW (Girls) 28 Cadets.

Camps Attended by NCC Cadets

1. 34 Cadets participated in 20 different Camps.
2. JUO Sakshi Sardar & SGT Komal Yadav attended Combined Annual Training Camp at Khamgaon during 10 June 2017 to 26 June 2017.
3. JUO Sakshi Sardar attended CATC (703) – Inter Group Shooting Competition at Pune during 29 June 2017 to 08 July 2017.
4. SUO Amit Jangid, JUO Mayur Barahate, SGT Sumit Pandey, CPL Siddesh Deshmukh, CPL Saurabh Kalmegh, CPL Rameshwar Tatad, CDT Akash Mure, CDT Aniket Rokade, CDT Shashank Bais, SGT Komal Yadav, CPL Gayatri Sherekar, CDT Pallavi Kashid, CDT Nilima Yadav & CDT Shital Dadgal attended Combined Annual Training Camp (105) at Akot during 25 June 2017 to 04 July 2017.
5. SGT Sumit Pandey, SGT Komal Yadav, CPL Gayatri Sherekar, CDT Pallavi Kashid, & CDT Nilima Yadav attended Combined Annual Training Camp at Amravati during 09 July 2017 to 18 July 2017.
6. SGT Komal Yadav, CPL Gayatri Sherekar, & CDT Nilima Yadav attended CATC (108) GTC-I-TSC at Amravati during 19 July 2017 to 28 July 2017.
7. SGT Komal Yadav, CPL Gayatri Sherekar, & CDT Nilima Yadav attended CATC (109) GTC-II-TSC at Amravati during 29 July 2017 to 07 August 2017.
8. SGT Komal Yadav, CPL Gayatri Sherekar, & CDT Nilima Yadav attended CATC IGC-TSC at Kolhapur during 08 August 2017 to 16 August 2017.
9. SGT Komal Yadav attended (CATC) PRE TSC-II-G at Kolhapur during 28 August 2017 to 06 September 2017.
10. SGT Komal Yadav attended (CATC) PRE TSC-III-G at Kolhapur during 07 September 2017 to 16 September 2017.
11. SGT Komal Yadav attended ALL INDIA THAL SAINIK CAMP at NEW DELHI during 18 September 2017 to 29 September 2017.
12. SUO Amit Jangid, SGT Sumit Pandey, CDT Sheikh Umer, CDT Vrushli Marathe & CDT Pallavi Mangate attended CATC (105) GSC-RD-IBC at Amravati during 27 September 2017 to 06 September 2017.

13. SUO Amit Jangid, SGT Sumit Pandey, CDT Kunal Sawale, CDT Dipak Dhoran, CDT Ashutosh Dande, CDT Swapnil Girhe, CDT Shashank Bais, CDT Arjun Kirtiwar, CDT Manisha Ingle, CDT Gayatri Dhole, CDT Manisha Chandurkar & CDT Monika Khedkar attended Combined Annual Training Camp (117) at Amravati during 07 October 2017 to 16 October 2017.
14. CDT Dhiraj Katkhede attended Mountaineering Courses at Uttarkashi during 19 October 2017 to 15 November 2017.
15. SUO Swati Shirsat, CPL Pallavi Mangate, CPL Shraddha Shirsat, CPL Rameshwar Tatad, CDT Vishal Mantkar, CDT Akash Murumkar, CDT Swapnil Dongre, CDT Sanjay Mishra, CDT Nilima Yadav & CDT Apurva Chavan attended Combined Annual Training Camp (118) at Amravati during 25 October 2017 to 03 November 2017.
16. SUO Amit Jangid attended RATC (Boys) at Gwalior during 01 November 2017 to 12 November 2017.
17. SGT Sumit Pandey attended (CATC) PRE RDC at Aurangabad during 04 November 2017 to 13 November 2017.
18. CPL Siddesh Deshmukh, CDT Akash Mure, CDT Shashank Bais & CDT Sheikh Umer attended Basic Leadership Camp at Sangli during 05 November 2017 to 14 November 2017.
19. CPL Rameshwar Tatad, CDT Vishal Mantkar & CDT Nilima Yadav attended National Integration Camp at Warangal during 13 November 2017 to 24 November 2017.
20. JUO Mayur Barahate & CDT Vishal Mantkar attended Tracking Camp (Boys) at Gujrat during 02 December 2017 to 11 December 2017.
21. CDT Shashank Bais attended National Integration Camp at Nashik during 23 December 2017 to 03 January 2018.

Achievements of NCC Department

1. JUO Sakshi Sardar got Silver Medal in Shooting of CATC (703) – Inter Group Shooting Competition at Pune during 29 June 2017 to 08 July 2017.
2. JUO Mayur Barahate, CPL Siddesh Deshmukh, & CDT Akash Mure got Gold Medal & CDT Shashank Bais got Silver Medal in Volleyball Competition. SGT Sumit Pandey

- got Gold Medal in Regimental Police of Combined Annual Training Camp (105) at Akot during 25 June 2017 to 04 July 2017.
3. CPL Gyatri Sherekar got Trophy in Excellent Performance of CATC (109) GTC-II-TSC at Amravati during 29 July 2017 to 07 August 2017.
 4. CDT Vivek Chhouniya got Gold Medal in Kung-Fu-Wushu Championship of 3rd Maharashtra state at Gondia during 5 & 6 August 2017.
 5. Remarkable achievement for our NCC Unit SGT Komal Yadav was selected for **ALL INDIA THAL SAINIK CAMP** at **NEW DELHI** during 18 Sept. 2017 to 29 Sept. 2017.
 6. SGT Komal Yadav got Silver Medal in Health & Hygiene in All India Thal Sainik Camp at New Delhi during 18 September 2017 to 29 September 2017.
 7. CDT Manisha Chandurkar & CDT Monika Khedkar got Silver Medal in Volleyball Competition. CDT Shashank Bais got Silver Medal in Regimental Police of Combined Annual Training Camp (117) at Amravati during 07 October 2017 to 16 October 2017.
 8. CDT Dhiraj Katkhede got two Badge one for in Excellent performance - Ice Axe & Second for in Height Gain of Mountaineering Courses at Uttarkashi during 19 October 2017 to 15 November 2017.
 9. CDT Nilima Yadav got Gold Medal & CPL Rameshwar Tatad got Silver Medal in Shooting Competition of Combined Annual Training Camp (118) at Amravati during 25 October 2017 to 03 November 2017.
 10. SUO Amit Jangid got Trophy in Quiz Competition of RATC (Boys) at Gwalior during 01 November 2017 to 12 November 2017.
 11. CDT Nilima Yadav got Gold Medal in Dance Competition of National Integration Camp at Warangal during 13 November 2017 to 24 November 2017.
 12. JUO Mayur Barahate got Trophy in Tag-of-War & CDT Vishal Mantkar got Trophy in Best Trekker of Tracking Camp (Boys) at Gujarat during 02 Dec. 2017 to 11 Dec. 2017.
 13. CDT Vivek Chhouniya got Gold Medal in Boxing Championship of 1st National Mix Boxing Championship 2017 at Amritsar (Punjab) during 23 & 25 December 2017.
 14. 11 MAH BN NCC Akola Commanding Officer Col. C Elavarsan visited the N.C.C. Unit and desiccation Principal Dr. S. G. Chapke & guided N.C.C. Cadets.

15. 47 MAH BN NCC Yavatmal Administrative Officer Lt. Col. R. M. Deotale, ANOs of different College, Professor, Administrative Officer in various Department & Battalion PI Staff visited the N.C.C. Unit and guided the N.C.C. Cadets.
16. 16 Cadets during session 2016-2017 got **“B”** Certificate Examination & 08 Cadet got **“C”** Certificate Examination.
17. During session 2017-18 for **“B”** Certificate Examination 22 Cadets and **“C”** Certificate Examination 16 Cadets appeared.
18. SGT Komal Yadav awarded with cash prize Rs.1000 in All India Thal Sainik Camp.
19. CPL Gayatri Sherekar, & CDT Nilima Yadav awarded with cash prize Rs.1000 each in PRE-TSC Camp.
20. SGT Sumit Pandey awarded with cash prize Rs.1000 in PRE-RDC Camp.
21. CDT Mayur Barahate selected as **“Best N.C.C. Cadet”** in College NCC Unit for the session 17-18 & he awarded with cash prize Rs.500 from Lt. Dr. Anil Tirkar(Lieutenant).
22. CDT Akash Ramesh Murumkar, CDT Shubham Rajesh Lokhande & CDT Gopal Ananda Vijaye appointed in Indian Army as a Soldier.
23. Meet Maj. Gen. D S Gill, Additional Director General NCC, Maharashtra for the session 2016-2017 Outstanding ANO-ACR at Group Headquarter, Amravati during 31st May, 2017
24. Lt. Dr. Anil Tirkar got Trophy in National Integration Awareness presentation of National Integration Camp at Warangal during 13 November 2017 to 24 November, 2017.
25. Lt. Dr. Anil Tirkar received Best NCC Officer Award of 11 MAH BN NCC, Akola by the hands of Group Commander Brigadier Sanjiv Yadav at NCC Bhavan, Amravati on 20 March, 2018.

Activities of NCC Department

1. 15 NCC Cadets Participated in **“World No Tobacco Day Rally”** which is organized by 11 MAH BN NCC Akola on 31 May 2017.
2. 35 NCC Cadets Actively participated in **“International Day of Yoga”** held at Dr. P.D.K.V. Akola on 21 June 2017.

- a. Prof. Anup Sharma (RDG College, Akola) enlighten the NCC Cadets on Topic **“Drug Abuse and Illicit Trafficking”** on 26 June, 2017.
3. A Rally **“Anti Female Foeticide & Anti Addiction”** was organized during ATC Camp, Akot on 01 July 2017.
4. NCC Unit of LRT College **planted 30 Trees in the college campus & Vicinity** on 06 July 2017, as per the ordinance of Govt. of Maharashtra.
5. NCC Cadets visited to **“Gyan Hub”** on 03 August 2017.
6. NCC Cadets organised **“August Karnti Din Rally”** on 09 August 2017.
7. NCC Cadets Participated **“Independent Day Programme”** organised by Smt. LRT College, Akola on 15 August 2017.
8. 15 NCC Cadets of the College participated in a **10 KM Cycle rally organized by the District Collector**, Akola on 01 September, 2017.
9. 15 NCC Cadets Participated **“Eye Donation Rally”** which is organized by Rotary Netradan Kendra, Akola on 08 September 2017.
10. 24 NCC Cadets Participated **Police Regulation on Ganesh Immersion Ceremony**, Akola on 06 September 2017.
11. NCC Cadets arranged **“Clean India Campaign”** in College and organised rally on the occasion of Mahatma Gandhi & Lalbahadur Shatri jayanti on 02 October 2017.
12. Prof. Nitin Mohod of Shri. Shivaji College, Akola delivered a **Guest Lecture on “Importance of Constitution”** on the occasion of Savidhan Divason 26 November, 2017.
13. NCC Cadets Participated in **“NCC Day Blood Donation Camp”** organized by 11 MAH BN NCC Akola of 26 November 2017 and 05 Cadets donated blood.
14. **“Aids Awareness Rally”** was organised by Collector Office Akola 12 cadets of NCC Unit participated on 01 December 2017.
15. Smt. L.R.T. College of commerce, Akola and Shourya Bahuuddeshya Sanstha jointly organised a workshop on **“Disaster Management”** 300cadets of various colleges participated in this workshop on 03 December 2017.
16. NCC Unit of Smt. L.R.T. College of commerce, Akola conducted Workshop on **“Digital Payment System”** Dr. Yogesh Agrawal delivered a lecture on 20 December 2017.

17. 150 NCC Cadets took part in a **“Swacchhta App”** awareness campaign organised Akola Municipal Corporation, Akola, Shri. Dipak Patil Additional Commissioner of AMC, Akola addressed to the Cadets on 23 December 2017.
18. N.C.C. Cadets took part in **“Blood Donation Camp”** organised by College on the occasion of Swami Vivikanand Jayanti on 12 January 2017 and 10 Cadets donated blood.
19. NCC Cadets Participated in **“Save Electricity Rally”** which is organized by MSEB Akola on 13 January 2017.
20. NCC Cadets Participated **“Yuva Shibhir”** which is organized by Shri Ramkrishna Vivekanand Seva Mandal, Akola on 22 January 2018.
21. NCC Cadets Participated in **“Republic Day Programme”** organised by Smt. LRT College of Commerce, Akola on 26 January 2018.
22. 05 Cadets selected for **Local RD Parade** on 26 January 2018.
23. NCC Cadets participated in the occasion of **“Road Security Drive”**.
24. N.C.C. Cadets participated in “Pulse Polio Drive” and **“Traffic Security Week”**.
25. NCC Cadets participated in a Guest lecture delivered by Dr. Wasudeo Golait (MES Arts & Commerce College, Mehkar) on the **“Importance of Water Conservation”** on the occasion of World Water Conservation Day, at the College on 22 March, 2018.
26. Session 2017-2018 is the memorable for NCC department. ‘N’ numbers of achievements are there. Cadets are the Real Hero’s of our College.

Criterion IV. Infrastructure and Learning Resources:

4.1 Details of Increase in Infrastructure Facilities:

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	2.5 Acre	----	----	2.5
Class Rooms	21	----	----	21
Laboratories (Computer and Language)	02	01 (Language Lab.)	----	03
Seminar Halls (including Auditorium)	02	----	----	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year	----	----		----
Value of the equipment purchased during the year	----	25,13,952	UGC Grant, Non-Salary Grant and Tuition Fees	----
Others (Furniture)	----	Nil	Non-Salary Grant and Tuition Fees	----

4.2 Computerization of administration and library:

Administrative department of the college is fully computerized. Computers are used in admission and administrative work of the college. In this regard special software are purchased. Internet connection, printer, scanner fax machine and photocopy machine are provided to the administrative department for their smooth functioning. Office of the Principal is also fully computerized.

Library of the college is partially computerized. Soul software is used for maintaining the record of the books and other study materials. Computers, printers, scanner and photo copy machines are provided to the library department.

Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	53,838	---	1410	3,10,000	55,248	---
e-books	Provided by N-List	---	Provided by N-List	---	---	---
Journals	32	---	---	---	---	---
e-Journals	Provided by N-List	---	Provided by N-List	---	---	---
Digital Database	Soul	---	Soul	---	---	---
CD & Video	726	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing (Computers)	75	67	87	----	----	09	12	----
Added	20	20	----	----	----	02	06	---
Total	95	87	87	----	----	11	18	---

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Institution is having two computer labs. Two computer networks are developed through thin client system. First computer lab is having 1 server and 32 clients which are used for UG and PG. Second computer lab is having 2 server and 42 clients which is used for Master in Computer Management course.
2. Both the labs are connected through broad band internet.
3. Students are given special IT training through trained computer faculty.
4. IT training is imparted to both teaching and non-teaching staff very year.
5. Internet access facility is provided to all students, teaching and non-teaching staff.
6. Graphic Designing Course is conducted for the students of the college.

4.6 Amount spent on maintenance in Lakhs (Approximate) :

i. ICT	Rs. 20,23,665
ii. Campus Infrastructure and Facilities	Rs. 19,78,309
iii. Equipments	Rs. 4,90,287
iv. Others	Rs. <u>62,952</u>
	Rs. <u>45,55,213</u>

UGC Grants received and spent for the year 2017-18**Grants received during the year under CPE : Rs. 64,00,000****CPE Grant Spent**

Sr. No.	Particulars	Amount (Rs.)
1	Maintenance of Equipment	33,981
2	Up gradation of classrooms	6,33,302
3	Books and Journals	3,77,350
4	Computers	4,00,415
5	Skill Development	5,63,169
6	Teaching aids	10,25,570
7	Teachers Training & Enrichment of Teachers	53,323
8	Language	2,88,600
9	Library Automation	4,39,543
Total		38,15,253

Grants received during the year under UGC 12th five year plan = Rs.2,61,408**UGC 12th Five Year Plan Grant Spent:**

Sr. No.	Particulars	Amount (Rs.)
1	Furniture	1,08,300
2	Remedial Coaching (SC, ST, OBC)	15,000
3	Coaching for NET SET	15,000
4	Coaching classes for entry in services	18,000
5	UGC	82,607
Total		2,38,907

Criterion – V: STUDENT SUPPORT & PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:-

Student Support & Progression Quality circle is formed and through which all the students are made aware about support services. Prospectus is prepared every year to provide detailed information regarding college. The deserving students of the college are fully supported by the teachers as well as all academic facilities are provided to them. It is only the reason that maximum number of students stood in the merit list of SGBAU Amravati Examination.

5.2 Efforts made by the institution for tracking the progression:-

- 1) Regular class test are conducted.
- 2) Term end exam at college level is taken every year.
- 3) Group discussion and presentation of the students is taken.
- 4) Students are encouraged to participate in NCC, NSS, and cultural activities and sports.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2070	317	16	--

(b) No. of students outside the state 04

(c) No. of international students Nil

No	%
---	--

Men

No	%
---	--

Women

Last Year						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1173	218	27	895	---	2313	1162	245	33	947	---	2,387

Demand ratio – 1:1.5

Dropout %- UG- 30.76 % PG- 9.23 %

5.4 Details of student support mechanism for coaching for competitive examinations

(If any):-

As per UGC guidelines under twelfth five year Plan College has formed two cells, namely coaching for entry in services for MPSC & Banking examinations and NET/SET exam guidance centre. This cell provides coaching to students for competitive examinations.

No. of students beneficiaries

82

5.5 No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

5.6 Details of student counselling and career guidance:-

Students counselling & placement cell is formed at college level. Though this cell students are given counselling and career guidance. Through this cell guest lecturers of five guest counsellors were organized in the session. In addition to this all the PG teachers provides counselling & career guidance to the students throughout year.

No. of students benefited

160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	18	04	09

5.8 Details of gender sensitization programmes:-

Our institution aims at to identify the developmental dimensions to providing opportunities for women in the organization for their growth and also aspects hindering women's advancements in the institution as well as in the Society.

5.9 Students Activities:-

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **11** National level **Nil** International level **Nil**

No. of students participated in cultural events

State/ University level **28** National level **Nil** International level **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **Nil** National level **Nil** International level **Nil**

Cultural: State/ University level **Nil** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

	Number of Students	Amount(Rs.)
Financial support from institution	Nil	Nil
Financial support from government	1605	Figure yet to be finalised
Financial support from other sources	01	40,000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level NIL National level NIL International level NIL

Exhibition: State/ University level NIL National level NIL

International level NIL

5.12 No. of social initiatives undertaken by the students 15

5.13 Major grievances of students (if any) redressed: - Nil

Criterion – VI: Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To become one of the best educational institution in the country by attaining excellence in commerce education.

MISSION

To integrate with the Indian Educational Service Group by propagating value based education and preparing pupil for initiation into a higher life by associating them with the natural, social and cultural environment.

6.2 Does the Institution have a Management Information System?

Yes the institution is having Management Information System. In this regard IQAC of the college has formed Documentation Committee. Documentation Committee maintains all the records through Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum Development Quality Circle is formed by IQAC of the college. College offers courses prescribed by Sant Gadge Baba Amravati University, Amravati . Curriculum Developed by the university is followed. Senior teachers of the college are on various Board of studies in the university. i.e. three members are on board of studies, two members on (32)5 committee , one member of faculty of commerce in the S. G. B. Amravati University, Amravati. Through these they try to update curriculum.

1) Syllabus Development 2) Restructure and Revision of syllabus.

6.3.2 Teaching and Learning

- 1) Power Point Presentation
- 2) 2) Audio-visual Aids
- 3) 3) Permanent Faculty
- 4) 4) Permanent Faculty with Ph.D.
- 5) 5) No. of Guest Faculty & CHB

6.3.3 Examination and Evaluation

College conducts Unit test & Term End examination. Internal assessment, group discussions, seminars arranged by the college. Evaluation of answer-books & moderation of question papers & preparation of results of examination is conducted by the university. Revaluation & photocopy of the answer-books is available to the students as per his request.

Details of examination pattern:

- | | |
|------------------------------------|----------------------------|
| 1) B. Com I | – Semester examination |
| 2) B.Com. II & III year | – Yearly examination |
| 3) M.Com I , II , III& IV Sem. | – Semester examination |
| 4) M.C.M. I , II , III & IV Sem. | – Semester examination |
| 5) M.H.R.D. I , II , III & IV Sem. | – Semester examination |
| 6) P.G.D.B.M. | – Yearly examination |
| 7) P.G.D.F.M. | – Yearly examination |
| 8) P.G.D.M.M. | – Yearly examination |
| 9) P.G.D. Tax | – Yearly examination |
| 10) M. Phil. | – Two year vacation course |

6.3.4 Research and Development

Major , minor project are funded by UGC , Publication with ISSN , ISBN , Peer-Reviewed journals , Faculty serves as experts, chairperson and research person, Ph. D. Guide & Ph. D. awarded. Teachers are guiding for M. Phil. Dissertation, M. Com. – Project Report, M.H.R.D. Dissertation, M.C.M. Project Report.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Office administrative section, Finance unit, Student admission placement cell, Student record, Computer, Internet access, networking technology, Up gradation, E-governance, Computerization of Administrative office and Library.
2. Academic Activities: - Field visit, Laboratories, Development research seminars etc.
3. Maintenance :- Electricity , Water , Telephones,

Performance assessment –

- ### 6.3.7 Faculty and Staff recruitment

Teaching: - Assistant Professor in Commerce – Nil

Non-teaching:- NIL

- Leben laboratory Ltd. Akola
- Junior Chamber of International, Akola City (An N.G.O.)
- My Job Training & Placement Institute, Akola

A) Grant aid Courses -

B. Com. I = 777, B. Com. II = 687, B. Com. III = 606 **UG = 2070**

M. Com. I & II Sem = 191 M. Com. III & IV Sem = 126 **PG** = **317**

B) Non Grant Courses -

- | | |
|-----------------------------------|------|
| 1. M.C.M. I & II | = 44 |
| 2. M.C.M. III & IV | = 36 |
| 3. M.H.R.D. I & II SEM | = 22 |
| 4. M.H.R.D. III & iv SEM | = 12 |
| 5. P.G. D.B.M. | = 11 |
| 6. P.G.D.F.M. | = 42 |
| 7. P.G.D.Tax | = 48 |
| 8. P.G. D.M.M. | = 01 |
| 9. M.Phil. (COMMRCE) I-07, II- 09 | = 16 |

(Loans , Medical allowance, student insurance, staff and student health check up camp)

Teaching	$\sqrt{}$
Non teaching	$\sqrt{}$
Students	$\sqrt{}$

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done - Yes

√

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	–	Yes	Principal & H.O.D.
Administrative	Yes	–	Yes	Principal & Registrar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

√

For PG Programmes

Yes

No

√

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester System for B.Com examination is implemented.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NIL -

6.11 Activities and support from the Alumni Association

Meetings with Alumni & Enhance in Alumni Membership

6.12 Activities and support from the Parent – Teacher Association

Interaction with parents-teacher for the development of college activities.

6.13 Development programmes for support staff

Research , participation in seminars , conference, workshop etc. and supporting membership and active involvement in local , state, national , International Professional association.

Refresher course – 02

Orientation course – Nil

Short term course – 21

6.14 Initiatives taken by the institution to make the campus eco-friendly

Save Girls Programme , Water Conservation ,Tree Plantation, Water Harvesting, Plastic

Awareness , using Bio-degradable waste in the campus and encouraging the students to do so.

1)Participation of teaching , non-teaching staff in management .

2) Facilitation Programme to award excellent work of teaching and non teaching staff.

3) B.G.E. society “Foundation day ” celebration on 14th January each year.

Criterion – VII : Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations introduced this academic year have created a positive effect on the functioning of the institution:

- Various committees have been set up for the smooth functioning
- Internal audit committee has been set up by the institution to focus on the quality of the college activities.
- Various academic and administrative activities are held under the guidance & supervision of heads of the respective Committees.
- Students are attending the class regularly.
- Remedial coaching for academically weak students in the subject of accountancy, statistics and English is provided and students participate in it.
- Students participate in programmes like cultural (Sugam- sangeets, drama, folkdance, group songs, etc.) and socially relevant N.S.S. & N.C.C programmes are also undertaken which include cleanliness, awareness, rural health Aids awareness, distribution free medicines, blankets, sarees, etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

- As per the instructions of Govt. of India, doctors should prescribe generic medicines to patients and due to this awareness economically backward classes can save their money and effort. By considering this objective in mind students of Smt. L.R.T. College of Commerce visited a Generic Medical shop where the shop owner explained that “ A generic drug is a medication created to be the same as an existing approved brand name drug in dosage form, safety, strength, route of administration, quality and performance characteristics.”
- The Digital India Programme is a flagship programme of the Govt. of India with a vision to transform India into a digitally powered society and knowledge economy. “Paperless, Cashless” is one of the professed roles of Digital India. By considering this fact Smt.

L.R.T. College of Commerce gave training to the students so that they become aware about it and try to implement it in their life.

- Apart from the other activities college also indulges itself in helping the Divyang students for the betterment of their future. For their quality education, study material, books, etc. were also distributed in their respective schools.
- India prominently is an Agricultural country and hence to make the students aware of the various agricultural modern techniques a visit to the Agro. Tech. Exhibition-2017 in Dr. P.D.K.V., Akola was organized for them.
- A Health awareness programme for the adolescent girls was organized at our college. Guidance on topics like maintenance of self hygiene during monthly cycles, knowledge about the changes that occur during adolescence, anaemia-its causes and ways to prevent it and following a nutritious diet was done by Dr. Swati Damodare.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

1. Social-backward –The students of socially-backward class are given preference in admission according to the norms fixed by the government .Free-ship and financial aids are provided to the students who belong to Economically-weaker. Our institution provides facility of library, drinking water and toilet at ground level for differently-abled students.

2. Equal opportunities are provided to boys and girls during admission. Our college is having co-education. Students also are encouraged to participate in co-curricular activities such as sports, N.S.S., N.C.C. and cultural programmes. Our students are educated to be punctual and develop a sense of discipline .They are taught to be regular in the classes and do their home assignments sincerely.

3.The institution has involved all its stake holders in alumni association and enrolled them as life members. Institution arranges frequent meetings with alumni for their valuable suggestions .These suggestions are then considered for planning, implementations and evaluation of the academic programmes.

7.4 Contribution to environmental awareness / protection:

Clean Environment Drive: Students are disciplined to keep the campus neat and clean. Students undertake programmes such as eradicating Gajar Gawat, keeping the environment clean and healthy by removing waste and hazardous plastic material, planting trees etc. Students have been advised to use the non polluting agents in day to day life in order to protect the ‘ Mother Earth ,’ i.e. Non-polluting agents like smokeless chulhas, use of vehicles which do not require Conventional & polluting sources of energy.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis):

- Institution offers wide range of courses thereby playing significant role in human resource development and capacity building of individuals, to cater to the need of the economy, society and the country as a whole, thereby contributing to the development of the Nation.
- Institution encourages its students to participate in industrial visit and to prepare projects. Remedial classes in English and Accountancy is also conducted by the Institution. This ensures the students to achieve core competencies, to face the global requirements successfully.
- Various extension activities are organized by the institution through NCC & NSS; this inculcates value system among students.
- Institution promotes ICT in its various activities. ICT is used in teaching-learning process, in administrative work and in maintaining documentation. ICT related subjects are made compulsory in curriculum there by promoting ICT among students.
- Steering Committee is established by the institution for preparing Re-Accreditation Report. Strengths and weakness in the teaching and learning process are recognized and are carried out by the institution.

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7. Plans of institution for next year

1. Purchase of additional computers with software for computer lab.
2. To upgrade library digitally.
3. To introduce English Communication Training Course for students.
4. To introduce bridge course for UG students.
5. To perform academic and green audit of the institution.
6. To organise work-shop for girl students regarding their health amelioration.
7. To prepare budgets of various departments.
8. To form various committees for the smooth working of the institution.
9. To form language board of English, Hindi and Marathi for promoting communication and writing skills among students and staff.
10. To form commerce forum.
11. To arrange for placement activities through industrial linkage and placement cell.

12. To promote research activities among teaching staff members.
13. To felicitate students and staff of the institution for their achievements.
14. To promote cultural and community development activities with the help of NSS and NCC departments of the institution.
15. To publish Annual Vishwadhan Magazine of the college.
16. To purchase additional books and journals for the library of the college.
17. To activate seven quality circles of the college in order to enhance quality in each activity of the institution as per NAAC parameters.
18. To submit AQAR for the academic year 2018-19 to NAAC.
19. To undertake sport coaching of Boxing for girls students under UGC CPE grants.
20. To undertake enrichment of Teachers Programme in association with ASC R.T.M. Nagpur University.
21. To spend CPE Grants received as per prescribed norms.
22. To organize two National level conferences.
23. Various skill development courses such as Word Press, Bootstrap and CSS, useful programs on personality development under the aegis of ADICT are proposed to be implemented for the students of college.
24. To take feed-back from students, academicians, management and parents.
25. To update website of the college.

Name: Dr. Yogesh K. Agrawal

Name: Dr. Shriprabhu G. Chapke

Signature of the Coordinator, IQAC

Signature of Chairman, IQAC

Place: Akola

Date: 22nd Dec., 2018

Annexure I

Academic Calendar 2018-19

All members of teaching staff are informed that they should note Academic Calendar for the year 2018-19. **Teacher should meticulously read all the instructions and abide by the same. No Excuses shall be entertained.**

1)	First Session	:-	Thursday, 14 th June, 2018 to Saturday, 3 rd November, 2018
2)	First Term Vacation	:-	Monday 5 th November, 2018 to Saturday 24 th November, 2018
3)	Second Session	:-	Monday 26 th November, 2018 to Saturday 27 th April 2019.
4)	Second Term Vacation	:-	Monday, 29 th April, 2019 to Saturday, 8 th June, 2019

Teaching days available during Academic Year 2018-19 (Teaching days)

I Session		II Session	
Month	Days	Month	Days
June, 2018	06	Dec, 2018	17
July, 2018	26	Jan, 2019	26
Aug, 2018	24	Feb, 2019	23
Sept, 2018	23	Mar, 2019	24
Oct, 2018	11		
Total	90	Total	90

I Session 90 days + II Session 90 days = Total Teaching Days 180

Date of commencement of Teaching	First Session	Monday, 25th June, 2018
	Second Session	Monday, 10th December, 2018

Days available during the academic year 2018-2019

<u>Admission Process</u>	Thursday, 14 th June, 2018 to Saturday, 23 rd June, 2018	8 days
Preparation of Winter Examination	Monday, 15 October, 2018 to Saturday, 20 th October, 2018	5 days
College/ University Examination	Monday, 22 nd October, 2018 to Saturday, 24 th November, 2018	26 days
Non-Instructional	Monday, 26 th November, 2018 to	12 days

days	Saturday, 8 th December, 2018	
Preparation for Summer Examination	Monday 01 st April, 2019 to Saturday, 06 th April, 2019	06 days
College/University Summer Examination	Monday, 8 th April, 2019 to Saturday, 11 th May, 2019	26 days
Total days Available during acad. Year 2018-19	Sunday+ Winter+ Vacation (excluding Sun.) + Public Holidays	Total working days in academic year 2018-2019
325	41+18+16= 75	250

As per S. G. B. Amravati University Gazette Following are the Public Holidays are Declared by the University

Sr. No.	Public Holidays	Day and Date
01	Ramzan Id	Saturday, 16 th June, 2018
02	Independence Day	Wednesday, 15 th August, 2018
03	Parsi New Year	Friday, 17 th August, 2018
04	Bakri-Id	Wednesday, 22 nd August, 2018
05	Ganesh Chaturthi	Thursday, 13 th September, 2018
06	Moharum	Thursday, 20 th September, 2018
07	Mahatma Gandhi Jayanti	Tuesday, 2 nd October, 2018
08	Dassara	Thursday, 18 th October, 2018
09	Christmas	Tuesday, 25 th December, 2018
10	Republic Days	Saturday, 26 th January, 2019
11	Chatrapati Shivaji Maharaj Jayanti	Tuesday, 19 th February, 2019
12	Mahashivaratri	Monday, 4 th March, 2019
13	Holi (Dhulivandan)	Thursday, 21 st March, 2019
14	Mahavir Jayanti	Wednesday, 17 th April, 2019
15	Akshayya Trutiya	Thursday, 18 th April, 2019
16	Good Friday	Friday, 19 th April, 2019

Annexure II

Feedback Analysis

1. Evaluation of Student feedback for teachers

Percentage	Score	No. of Teachers
81-100	Very Good	21
61-80	Good	Nil
41-60	Average	Nil
00-40	Below Average	Nil

2. Evaluation of Alumni feedback

Feedback of 26 alumni was taken orally in the alumni meeting. Alumni expressed satisfaction regarding development of the institution and gave some suggestions which were implemented.

3. Evaluation of Parents feedback

Feedback of near about 750 parents was taken orally at the time of admission of the students. All the parents expressed satisfaction regarding development of the institution.

4. Evaluation of Academicians and Industrialists Feedback:

Feedback of near about 10 Academicians and 05 Industrialists were taken through a well designed feedback forms regarding updating syllabus of the university. All the academicians gave feedback for updating the syllabus prescribed by the university.

Annexure III

Activity 1:

1. Title of the Practice : Felicitation of students and staff

The college organizes a felicitation programme every year to boost the enthusiasm of the students who participate in different activities and bag various prizes and certificates, and also for the students who secure top positions / ranking in the university merit list. The members of the teaching and non teaching staff are also felicitated for their outstanding performances in various fields like writing books, getting appointed as Ph.D. guide of the university, getting Minor / Major Research Project approved or for receiving the Ph.D. degree and other social or cultural achievements.

2. Goal

The activity of felicitation is carried out to develop a great human personality with describable proficiencies, attitudes, values, and qualities of self confidence and creativity. It helps to promote a sense of self respect and dignity of the students, teaching & non teaching staff.

3. The context

The felicitation programme is held every year to boost the morale of the students. The programme urges the students to participate more and more in the college activities, and also to score good marks in university exams. The students get prepared for the upcoming responsibilities and challenges in their life; they get moral support from the felicitation programme. Students who pass out in flying colours by topping the merit list are felicitated in the programme, they are the part and parcel of the society and can fulfil every dream of the people with their great deeds and efforts. These students are the alumni of the college, and in the near future the college can seek valuable instructions from these alumni for the better progress of the college. That's why the felicitation programme is also important from the view of forming a good Alumni Association. The main points and excerpts of the felicitation programme are published in the college yearly magazine which becomes a permanent record for one and all.

4) The practice

The merit students of the college and the merit students of different department are felicitated according to their ranking. The teaching and non teaching staff members are also

felicitated for their extraordinary achievements. The best students from N.C.C., N.S.S. and the students who participated in inter college or inter university cultural competitions are also felicitated. This programme boosts the morale of the students. The felicitated students' biodata with their photograph is published in the college magazine. These meritorious students are always available for providing valuable guidance to the other students. The meritorious students find various opportunities of job through the campus interviews held in the college.

5. Evidence of Success

The impact of the felicitation programme is immense. The confidence among the students and staff is worth mentioning. There is deep impact on students and are imbued with the achievements of all the felicitated members, and are compelled from inside to improve their performances. The felicitation of teaching and non teaching members help in creating a homely environment that also helps smooth and effective administration.

6. Problems Encountered and Resources Required

The felicitation programme is organized at the end of the session when the 12th Board exams are going on. This may affect the attendance of the students in the programme. The preparations of the programme, noise etc may disturb the students who are appearing for the exam.

Annexure IV

Activity -2

1.Title of the Practice

Equal - Opportunities:

Our College is the best example of gender equality because our college is having the co-education facility. The students from backward classes are benefitted by IT, Tally, Computer Classes etc. that are conducted in the college.

2. Goal

The mission statement of the institution emphasizes on providing value based education to pupils by associating them with the natural, social and cultural environment. In order to safeguard the interests of students of backward communities and minorities, specific provisions have been made. The students are provided with some facilities during admission and education, so that they can take their rightful and dignified place in the mainstream of the society.

3. The Context

The well being and the development of the minorities are important, it indicates of the strength and success of a democratic society. Sometimes rights and privileges which are not available to the majority have to be given to the minority groups to bring them up to a viable level of development. From this point of view, the institution offers some facilities to the students of backward classes and minorities.

4. The Practice

- i. Financial assistance is provided through free ship and scholarship enabling the students belonging to backward classes to continue their education preference is given in admission as per the norms fixed by the government.
- ii. Remedial programmes for these students are conducted in the subject like English and Basic Accounting. Such students are also encouraged to participate in co-curricular activities such as sports, N.S.S., N.C.C. and cultural programmes.
- iii. Coaching classes for the entry into public services for SC/ST/OBC and minority community students are organized regularly which help the students to get prepared for the Competitive examinations like IAS, State Public Services, Bank recruitment etc. and to achieve employment in central services and equivalent positions in private sector.

iv. Coaching classes for NET/SET for SC/ST/OBC

The coaching classes are organized to prepare these students for NET/SET examination; so that sufficient numbers of candidates become available for selection as lecturers in the university system.

v) Communication Skills

The communication skills classes are also organized for the students of backward classes to train the students in communication skills and soft skills, such as Reading, Pronunciation, English speaking, writing, Group Discussions, Job Skills, and Presentation Skills and so on.

vi) Book Bank:-

A book bank facility is made available to the students so that, they get the required books and information in the institute easily. Students having higher percentage are allowed to withdraw more than five books at a time from the library of the institution.

vii) Admission

Preference is given to students of backward classes in admission as per the norms fixed by the government. Also the preference is given to these students in N.S.S. and N.C.C. as per govt. norms. Also teaching and non teaching staffs from the backward classes are recruited through special recruitment drive & the quota is full filled according to government norms and rules.

5. Evidence of success

The students are taking full advantage of the different programmes run by the institute for upliftment of students from backward classes. The impact of the programme is great. The raised level of confidence in these students is worth mentioning. Large numbers of students intend to join the NET/SET and competitive exam coaching classes, and they are highly benefited from them. Students take advantage of the Remedial Coaching and communications skills classes that helped a lot to increase the university examination result of the institution. The industrial visit and placement programme have helped the students to avail the job opportunities successfully.

6. Problems Encountered and Resources Required

As such no problem of financial resources was faced by the institution, as the UGC has given grants for the said center. Regarding human resource also, no such problem was faced. All the guest lectures and training resource persons were available time to time.

7. Contact Details

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